

## 1 Meeting Logistics

Item	Description
Date	1-31-05
Time	1:00 p.m.
Location	Library - Marine Room

## 2 Attendees

Role	Name
Facilitator	Leisa Mansfield
Minute Taker	
Scribe	
Time Keeper	
Other Participants	Juliana Cox, Cindy Merkel, Arlene MacPherson, Jay Schupp, Luanne Webb
Not in Attendance	Sue Camp, Sara Devaprasad, Susan Fitzpatrick, Nancy Neve, George Rye, Deborah Rynberg

## 3 Agenda & Minutes

Topic	Time	Owner	Minutes
Review the agenda, gain consensus, and adjust			
Discuss information gathered from other schools			Not enough attendance to discuss this item.
Discuss WebFOCUS			WebFOCUS is interested in coming back for another demo. We will wait until after we see the Argos and Oracle presentations before we decide if we want to see them again.
Update team re: RFP			RFP's on hold until after demos are complete
Net Steps			Argos demo is scheduled for 2-14-05. Attempting to schedule the Oracle demo for the week of 2-28-05. Demos for FormFusion and Intellecheck are also being held. We need to keep in mind that our decision

			on a Reporting Tool will affect whether or not we can purchase FormFusion and/or Intellectcheck

#### 4 Decisions

#### 5 Action Items

Describe Action Items or refer to separate action item spreadsheet

Action Item	Owner	Due Date	Status
<b>Next meeting – 2-14-05  <u>ARGOS</u> demo 1:00 – 2:30 in            Administration Conference            Room</b>			

Due Date:

Status: