



## Fall 2009 Checklist for Success For High School Dual Enrolled Students

### Before arriving at LSSU for Fall Semester 2009:

- Check out My.LSSU! This is your one-stop resource to a variety of university services including Anchor Access and your free LSSU e-mail. Anchor Access (from My Home tab > LSSU Web Services channel, then click on Anchor Access link) allows you to check your class schedule, update personal information and view your grades at the end of the semester. Note that grades are not mailed out.

To log in for the first time, go to <http://my.lssu.edu>. Your **User name** is the first initial of your first name, followed by your last name. If another user already has this user name, your middle initial will be added after the first initial of your first name. **Your password** will be your birth date MMDDYY – 6 digits long. Once you access My LSSU, you may change your password by clicking on My Account.

If you have any problems logging in, please contact the Student Service Counter or Registrar's Office by e-mail: [register@lssu.edu](mailto:register@lssu.edu) or by phone at (906) 635-2232 or (906) 635-2682. If you have forgotten your password, you will need to show picture ID at the Student Service Counter to have your password reset.

- Buy your textbooks at the LSSU Campus Shoppe. You may do so in person, or on-line at <http://lssu.bkstore.com/> You will need to know your course number(s) which are on your schedule.
- We have arranged for you to have a temporary parking permit to use this semester. You may pick it up at the LSSU Public Service Office (Campus Security) located on the west end of the Administration Building. If you have any questions, or concerns, you may e-mail [parking@lssu.edu](mailto:parking@lssu.edu).
- Get your LSSU Student ID Card at the Walker Cisler Student and Conference Center Information Desk. (It's free!) You will need to bring a copy of your class schedule. You can get your ID anytime between now and the start of classes. The office is open during the summer from 8:30am – 4pm.
- Be informed about LSSU's Learning Center and support services at <http://www.lssu.edu/lc/>.
- Take a campus tour. This is a great way to become familiar with campus and to learn where your class(s) will be located. Call the Admissions Office at 635-2231 or schedule on-line at <http://www.lssu.edu/admissions/visit/>.
- Double check your class schedule for class locations on Anchor Access just prior to the start of the semester. Sometimes the locations are changed just prior to the start of classes.

**Important Note:** If your plans change and you decide to not attend LSSU, please be sure to notify your high school guidance office and Susan Camp at Lake Superior State University ([scamp@lssu.edu](mailto:scamp@lssu.edu) or 906.635-2693).

### Fall 2009 Semester

<b>August 31</b>	<b>Fall Semester 2009 classes begin. 6-Day Add and Drop begins.</b>
<b>September 7 &amp; 8</b>	<b>Labor Day Recess. No Classes.</b>
<b>September 9</b>	<b>Classes resume.</b>
<b>September 9</b>	<b>Last day to add and drop classes at 100% refund.</b> As of September 10, students dropping a class will receive an N grade. Students dropping all classes, withdrawing from the University, will need to complete a Withdrawal Form and get the proper signatures.
<b>September 25</b>	<b>Last day to drop 1st 7-Week classes.</b> Students wishing to drop a 1st 7-Week class after this date must complete a Late Withdrawal Form and have both the instructor's and Dean's approval.
<b>October 12</b>	<b>Midterm Grades viewable/printable in Anchor Access.</b>
<b>October 19</b>	<b>Spring Semester 2010 Course Schedule viewable online.</b> Students will need to contact their academic advisors to discuss their schedules for Spring Semester 2010.
<b>October 20</b>	<b>1st 7-Week classes end.</b>
<b>October 21</b>	<b>2nd 7-Week classes begin.</b>
<b>October 27</b>	<b>Last day to drop full-semester classes.</b> For classes less than a full-semester in length, consult the Registrar's Office. Students wishing to drop a class after this date must complete a Late Withdrawal Form and have both the instructor's and Dean's approval.
<b>November 9</b>	<b>Spring Semester 2010 Senior On-Line Registration begins (88+ earned credits)</b>
<b>November 10</b>	<b>Spring Semester 2010 Junior On-Line Registration begins (56+ earned credits)</b>
<b>November 11</b>	<b>Spring Semester 2010 Sophomore On-Line Registration begins (26+ earned credits)</b>
<b>November 12</b>	<b>Spring Semester 2010 Freshmen On-Line Registration begins (0+ earned credits)</b>
<b>November 13</b>	<b>Spring Semester 2010 Open Registration begins.</b>
<b>November 13</b>	<b>Last day to drop 2nd 7-Week classes.</b> Students wishing to drop a 2nd 7-Week class after this date must complete a Late Withdrawal Form and have both the instructor's and dean's approval.
<b>November 24</b>	<b>Thanksgiving recess begins at 10:00 pm.</b>
<b>November 30</b>	<b>Classes resume.</b>
<b>December 11</b>	<b>Classes end.</b>
<b>December 14 to 18</b>	<b>Final Examinations for Fall Semester 2009.</b>
<b>December 18</b>	<b>End of Fall Semester 2009.</b>
<b>December 24</b>	<b>Final Grades for Fall Semester 2009 will be viewable/printable in Anchor Access.</b>

