

Displaying Content

When you give a presentation, you can show many types of content, such as slides, web pages and desktop applications. You can display this content in the **Content Frame**, **Branding Frame**, or a **New Window**. You can also display your content in the **eBoard**, which provides a full set of tools to annotate the content while presenting.

We strongly recommend that you select and prepare your content before the presentation begins. In order to prepare your content, you will need access the Administration Tools. By using these tools, you can organize your content into Content Folders that will appear in the **Presenter's Console**.

(If you are using a Course Management System integration, options to upload/manage content will be available within a Course/Section, where Wimba Classroom is enabled).

Once you prepare your content, you will use the **Presenter's Console** to choose when and how to display it. You can also supplement your prepared content by adding content on-the-fly while you give your presentation. This on-the-fly content can include slides, web pages and applications.

Showing Content Slides


The **Slide List** of the **Presenter's Console** displays the content that you have added to Wimba Classroom before the presentation, using the Administration Tools. Content can be organized into folders, and each folder can contain multiple slides that correspond with the material you have added.

To Show Slides Within the Slide List

1. Ensure that you are using the correct Content Folder by noting the selected folder in the drop-down menu. The drop-down menu contains a list of all Content Folders to which you have access. All the slides of the Content Folder appear in the slide list below this drop-down menu.
2. If you need to change the Content Folder, select the correct folder from the drop-down menu, and click the **Select Folder ("Go")** button. You will automatically see the slides of this new folder appear in the slide list.

You can even select Content Folders from other rooms that you have access to, by selecting **More Folders...** at the bottom of the list and locating the desired folder contained in the appropriate room.

3. Each link within the slide list represents an individual slide, which is a single piece of content. For instance, if you had a five slide PowerPoint presentation and two JPEG images within your folder, you would see 7 links in the Slide List.
4. To "push" (or display) a slide, click the link representing the slide you would like to show. An orange background appears behind the last slide you've shown.

(If you want to preview any content before displaying it, click the **Preview** button  to the left of the slide.

A small pop-up window displaying the slide opens for you (and no one else). You may close that window at any time without affecting the presentation).

Note: If you use Breakout Rooms, slides targeted to the **Content Frame, eBoard, and Branding Frame** are pushed by default to both the Main Room and all Breakout Rooms (prior to distributing users to these rooms). To modify this behavior, please refer to: [Preview Button](#).


5. Once you click a link, the corresponding slide appears in its pre-determined “target” location (**eBoard, Content Frame, Branding Frame, or New Window**). An icon to the right of the slide title indicates the type of target that has been specified.
6. Continue to show slides by clicking on their corresponding links in the slide list. You have the ability to show slides in any order, and you may skip or re-use any slides.

Note: Participants should see the slide almost immediately after you show it. However, the actual speed at which participants receive your content depends on their Internet connection and the slide’s file size. Participants on faster connections will see slides before those on slower connections.

7. If you are planning to show slides in the order in which they are listed, you may wish to use the **Next Slide** or **Previous Slide** buttons on the Presenter’s Console, instead of clicking on the links in the slide list.



Preview Button

The **Preview** button , located to the left of each item in the **Slide List**, provides a review of slide content prior to sharing it with all users.

Clicking this button opens a new window on your screen, which only you can see.

If Breakout Rooms are enabled, a drop-down menu is available at the top of this window.

Note: *Advanced Polls can only be pushed to the Main Room.*




You may push slides to:

- Current Room
- Main Room
- Main and all Breakout Rooms
- All Breakout Rooms
- A specific Breakout Room

Simply select the desired option from the drop-down menu and click the **Push Slide** button.

Understanding Slide Targets

A Slide Target is the location where a slide will appear in once it is shown. An icon to the right of the slide title indicates the type of target that has been specified. Wimba Classroom offers 4 possible targets for a slide:

- **Content Frame** (no icon appears): The slide appears in the **Content Frame**. This is the recommended target area for any pre-loaded content other than a PowerPoint slide or an image (e.g., HTML). Advanced polls and bullet-point slides created within the Wimba Classroom Administration Tools also utilize the **Content Frame**.
- **eBoard** : The slide also appears in the **Content Frame**, but you have the ability to annotate it by using the **eBoard Tools**. This is the recommended target area for PowerPoint slides and standard web images (.JPG & .GIF); it will not support any other file types (such as HTML or Flash). Please note that the **eBoard** may take a few seconds to load the first time you display a slide targeted to it.
- **Branding Frame** : The slide appears in the **Branding Frame** (the lower right corner of the interface). This is the recommended target area for presenters' pictures, logos, and other pieces of information that should remain visible for the entire presentation.
- **New Window** : The slide pops up for all participants and presenters in a new browser window. This is the recommended target area when you'd like to show a slide that users could leave open during or after a presentation. It should also be used when showing participants a web page. If you show content in a New Window, participants will have to close this window themselves once you have finished discussing the slide. Note that participants with pop-up blockers may not see this new window appear.

Showing Content On-The-Fly

In addition to presenting content that you have added before a live presentation, you can show certain types of content on-the-fly. These features include:

- Showing Web Pages
- Importing PowerPoint Presentations
- Importing Images (using the eBoard tool; for more information, refer to [eBoard Tools](#))
- Using Application Sharing to show both dynamic content (such as giving web tours or demonstrating software applications) and content that cannot be added as slides to Wimba Classroom. For more information, refer to: [Application Sharing](#).

Showing Web Pages

Although web pages can be added to your slide list in advance, you may also show web pages on-the-fly during a presentation. We recommend showing these web pages in a New Window as the target.