

Interactive Features of Wimba Classroom

Advanced Poll Questions

Presenters can use Wimba Classroom's various polling tools to quiz participants or to gather feedback during a presentation. When a presenter sends out a question, instructions for completing the question will be provided within each question.

Simply answer the question and click the **Submit** button. Your response is sent to the presenter, and he/she can choose whether to show responses during the presentation. Published poll results will appear in the **Content Frame**.

eBoard Tools

The **eBoard Tools** allow you to draw shapes and lines, type text, and import graphics. When you use the **eBoard Tools**, the results are visible to the instructor and other participants.

The **eBoard Tools** are not initially enabled for participants. If the presenter decides to enable the tools for you or for all participants, you will see the **eBoard** toolbar on the left side of the **Content Frame**.

Pointer Tool



The **Pointer** tool places an arrow pointer on the **eBoard**. Click the **Pointer** tool, and then click anywhere on the **eBoard**. The point of the arrow will appear at the current location of your cursor.

If you want to change the direction of the arrow, click the **Pointer** tool again. There are four different arrow directions to choose from:



Freehand Draw Tool



The **Freehand Draw** tool allows you to draw on the **eBoard**. Click the **Freehand Draw** tool on the toolbar, and then place the mouse on the **eBoard** where you would like to draw. Click and hold down your mouse button and drag the mouse to draw.

Hold down the **Shift** key on your keyboard while performing the steps above to draw a straight line.

You can change the color and line thickness of your annotations using the **Color Palette** and **Line Thickness** tools. (See descriptions for both below.)

Highlighter Tool



The **Highlighter** tool brings emphasis to content through transparent drawing. Select the **Freehand Draw** tool on the toolbar, then click it again to reveal the **Highlighter** tool. Place the mouse on the eBoard where you wish to highlight. Click and hold down your mouse button, then drag the mouse to highlight.

Hold down the **Shift** key on your keyboard while performing the steps above to draw a straight line.

You can change the color and line thickness of your line using the **Color Palette** and **Line Thickness** tools. (See descriptions for both below.)

Line Tool



The **Line** tool creates a straight line on the **eBoard**. Click the **Line** tool on the toolbar, and place the mouse on the **eBoard** where you would like one end of the line to appear. Click and hold your mouse button and move your mouse to the desired endpoint of your line. Release the mouse button to complete the line.

You can change the color and line thickness of your line using the **Color Palette** and **Line Thickness** tools. (See descriptions for both below.)

Circle Tool



The **Circle** tool creates several shapes on the **eBoard**. Click the **Circle** tool on the toolbar, and then place the mouse on the **eBoard** where you would like an oval to appear. Click and hold your mouse button and move your mouse until the desired shape appears. Release the mouse button to complete the oval.

Hold down the **Shift** key on your keyboard while performing the steps above to draw a circle.

If you click the **Circle** tool again, it will become a rectangle.



Follow the steps above to draw this shape. Hold down the **Shift** key during this process to draw a square.

You can change the color and line thickness of your shape using the **Color Palette** and **Line Thickness** tools. (See descriptions for both below.)

Text Tool



The **Text** tool allows you to type text on the **eBoard**. Click the **Text** tool on the toolbar, and then place the mouse on the **eBoard** where you would like your text to appear. Click your mouse button. A gray box appears indicating you may begin typing. Once you press the **Enter** or **Return** key on your keyboard, your typed text will be seen by all participants.

You can change the color for your text using the **Color Palette**. (See description below.)

Undo Tool



The **Undo** tool allows you to undo the last action taken on the **eBoard**. Click the **Undo** tool on the toolbar. The last whiteboard marking (i.e. oval, line, freehand drawing, text character, arrow pointer) will be removed. Clicking the **Undo** tool repeatedly removes the next most recent marking with each click.

Any participant with the **eBoard** enabled can use the **Undo** tool to remove the most recent whiteboard markings.

Note that the **Undo** tool will *not* undo **Erase** or **Clear Slide** actions.

Line Thickness Selector



The **Line Thickness Selector** allows you to choose the width of the whiteboard items you draw on the **eBoard**. Click one of the three line thickness choices. A box will appear around the line thickness selected. Next, select and then use the **Freehand Draw**, **Line**, or **Circle** tool. Your markings will appear on the **eBoard** with the selected line thickness.

You may select a new line thickness for each new object you draw, or continue to use the selected thickness for subsequent markings. The line thickness selected only affects items you draw on the **eBoard**. Other users with an enabled **eBoard** can select their own line thickness for items they draw

Color Palette Tool



The **Color Palette** tool allows you to select a color for the markings you draw on the **eBoard**. Click the desired color on the color palette in the **eBoard** toolbar. The selected color will appear in the long box below the palette. Select and use the **Freehand Draw**, **Line**, **Oval**, or **Text** tool. Your markings will appear on the **eBoard** in the selected color.

You may select a new color for each new marking you draw, or continue to use the selected color for subsequent markings. All users enabled to use the **eBoard** can select their own color for markings they draw.

Erase Tool



The **Erase** tool removes all markings on the **eBoard**. Click the **Erase** tool on the toolbar. All markings on the **eBoard** are erased. If **ScreenGrab** or image files appear on the **eBoard**, these images will *not* be erased.

Erasing the **eBoard** cannot be undone.

All users with an enabled **eBoard** can erase the **eBoard** of all markings it contains at that moment.

Clear Slide Tool



The **Clear Slide** tool removes all markings *and* all images from the **eBoard**, leaving it completely white. Click the **Clear Slide** button on the toolbar. All markings and images (**ScreenGrab** or content) on the **eBoard** are erased.

Clearing the **eBoard** cannot be undone.

All users with an enabled **eBoard** can clear the **eBoard** of all markings and images.

Import Tool



The **Import** tool allows you to import an image or graphic onto the **eBoard**. Click the **Import** tool on the toolbar. A pop-up window appears and allows you to browse your hard drive or any disk storage device accessible to the user for an image to import.

Save Tool



The **Save** tool allows you to take a snapshot of the slide and annotations that you have made using the **eBoard**. This feature gives you the ability to re-use the **eBoard** contents later in a presentation. Click the **Save** tool on the **eBoard** toolbar. The snapshot is saved as a slide within the Snapshots **Content Folder**.

Note: This tool is only available within Breakout Rooms. Snapshots created in Breakout Rooms are saved to the **Current BOR Folder**.

Application Sharing

The Application Sharing feature allows you to show or share a computer application or part of your desktop to anyone in the Room. When sharing an application, everyone will see your keystrokes and mouse movements in real-time as you work on that application. Your presenter always has access to application sharing but he/she must give you access before you can show an application.

To Share an Application

1. Your presenter will send you an Application Sharing request. When this confirmation prompt appears, accept this request.
2. Select a region of your computer screen to share. You may move this tool to a different area of your screen by clicking and dragging your mouse on one of the hatched lines. You may also resize the area you wish to share by clicking on one of the black squares on the edge of the tool and dragging it towards, or away from, the center of the screen.

Everyone will now see your application, and a message will appear in the **Text Chat Frame** noting that you are sharing an application. Users with cursor control are also able to interact with the application.

To Allow Other Users to Work on Your Application

Only your presenter may allow another user to work on the application you are sharing. When this occurs, do not move your mouse so the other person can work on the shared application.

When you are finished sharing, the presenter will end the sharing session for you.

Presenter On-The-Fly

During a presentation, a presenter may promote you and/or other participants to presenter-level status. This allows "promoted" participants to lead the presentation, with identical access to all tools and features available to presenters -- including the abilities of promoting participants and demoting "promoted" participants (including yourself).

When you are promoted, you receive audio and textual notification, as well as immediate presenter-level access. This access carries over into Breakout Rooms and continues for the entire session, unless you are demoted.

Demotion

There are several actions that result in your demotion:

- Any presenter (including yourself or any other "promoted" participant) demotes you.
- You exit from Wimba Classroom, causing automatic demotion.
- Any presenter (including yourself or any other "promoted" participant) resets the room.

Note: Phone-Only participants cannot be promoted on-the-fly.

For more information about presenter-level features, please refer to the *Wimba Classroom Presenter Guide*. This Guide is immediately available by clicking the **Help** link above the Branding Frame when you are a "promoted" participant.

Closed Captioning

If closed captioning has been arranged for the presentation, participants with hearing impairments can enable it by typing **/cc** (followed by pressing **Enter** on your keyboard) in the **Text Chat Area**. Typing **/cc** (and pressing **Enter**) once again will disable closed captioning.

Slide Descriptions

If slide descriptions have been added to the presentation, participants with visual impairments can enable them by typing **/sd** (followed by pressing **Enter** on your keyboard) in the **Text Chat Area**. Typing **/sd** (and pressing **Enter**) once again will disable slide descriptions.