

# LSSU Geology Club Constitution and Bylaws

October 15, 2010

Lake Superior State University  
Geology Club Constitution  
Updated March, 1995

I. Preamble

The purpose of the Geology Club is to promote geology in a social setting. One way we achieve this goal is by attending field trips to areas of geologic significance. We set up displays and invite professionals in the field of geology as guest speakers to motivate a professional attitude. Money is obtained for these functions by organized fund raisers.

Officers are elected annually during Spring semester. We provide and sell lab manuals to the Natural Science Geology classes. The profit from these manuals supports our Geology Club Scholarship which is awarded to any geology major with excellent academic standing and is a member of the Geology Club. Membership is open to anyone who enjoys the outdoors and has an interest in geology.

II. Membership

A) Definition:

- 1) A member must be a student at LSSU.
- 2) A member must pay dues (according to the bi-laws), and must follow constitutional regulations.

B) Rules and Rights:

- 1) Members shall attend all mandatory meetings and events. If a member is unable to attend a mandatory meeting, or club event, it is his/her responsibility to contact any officer with a legitimate reason for absence before the scheduled meeting.
- 2) Members shall be current on all dues and fines.
- 3) Members shall have the right to hold any club office or chair any committee.
- 4) Members can nominate anyone including themselves for any office. They may also decline nominations.
- 5) Members have the right to propose a written formal to the constitution to be submitted at a mandatory meeting only.
- 6) Members have the right to see club books.
- 7) If a member violates any part of the constitution, he/she will be fined and may be excluded from club functions.

C) Removal of a Member:

In order to remove a member from the club, a secret vote must be taken at a mandatory meeting to do so. The vote

must be unanimous by all members except the member being removed.

III. Advisor

The responsibility of the advisor is to give advice when needed. He or she must be a faculty member at LSSU.

IV. Election Procedures

~~Elections will be held on a weekday in the spring semester, prior to the eighth week.~~ Notice must be given at least two weeks in advance of the meeting. Any due paying members may vote, run for office, or decline his/her nomination. Officers will take office on the last day of that spring semester.

Procedure for Officer Election

An election meeting will be posted prior to the mandatory meeting. Nominations may be submitted on a nomination sheet that will be posted one week prior to the meeting.

At the time of election, the president will call for final nominations. A member must be present to be nominated. This includes previous officers.

The offices will be voted upon in sequence from the president to treasurer. The first vote will be for president and will be taken by secret ballot. The votes will immediately be counted and the winning nominee will then be removed from any lower nominations. The acting president will then proceed with voting as described above for each office.

In the event that an officer resigns, is removed, or dies, the president will appoint a temporary replacement until a permanent replacement can be elected.

Bi-Laws

\*Dues - \$10.00 per year or ~~\$3.50 per term.~~

Dues will not be refunded to members who withdraw from the club.

\*All members must participate in promotion, but may be excused from fund raising with good reason.

\*Amendments - written proposal to be submitted - 3/4 majority to pass.

Officer Duties:

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President - Presides over meetings/~~representative-to~~  
-~~Presidents-Council~~/takes care of on campus  
affairs.

Vice-President - Assists president and is alternative when  
president is absent.

Secretary---~~Keeps-records-and-posts-meeting-minutes/in~~  
~~charge-of-correspondence-and-communication-and~~  
~~keeps-a-record-of-club-attendance-~~

Treasurer - In charge of finance: transactions/book  
keeping/collects dues and fines.

\*Officers must attend all meetings.

\*All alumni are welcome to all club meetings and functions.

\*Guests may accompany the club on outings, but are responsible  
for their own costs.

AMENDMENTS TO THE LSSU GEOLOGY CLUB CONSTITUTION

AMENDMENT I. FIELD TRIP FORMAT:

- 1). Written proposal including estimated costs and request for funding to be submitted to club officers for approval no later than one week before the event.
- 2). Member proposing the trip will be allowed time at an officers meeting to present the activity proposal.
- 3). Pretrip approval by majority vote of the officers.
- 4). Prefunding approval by majority vote of the officers.
- 5). Proposal will be presented with officers recommendations at next regular meeting.

AMENDMENT II. UPDATE OF CONSTITUTION:

- 1). Dues changed from \$10.00 per year or \$3.50 per term to \$10.00 per year or \$5.00 per semester.
- 2). Election of officers changed from eight week of Spring semester to thirteenth week of the Spring semester.

AMENDMENT III. REMOVAL OF OFFICERS:

Any officer not performing their duty as stated in the constitution may be removed from the office and demoted to regular member status. A written request stating violations from a club member must be submitted, and discussed at a mandatory club meeting. Following the discussion a secret ballot will be held and if three quarters of the votes are for removal, removal of the officer will take place.

AMENDMENT IV. OFFICER DUTIES:

Vice President - Assists president/is alternative when president is absent/records all field trips in the Geology Club Field Log Book/is representative to the Student Government House of Representatives/(changed...) no longer representative to Student Government House of Representatives.

**Secretary** - Keeps records and posts meeting minutes/in charge of correspondence and communication and keeps a record of club attendance. (changed...) new title/Club Representative duties include representative to Student Government House of Representatives/keeps records and attendance at mandatory meetings.

**Internet access** - All officers and the Faculty adviser of the Geology Club shall have access to the LSSU Geology Club Internet account, GEOCLUB@LAKERS.LSSU.EDU Account is for official business only.

**Checking Account** - The Treasurer, Faculty adviser, and President will all have signing authority on the LSSU Geology Club accounts.