

## 1 Meeting Logistics

Item	Description
Date	06/03/2005
Time	9:00am
Location	Administration Building Conference Room

## 2 Attendees

Role	Name
Facilitator	Arlene MacPherson, Project Manager
Other Participants	Jay Schupp, Sue Camp, Nancy Neve, Kari Jastorff, Joe Herbig, Beverly White, Holly Johnson
Not in Attendance	Deborah Rynberg, David Eitland, George Rye, Jenny Peterman,

## 3 Pre-Work

- none

## 4 Agenda & Minutes

Topic	Time	Owner	Minutes
Banner Access for Student Worker		Arlene	<p>We have decided to go with Sean's recommendation and assign each student worker their own User ID &amp; Password.</p> <p>Matt is looking into limiting student access to 8am to 5pm.</p> <p>As of July 1, 2005 we are tightening security. INB will only be available on campus. In addition, we will not allow access to INB from student dorm rooms.</p> <p>By fall, we will not allow INB access from Student Labs (except for the Rathskellar as it is sometimes used for Banner training).</p> <p>Jay will look into purchasing VPN in September with the plan of having it</p>

			functioning by the end of the year.
Update from Module Leads		Joe, Beverly, Nancy	Jenny plans to provide P.O. training to the campus community at the end of June. Budget training will not take place until August or September. Joe stated that if need be Finance could go live today, because everything is pretty much ready. The feeds from IAPlus to Banner are ready to go. Sue & Nancy are working on their validation tables in the Student Module. Beverly stated that the HR training is going well; they have about 1/3 of their training completed.
Finance Go-Live Party		Arlene	June 16 <sup>th</sup> at 1:30pm – Crows Nest
Training Locations for June		Arlene	Week of: June 6: Student –Rathskellar June 6: Finance – LBR 333 June 13: HR – CAS 302 June 13: Finance – LBR 333 June 20: Fin Aid – CAS 302 June 20: Finance – LBR 333 June 27: Student – Rathskellar June 27: Finance – LBR 333