

Lake Superior State University Banner Implementation Project Update #7

Project Schedule

- The Student Team is scheduled for training this week. Their training will focus on Admissions and Recruitment.
- The Finance Team will be in training for three of the four weeks in May. Their first week of training will focus on the billing portion of grants. During the following two sessions the team will begin the large task of validation and testing.
- The Human Resource Team will be in training for two of the four weeks in May.
- The Administrative Computing staff is scheduled for Forms training the week of May 16th.
- The Luminis Team will participate in Product Certification training the week of May 16th.
- The Financial Aid Team will start the implementation of their module on May 23rd.

Staffing

- Dr. Bill Becker, VP for Business and Finance announced his intention to retire from LSSU as of June 30, 2005. The Project Team would like to thank Bill for his help and support on the BANNER implementation and for everything he has done for LSSU. He will be sorely missed.

Accomplishments

- The Finance Team completed two additional weeks of training. Their training focused on Finance Self-Service and Proposal and Research Accounting. In addition, the Business Office staff finished the very time-consuming job of creating the new BANNER chart of accounts. The Finance Team is over half-way through their implementation.

- The implementation of the Human Resources module started the week of March 21st. The go-live date for Payroll and Employee Self-Service is scheduled for January 1, 2006.
- The Project Team completed its final review of the BANNER Data Standards Document created by the Data Standards Team chaired by Dave Eitland. The Project Team took this task very seriously and reviewed the document word-for-word. The document was sent to the Steering Committee for final approval.
- The Luminis Team participated in Content Administration training. The team members were trained on how to create and maintain the channels found on the Campus Portal. Leisa Mansfield has been tasked with developing our portal's (my.Issu) channels. The go-live date for the new my.Issu is tentatively scheduled for early July.
- The Reporting Strategy Team chose a report writing tool! After viewing demonstrations of WebFocus, Hyperion (Brio), Argos, and Oracle Discoverer, the team decided to use Discoverer and Oracle Reports as LSSU's report writing tool. Training on Discoverer will take place the week of September 26, 2005.
- The Project Team decided to purchase a Computer Based Training (CBT) on BANNER 7.0 Fundamentals. Prior to being granted access to the BANNER system, employees will be required to complete portions of the CBT. The CBT will be available in early May. Employees that currently have access to FRS in IAPLUS will need to complete the CBT training prior to BANNER Finance training which is scheduled for the end of June.
- The Project Team decided to purchase two products from EVISIONS. One is a laser check printing product called Intellectcheck and the other is a document enhancement and management system called FormFusion.

Current Issues

- With Deb Faust's departure at the end of April, a Financial Aid Module team member needs to be assigned as the Financial Aid Team Chair. In addition, a Financial Aid employee needs to be assigned to the Project Team and Steering Committee.

By: Arlene MacPherson
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