



2008-2009 Verification Worksheet

Federal Student Aid Programs

Dependent Student

Your application was selected for review in a process called "verification." In this process, LSSU will be comparing information from your application with signed copies of your 2007 Federal Income Tax forms and your parent(s)', or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal Student Aid. Please try to complete the verification as soon as possible so that your financial aid won't be delayed. You must provide the required documents before the end of the academic year or before you drop below half-time status, whichever comes first. **Your financial aid will not be processed until verification requirements are complete.** LSSU must review the requested information, under the Federal Financial Aid Program rules and make any necessary corrections (CFR Title 34, Part 668).

What you should do:

1. Collect your and your parent(s)' financial documents (signed and dated Federal Income Tax forms, W-2, etc.).
2. Contact the Financial Aid Office if you have questions about completing this worksheet.
3. **Complete each section and sign this worksheet** – you and at least one parent.
4. Submit the completed worksheet, tax forms, and any other documents to the Financial Aid Office.
5. The Financial Aid Office will complete the verification and make any necessary corrections.
6. You will receive a corrected Student Aid Report two weeks after corrections are completed.

A. Student Information

Reminder: Do not leave any questions blank!

| | | | |
|--------------------------|------------|----------|----------------------------------|
| Last Name | First Name | M.I. | Student I.D. Number |
| Address (include apt. #) | | | Date of Birth |
| City | State | Zip Code | Phone Number (include area code) |

B. Family Information

List the people in your parents' household; include:

- **yourself** and **your parent(s)**, (including stepparent) even if you don't live with your parents and
- your parents' other children, if (a) your parents provide more than half of their support or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, **and** your parents provide more than half of their support **and** will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

Write the names of all household members. Also write in the name of the college for any household member who will be attending college at least half time between July 1, 2008 and June 30, 2009, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

| Full Name | Age | Relationship | * If attending College <small>(must be enrolled at least 1/2 time)</small> | # of Credits per Semester |
|------------------------------|-----------|-------------------|---|---------------------------|
| Example: <i>Mary Johnson</i> | <i>20</i> | <i>Sister</i> | <i>Central University</i> | <i>12</i> |
| | | Self | | |
| | | Parent/Stepparent | | |
| | | Parent/Stepparent | | |
| | | | | |
| | | | | |

- The Free Application for Federal Student Aid no longer allows parents to be counted in the number of college students in the family. Lake Superior State will consider adding your parent(s) to the number of household members in college if they are attending at least half time and a third party, such as an employer or government agency does **not** pay their tuition. You must include proof of their enrollment and tuition expense for special consideration.

