(F110-a)

Lake Superior State University
UNIVERSITY SUPERVISOR VISITS

Student Teacher_____ **Supervisor**_____

School_____**Semester**_____

Update this form regularly and keep in the student teaching notebook. Turn in a copy of this form to your supervisor at the final summative conference. (Suggested dates are recommendations only. Establish final schedule with the university supervisor to meet the needs and availability of the host school.)

DATE	MEETING DESCRIPTION	MEETING/OBSERVATION Length
	ORIENTATION/Initial Visit (late Aug.-Sept.)	
	FIRST OBSERVATION (late Sept)	
	SECOND OBSERVATION (October)	
	THIRD OBSERVATION (late October)	
	FOURTH OBSERVATION (Nov.)	
	FIFTH OBSERVATION (late Nov)	
	SIXTH OBSERVATION (Dec.)	
	SUMMATIVE CONFERENCE(1STSEM)	
	INITIAL VISIT (Second Semester) (Needed only for a new placement/ grade level)	
	FIRST OBSERVATION (Jan.)	
	SECOND OBSERVATION (Jan.)	
	THIRD OBSERVATION (Feb.)	
	FOURTH OBSERVATION (Feb.)	
	FIFTH OBSERVATION (March)	
	SUMMATIVE CONFERENCE (April)	
	ADDITIONAL CONTACTS (seminars, drop-in visits, phone/Email, any important communications)	