

[http://www.lssu.edu/foundation/forms/sample\\_stock\\_transfer.pdf](http://www.lssu.edu/foundation/forms/sample_stock_transfer.pdf)

Text:

**SAMPLE STOCK POWER TRANSFER LETTER**

[Contributor Name]

[Address, City, State/Province Zip/Postal Code]

Date

[Name and Address of Broker]:

REF.: Gift of Stock to Lake Superior State University Foundation, Inc for the charitable purpose and mission of Lake Superior State University, Sault Ste Marie, Michigan.

TO WHOM IT MAY CONCERN:

Please accept this letter as your authorization to transfer [Number of shares or \$ amount] of [Name of Company or Security].

My Account Number is: [list account number]

Please transfer this stock to:

Lake Superior State University Foundation  
c/o Bill McLeod  
Edward Jones & Company  
939 East Portage Avenue  
Sault Ste. Marie, MI 49783  
906-632-4985 (office)  
877-222-4065 (fax)

The DTC number is: 0057

The LSSU Foundation account number is: 498-03736-1-9

The LSSU Foundation tax identification number is: 38-2576021

If you have any questions regarding this transfer, please call me at [your phone number.]

Sincerely,

Donor Signatures

Copy to: Sharon Dorrity, LSSU Foundation, 650 W Easterday Ave, Sault Ste Marie, MI 49783  
906.635.2665 (office), 906.635.2856 (fax), email: [foundation@lssu.edu](mailto:foundation@lssu.edu)