

# THE CONSTITUTION OF 'FILL IN THE BLANK' IMPROV

## ARTICLE I. Name of Organization: Fill in the Blank Improv

- a. Alternative Names
  - i. Lake Superior State University Improv

## ARTICLE II. Mission Statement

- a. "A group of people that will provide entertainment to the students of LSSU on a regular basis"

## ARTICLE III

a. Fill in the Blank was created with the vision to provide regular entertainment to the students of LSSU and the surrounding community with improvisational comedy, original sketches, and any other medium that is deemed appropriate by the group. The goal of Fill in the Blank is to serve the students, which means the group shall listen and consider requests from the student body to improve the quality of the performances. Fill in the Blank was also created to give another dimension to the Fine Arts at LSSU.

## ARTICLE IV. Membership

- a. Membership into this group shall be on an audition only basis with the President, Advisor, and members of Fill in the Blank's executive board present at the audition.
- b. Only current LSSU students may audition with special exception to alumni of the group who wish to continue performing on a full or part-time basis.

## ARTICLE V. Officer Position and Duties

- a. President – the President of this group shall perform the following duties,
  - i. Organize and lead all group meetings.
  - ii. Be responsible for a "final draft" set list
  - iii. Update and check all Fill in the Blank outlets regularly (Facebook, Youtube, etc.)
  - iv. Be responsible for setting up performances.
- b. Treasurer – the Treasurer shall be responsible for the following duties,
  - i. To manage all funds coming in and out of the group
  - ii. To report all transfers, withdrawals and deposits
- c. Secretary – the Secretary shall be responsible for the following duties,
  - i. Take notes at all meetings
  - ii. Be responsible for a "rough draft" set list
- d. Recall of Officer position
  - i. In the event an officer is performing their position below the expectations of the group can be recalled with a three-quarters vote majority.

- ii. In the event the President is implemented and terminated, a vote will be immediately cast upon his/her departure for a replacement. Current serving officers may run but will have to give up their position if they are voted in. A replacement for their position will then be cast.

#### ARTICLE VI. Voting for Officer Positions

- a. Officer Nominations will take place at the meeting before a vote.
- b. Special meetings (Meetings which are unique to the regular schedule of the group) do not count
- c. Short Speeches are allowed on voting day
- d. Voting will be closed ballot read by the President
- e. President does not vote unless there is a tie

#### ARTICLE VII. Meeting Times and Days

- a. Meeting times and days – at the beginning of every semester, the first meeting shall be used to decide meeting times and days with the ability to change anytime pending all or 3/4 of the group members agree they can attend.

#### ARTICLE VIII. Auditions

- a. Auditions shall take place at the beginning of every spring semester and the advisor must be present at auditions in order for them to be valid.
- b. Voting shall go as follows: The group as a whole shall decide the number they will be accepting before a vote is taken with 3/4 majority if there is a dispute between numbers. One vote then will be taken with the exclusion of the President with the top vote getters entering automatically into the Fill in the Blank Organization.
- c. In the case of a tie the President shall make the decision by casting a vote.

#### ARTICLE IX. Amending the Constitution and By-Laws

- d. The Fill in the Blank Constitution and/or By-Laws shall be amended but not before meeting the following requirements:
  - i. The proposed amendment must be presented to the group at least one week before a vote.
  - ii. The Amendment must pass with a three-quarters vote
  - iii. The President shall not vote unless there is a tie.
  - iv. In the event of a tie, no revote shall be issued and the President's vote will be the only one that is cast.
- e. The vote can be cast open or closed, based on the majority of what the group wants.
  - i. In the event of a tie, the President shall decide the vote format.

## **THE BYLAWS OF 'FILL IN THE BLANK' IMPROV**

1. The name of the organization will be 'Fill in the Blank Improv'. Alternatives names are 'Fill in the Blank' and 'Lake Superior State Improv'
2. The advisor of 'Fill in the Blank Improv' is Dr. George Denger
3. The executive branch shall consist of one President, one Treasurer, and one Secretary with all positions serving one-year terms. There are no term limits for any of the positions
4. The President's duties include but are not limited to, leading meetings, booking events, overseeing operations of the group, meeting and informing advisor about group, and organizing meeting times.
5. As there is no Vice President position, a pro tempore, or substitute to the President can, but is not required, be appointed by the President to serve in his/her absence.
6. The Treasurer's duties include but are not limited to, managing any and all finances that come in and out of the group, and presenting the groups account balance with every transaction that is completed.
7. The Secretary's duties include but are not limited to, taking notes at meetings, organizing the set list for shows under the surveillance of the President.
8. The group shall meet at least every other week during the school session unless prior arrangements are made at a previous meeting.
9. The group's members shall not exceed 10 members with the exception of new members integrating into the group as a result of auditions.