

Lake Superior State University

Inter-Greek Council

Constitution and By-Laws

Preamble

We, the Inter-Greek Council on the campus of Lake Superior State University do hereby bring forth this Constitution in order to ensure the existence of the member Greek organizations on the Lake Superior State University campus. We believe that a well-organized Greek community can provide a strong, positive contribution to the primary function of the University. We also believe that through close cooperation between the University and the Inter-Greek Council, we can foster a spirit of goodwill to the benefit of our fellow students, the University and the Inter-Greek Council. We, therefore, establish this constitution for the intent to promote the positive aspects of the Greek system as a whole and to exercise a responsible self-government of our affairs within the student body.

Article I. Name

The name of this organization shall be the Lake Superior State University Inter-Greek Council.

Article II. Purpose

Section 1: The purpose of the Inter-Greek Council shall be to develop and maintain fraternity and sorority life and Inter-Greek relations at a high level of accomplishment and in so doing:

§1.1: Promote the common activities of the member organizations.

§1.2: Promote cooperation between the member organizations and help resolve the problems that may violate the sovereignty, rights and privileges of member organizations.

§1.3: Cooperate with member organizations and the University/college administration in concern for the maintenance of high social and moral standards.

§1.4: Promote the goals and ideals of the Greek system in cooperation with the University/college administration.

§1.5: Provide ample resources to any organization wishing to obtain membership in the Inter-Greek Council.

Article III. Membership

Section 1: Any social, service or professional Greek Organization, as determined by the Inter-Greek Council.

Section 2: Only Lake Superior State University students may be officers and/ or voting members.

Section 3: Petitioning for Greek Status

§3.1: Any Greek organization wishing to receive membership in the Inter-Greek Council must submit a petition for review to the Inter-Greek Council. This petition shall include signatures of all the members and the organization advisor, a Constitution/By-Laws of the organization, and a statement of the purpose and goals of the organization.

§3.2: Upon review of the petition, the Inter-Greek Council shall vote to either grant or deny the organization associate membership into Inter-Greek Council. A two-thirds vote shall be required to grant associate membership into the Inter-Greek Council.

§3.3: Once the new organization is granted associate membership by the Inter-Greek Council a recommendation, by Inter-Greek Council, must be made to Presidents Council within 4 Academic weeks for the organization to be recognized as an associate member of Presidents Council.

§3.4: In the event that the Presidents Council does not recognize an organization with Inter-Greek Council recommendations, the organization may appeal their case to the Judiciary Board.

Section 4: Associate Membership

§4.1: Associate membership in the Inter-Greek Council shall be concurrent with associate membership in the Presidents Council, provided that the organization is not already a full member of the Presidents Council.

§4.2: Requirements of associate members of the Inter-Greek Council will be as followed:

- a) The organization must be an associate member for a minimum of ten academic weeks.
- b) The organization is to be a non-voting member.
- c) The organization must meet the minimum insurance policy standards set by the University.
- d) The organization must send a representative to all meetings of the Inter-Greek Council, Inter-Greek Council standards, and any other standing committees requiring a representative.

§4.3: Once the new organization has completed both the minimum associate period and has met all the standards of the Inter-Greek Council, the Inter-Greek Council shall vote to recommend full membership for the organization to Presidents Council. A three-fourths majority vote shall be required for recommendation.

§4.4: Once the organization has been given full membership by the Presidents Council, after receiving the recommendation from Inter-Greek Council, the organization shall automatically be granted full membership in the Inter-Greek Council.

§4.5: In the event that an organization with Inter-Greek Council recommendation is not granted full membership by the Presidents Council, the organization may appeal its case to the Judiciary Board.

Section 5: Probationary Membership

§5.1: Probationary members will be any organization brought up on charges in front of Standards Board and found guilty of these charges.

§5.2: Probationary Membership may last anywhere from 30 days to one full academic year and will be carried throughout the end of one semester into the next. The length of the probationary membership will be decided by the Inter-Greek council Standards Board with a three-fourths majority vote of the Board.

§5.3: Requirements of Probationary Membership will be as follows:

- a) Organizations with probationary membership will not be allowed to vote.
- b) Organizations with probationary membership are to attend all meetings of the Inter-Greek Council.
- c) Organizations with probationary membership must produce a formal letter stating the action they took that resulted in their probationary membership, what they are doing to ensure the incident does not happen again, and reason to be given full membership again.
- d) This letter is to be presented at the first general meeting prior to the last week of their probationary period set forth by the Inter-Greek Council Standards Board.

Section 6: Derecognition of Greek Organizations

§6.1: When a Greek Organization is granted Probationary membership it is their duty to ensure all requirements of Probationary membership are met.

§6.2: In the event that a Greek organization fails to meet the requirements of Probationary membership, the Inter-Greek Council can vote to derecognize the Greek organization. A three-fourths vote is required.

Article IV. Officers

Section 1: Number and Term

§1.1: The officers of the Inter-Greek Council shall be:

- a) President
- b) Vice President of Standards
- c) Vice President of Programming
- d) Vice President of Operations

§1.2: Their term shall be for 1 academic year beginning with the first week of the fall semester after which they were elected and ending the last week of the spring semester.

Section 2: Qualifications

§2.1: The officers shall be elected from Inter-Greek Council member organizations holding full membership in the Inter-Greek Council.

§2.2: To hold a chair in the Inter-Greek Council the candidate must be an active member in their Greek organization and in good standing, which is defined as an undergraduate member of any full membership organization who has maintained a minimum of a 2.5 cumulative grade point average and is in good standing with their respective organization as defined by their Greek Organization. This person cannot be a member of an organization with Associate Membership or Probationary Membership.

§2.3: In order to hold the office of President or be nominated for Inter-Greek Council President, the candidate must have been an active member of a member organization, which is in good standing (meaning an organization that is not an Associate or Probationary member), for the period of at least one academic semester.

Section 3: Election of Officers

§3.1: Candidates for officers will be nominated by the Inter-Greek council representatives during the meeting prior to elections.

§3.2: Candidates may not be nominated for more than two offices.

§3.3: Elections for officers of the Inter-Greek Council shall be held one meeting prior to the last meeting of the spring semester of the Inter-Greek Council.

§3.4: Nominations for officers are to be open for a minimum of two consecutive meetings.

§3.5: At the time of the election, each candidate will be allowed to speak for three minutes on their behalf. There will be a two minute period in which the candidate may field questions.

§3.6: Voting for the officer positions will be in order starting with the President, VP of Administration, VP of Programming, and the VP of Finance.

§3.7: All officers shall be elected by a 2/3 majority vote of the total voting membership by secret ballot.

Section 4: No officer may hold more than one elected position at any given time in the Inter-Greek Council.

Section 5: Inter-Greek Council Officers shall not be considered representatives of their respective Greek organizations.

Section 6: Inter-Greek Council officers are to be non-voting members.

Section 7: There shall be no more than 2 individuals from the same Greek organization on the Executive Board each year.

Section 8: Duties of the President of the Inter –Greek Council

§8.1: To call and preside over the meetings of the IGC and other such functions.

§8.2: To act as a liaison between the Inter-Greek Council and the University faculty and staff as well as the Student Assembly and its constituent organizations.

§8.3: To vote only in the event that the Council is equally divided.

§8.4: To call special meetings when deemed necessary.

§8.5: To perform all duties necessary to direct the Inter-Greek Council in accordance with the *Constitution of the Students* and this constitution.

§8.6: The President of the Inter-Greek Council will sit on the Presidents Council of the Student Assembly as a non-voting member, to serve as the liaison between Presidents Council and the Inter-Greek Council

§8.7: Coordinate the functions of the Vice Presidents throughout the year and monitor the fulfillment of their functions and responsibilities.

Section 9: Duties of the Vice President of Standards

§9.1: To oversee and ensure adherence to all Greek standards and guidelines stipulated by the *Constitution of the Students*, this constitution and the decisions of the Council.

§9.2: To investigate violations of the Constitution of the Students and this Constitution.

§9.3: Act as a parliamentarian at all Inter-Greek Council meetings and rule on points of order.

§9.4: To oversee the Inter-Greek Council on aspects of the Greek Rush periods.

§9.5: To convene the Greek Standards Board when necessary and preside over those meetings.

§9.6: Be responsible for initiating review of the Inter-Greek council Constitution and presenting any proposal for revisions.

§9.7: To Serve as the Pro Tempore to the President of Inter-Greek Council.

§9.8: Review all matters concerning associate membership and upon the organization, with associate membership, completing all requirements set forth by the Inter-Greek Council the Standards chair is to convene his/her committee and make a recommendation for approval of the associate organization.

§9.9: Review all matters concerning Probationary membership and completing all duties associated with Probationary status of Greek Organizations, as laid out by this constitution.

Section 10: Duties of the Vice President of Programming

§10.1: To preside over all Inter-Greek Council committees that relate to Greek activities, Greek events and Greek planning.

§10.2: The Vice President of Programming shall sit on the LSSU Activities Board to act as a liaison between the Inter-Greek Council and the Activities Board and to promote Greek Activities.

§10.3: Will be responsible for the contact and coordination with all agencies external to Lake Superior State University, and any other division of duties at the direction of the President of the Inter-Greek Council.

§10.4: Coordinate and plan the annual Greek Week.

§10.5: Plan and implement an Inter-Greek Council rush event for the opening day of the fall and spring semester rush.

Section 11: Duties of the Vice President of Operations

§11.1: To be responsible for all financial records of the Inter-Greek Council.

§11.2: To maintain accurate records of all Lake Superior State University Greek Organizations.

§11.3: To keep accurate minutes of all Inter-Greek Council meetings and events.

§11.4: To take attendance at all Inter-Greek Council meetings and inform the Vice President of Standards of any organizations with three or more unexcused absences.

§11.5: Prepare a budget in consultation with the Inter-Greek Council Advisor.

§11.6: Present the budget to the Inter-Greek Council for approval at the second meeting of each semester of the Inter-Greek Council.

§11.7: Prepare monthly updates of the Inter-Greek Council budget.

§11.8: Propose semester dues at the second meeting of each semester of the Inter-Greek Council.

Section 12: Vacancies

§12.1: In the event the President of Inter-Greek Council does not finish their term the Chair pro tempore will serve as Interim President until a proper election is held.

§12.2: In the event of any other vacancies of an officer the position is to be open until a proper election is held.

§12.3: Any vacant office will be filled for the remainder of the academic school year by means of special election. This election is to be held within the period of two weeks following the vacancy.

§12.4: Any officer elected to a vacant office shall take office immediately upon their election.

Section 13: Removal of Officers

§13.1: Any elected officer of the Inter-Greek Council may be removed for dereliction of duties by a two-thirds vote of the Inter-Greek Council.

Article V. Representatives

Section 1: Each organization is to have two representatives and two alternates to represent them at all Inter-Greek Council general meetings.

Section 2: The two representatives shall be determined by the individual organizations.

Section 3: In the event of an excused absence of a representative, an alternate from the organization must attend in the representative's place.

Section 4: The two representatives are to only have one vote for their organization in the Inter-Greek Council.

Article VI. Meetings

Section 1: A quorum shall exist when two-thirds (2/3) of the voting delegates are present. A body so constituted may enact any ruling for the Council and may transact all business that may properly come before the Council. The President of the Inter-Greek Council may declare quorum.

Section 2: The Inter-Greek Council shall meet a minimum of twice a month during the regular academic year.

Section 3: Special meetings may be called by the President of the Inter-Greek Council or at the request of any two (2) member chapters. Notice of special meetings shall be given to delegates of the member organizations at least forty-eight (48) hours prior to the meeting. It will be the responsibility of the Inter-Greek Council Vice-President of Operations to notify the faculty advisor to be present at the meeting.

Section 4: The first meeting of the academic school semester shall be called by the President of the Inter-Greek Council. During the first meeting, a meeting time will be determined by a majority vote of those organizations present.

Section 5: Every meeting shall be open to all members of the Student Body, Lake Superior State University Staff, Faculty, and Administration, excluding executive board meetings and all or parts of meetings when deemed necessary by the executive board.

Section 6: Meeting will be conducted under "*Robert's Rules of Order Revised*."

Section 7: Every meeting shall be open to members in good standing of any member or associate member organization.

Article VII. Advisor

Section 1: The Inter-Greek Council advisor shall be employed by Lake Superior State University

Section 2: The advisor shall serve in an advisory capacity to the Inter-Greek Council.

Section 3: The advisor of the Inter-Greek Council shall be appointed by the President of the University considering the recommendation of the Inter-Greek Council.

Article VIII. Code of Conduct

Section 1: All Greek Organizations are required to sign a Standards Contract. This contract shall state that the members of the organizations will adhere to the policies stated in the Inter-Greek Council Constitution, the Standards Board By-Laws, and the policies set both by the Inter-Greek Council Standards Board and Lake Superior State University. Violation of these standards will result in a trial before the Standards Board.

Section 2: Rush

§2.1: All Rush functions shall be "DRY," i.e. no alcohol will be served or available. Greek organizations are prohibited from purchasing or providing alcohol to any rushee through any means at any time during rush events.

§2.2: Rushing is the marketing tool by which organizations attract prospective new members. Rush events are to be conducted by the organizations during the period of rush and are advertised as such. The period of rush shall be determined by a majority vote of the Inter-Greek Council.

§2.3: Degrading of other member organizations or disclosure of private matters of other organizations as a means of securing a member is strictly forbidden.

§2.4: After a rushee becomes a pledge/new member, the pledge/new member falls under the Code of Conduct and Standards Contract of the organization pledged and must adhere to all the rules as a member of the organization.

Section 3: Recruitment

§3.1: Recruitment is defined as advertising for your organization through any means of advertising such as flyers, ads, and social events without the intent to hand out new bids or accept new pledges.

Section 4: Hazing

§4.1: All forms of hazing, pledge day and/or pre-initiation activities which are defined as hazing shall be banned. Hazing is defined as any action taken or situation created, intentionally, whether on or off fraternity premises or campus premises, to produce mental or physical discomfort, embarrassment, harassment or ridicule. Such activities and situations include creation of excessive fatigue; physical and psychological shocks; wearing, publicly, apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; morally degrading or humiliating games and activities; late night sessions which interfere with scholastic activities; and any other activities which are not consistent with the regulations and policies of the educational institution.

§4.2: All pledges, associate members or fully recognized members, of a Greek Organization, are required to sign an Inter-Greek Council Hazing Form.

Section 5: All members of Greek Organizations are prohibited from showing up to Rush or Inter-Greek Council events under the influence of, alcohol, drugs, or any other illegal substance.

Article IX. Standing Committees

Section 1: Programming Board

§1.1: This board is to consist of one representative from each member organization of the Inter-Greek Council.

§1.2: This committee is headed by the Vice President of Programming.

§1.3: The committee is to meet at least once a month.

§1.4: The committee is to plan and execute all social functions and activities of the Inter-Greek Council including an IGC wide rush event, in the spring and fall semesters, and Greek Week.

Section 2: Standards Board

§2.1: This Board is to consist of one representative from each member organization of the Inter-Greek Council.

§2.2: This committee is headed by the Vice President of Standards.

§2.3: This committee is to meet at least once a month.

§2.4: The committee is to hear any and all cases in regards to any member organization of the Inter-Greek Council violating the rules set forth by this constitution and the Constitution of the Students. Also it is the job of this committee to discuss and recommend changes to this constitution.

Section 3: The President of the Inter-Greek Council shall decide on any other committees that need to be formed and shall organize them at any time.

Section 4: The committees shall carry out all duties assigned and any duties analogous to their titles and shall be responsible to the Inter-Greek Council for their actions.

Section 5: Committee membership shall be open to all active and in good standing members of the member Greek organizations.

Article X. Finances

Section 1: All funding requests from a Greek organization are to follow the guidelines set forth by the Constitution of the Students.

Section 2: The signature of the President and Advisor shall be required to bind the Inter-Greek Council in a contract.

Section 3: All payments to the Lake Superior State University Inter-Greek Council are to be given to the Vice-President of Operations and shall be made payable to the LSSU Inter-Greek Council.

Section 4: Membership Dues

§4.1: The dues of the Inter-Greek Council shall be an assessment per semester based on the needs of the Inter-Greek Council.

§4.2: The amount of such dues shall be determined annually by the Inter-Greek Council at the second meeting of the fall term.

§4.3: The dues of each Inter-Greek Council member organization shall be due 1 week from the receipt of the bill.

§4.4: Any organization whose dues are late have a one week grace period. After the waiver, a 10% late fee will be added on to the outstanding balance and an additional 10% for each week thereafter. If, after the second late fee, the outstanding balance is not paid, the organization shall be taken to Greek Standards Board for sanctions.

Article XI. Ratification

Section 1: Ratification of this constitution and By-Laws shall be effective by a two-thirds (2/3) majority vote of the Inter-Greek Council Delegates and receive the approval of the Inter-Greek Council advisor and the President of the University.

Article XII. Amendments

Section 1: Amendments shall be proposed in writing at any meeting and be voted on no later than the next regular meeting providing that at least one (1) week has elapsed between the two meetings.

Sections 2: The constitution shall be reviewed by the standards committee chaired by the Vice President of Standards when deemed necessary.

Section 3: Amendments to this constitution must receive an affirmative vote of three-fourths (3/4) of the member organizations.

Section 4: Amendments to this constitution may be deleted by a three-fourths (3/4) majority vote of the Inter-Greek Council representatives.

Section 5: This Constitution must be in accordance with the *Constitution of the Students*, the Lake Superior State University Student Assembly constitution. If there is a conflict between the two constitutions, the *Constitution of the Students* shall be the higher authority.