



Declaration of Candidacy for Degree or Certificate

****Due October 1, 2009 for all students graduating in May, August or December of 2010.****

All students intending to complete a degree at Lake Superior State University are required to complete the Declaration of Candidacy Form and Checklist. This declaration of intent, accompanied by your degree audit (completed by your advisor) must be filed in the Registrar's Office two semesters before you plan to complete degree requirements. Please fill out the Declaration of Candidacy Form and Checklist and turn it in to the Regional Center Office with a printout of your transcripts from Anchor Access.

Undergraduate students who earn a minimum of 32 LSSU credits and who earn a grade point average of 3.50 to 3.69 will graduate cum laude; 3.70 to 3.89, magna cum laude; and 3.90 to 4.00, summa cum laude.

(PLEASE PRINT)

Date Submitted to Regional Center Office: _____

Legal Name: _____ ID Number: _____
(Must match official records in Registrar's Office)

Local Address: _____ Local Phone Number: _____

City, State, Zip: _____

Permanent Address: _____ Permanent Phone Number: _____

Permanent City, State, Zip: _____

Email: _____

Race:

- | | |
|--|---|
| <input type="checkbox"/> White – Non-Hispanic Origin | <input type="checkbox"/> Asian or Pacific Islander |
| <input type="checkbox"/> Black – Non-Hispanic Origin | <input type="checkbox"/> American Indian or Alaskan Native |
| <input type="checkbox"/> Hispanic | <input type="checkbox"/> Non-Resident Alien and/or Canadian |

Degree(s) and / or Certificates: (Circle)

- Masters
- BA
- BS
- Associate
- Certificate

Major(s) _____

Minor(s) _____

Date you expect to complete requirements for graduation: (Circle one) December May August _____

Have you received a degree before from LSSU? (Circle one) Yes No

If yes, degree: _____ Year Granted: _____

Order your cap and gown from Barnes & Noble - LSSU's Campus Shoppe!



LAKE SUPERIOR STATE UNIVERSITY

Declaration of Candidacy Checklist

Due October 1, 2009 for students graduating in May, August or December of 2010.

Please turn in this form, along with the Declaration of Candidacy Form and a printout of your transcripts from Anchor Access to the Regional Center Office.

Name _____

Telephone Numbers: (Home) _____ (Work) _____

LSSU Student ID #: _____ Bay ID # _____

E-Mail Address _____

1. Have all Bay transcripts been sent to LSSU? Yes _____ No _____

If NO, you must send official transcripts to LSSU. ***It is the student's responsibility to review their transcripts on Anchor Access to verify that all your Bay classes which you have completed to date have been received and entered on to your records by LSSU. Failure to have accurate records at LSSU will cause your Preliminary Audit to have incorrect information.***

Do you have MACRAO on your Bay Transcript? Yes _____ No _____
(MACRAO are general education courses)

2. List both Bay and LSSU classes in which you are currently enrolled:

_____	_____
_____	_____
_____	_____

3. List both Bay and LSSU classes to be completed in remaining semester(s):

_____	_____
_____	_____
_____	_____

Upon completion of a degree audit by the faculty advisor, information will be sent to the Registrar. The Registrar will determine if all degree requirements have been met, and then send a letter to the student indicating that all requirements have been met (or which classes must still be taken).

Signature of Candidate: _____ Date: _____