

1 Meeting Logistics

Item	Description
Date	2/25/2005
Time	9:00am
Location	Administration Building Conference Room

2 Attendees

Role	Name
Facilitator	Arlene MacPherson, Project Manager
Other Participants	Joe Herbig, Jenny Peterman, Beverly White, David Eitland, Sue Camp, Nancy Neve, George Rye
Not in Attendance	Deborah Faust, Jay Schupp, Kari Jastorff

3 Pre-Work

- None

4 Agenda & Minutes

Topic	Time	Owner	Minutes
Data Mapping Update		Joe, Jenny, George	Joe updated the Team on the Finance Data Mapping Session. This is where the majority of the work is. Our SCT consultant for this session was excellent.
Address Change Group		Joe	Joe would like to have an address change email group formed. When someone changes an address in IAPLUS his area will need to be notified so they can update the address in the Finance Banner Module (if need be). This prompted a major discussion on address types. Address types will be an agenda item (again) at the next Project Team meeting.
Mark Your Calendars! March 17th		Arlene	The Finance Team is halfway through their implementation. There will be a YOU'RE HALF-WAY THERE party on March 17 th at noon in the Fletcher Center conference

			room. Arlene will provide pizza & pop. The Finance Team, Fletcher Center Staff, Project Team & Steering Committee are all invited.
Oracle/Discoverer Demo		Arlene	The Oracle/Discoverer demo is scheduled for March 18 th in the Ontario room of the Cislcr. A demo for the programmers is scheduled from 9-11am; a demo for the end users is scheduled for 1-2:30pm.