



Form F302-a
Lake Superior State University Department of Education
PROFESSIONAL BEHAVIORS AND DISPOSITIONS RATING INSTRUMENT

STUDENT NAME _____ PROFESSOR NAME _____ COURSE _____ TERM _____ YEAR _____

Standard Categories	Target Indicators	Rating: 1=Needs Improvement	NR= Not Observed/Rated	2 =Satisfactory		
COMMUNICATION SKILLS				Self	Faculty	Comments
1. Listening	Listens purposively and attentively. Uses active listening skills in class discussions, values responses of others, integrates and applies information in assignments					
2. Speaking	Uses language and grammar appropriately. Conveys ideas clearly and effectively. Voice and elocution create and maintain interest. Contributes positively to class discussions, asks relevant questions, and values diverse opinions through tactful interaction.					
3. Writing	Writing is well organized and developed. Relatively error free, clear, with vocabulary appropriate for the audience. Penmanship is neat and legible.					
4. Reading Fluency	Demonstrates ability to read aloud easily and fluently. Seldom mispronounces or uses words incorrectly.					
RESEARCH AND ANALYSIS SKILLS						
5. Comprehension	Constructs meaning and articulates key ideas from the readings.					
6. Analysis and Evaluation	Reviews informational materials to determine appropriate use. Realistically self assesses and reflects according to criteria.					
7. Research/Thinking Skills	Provides reasoned evidence to support positions and opinions. Uses research standards and data appropriately.					
PROFESSIONAL SKILLS						
8. Accepts Responsibility for Actions	Accepts consequences of decisions and actions without excuses. Seeks feedback and makes changes as necessary. Accepts constructive criticism.					
9. Attendance and Preparation	Attendance shows high level of commitment. Absences are arranged in advance. Meets deadlines.					
10. Integrity	Honest. Submits work that is original or properly cited.					
11. Presentation of Class Work	Assignments show care and thoughtfulness, follows directions, create a favorable impression. Presentations are organized, enthusiastic, and engaging.					
12. Self Confidence	Takes initiative, assumes leadership, responds to varied situations confidently.					
13. Awareness	Has the “with-it-ness” (Kounin) to be aware of all others in the setting, to acknowledge others’ needs, and to construct knowledge from others’ actions, questions, and responses.					
14. Appropriate Interactions	Relates to others in socially acceptable ways. Body language and vocalizations convey positive attitude and energy.					
15. Collaboration	Can play the role of either leader or equal member of a group, and knows when it is appropriate to do so to accomplish the goals of the group. Shares responsibility for group work and follows through on assignments.					
16. Diversity	Learns through and works with diverse personalities, needs, learning styles, cultures and backgrounds.					
17. Professional Appearance	Neat and clean appearance appropriate in the setting, including proper “teaching attire” in classroom teaching situations.					

