

The Learning Center Writing Center Application

Minimum Application Requirements:

- Must have a 3.0 GPA or better
- Must have earned a "B+" grade or better in the course(s) you wish to tutor or SI
- Must be enrolled full-time
- Must be a mature, responsible individual dedicated to assisting others achieve academic.
- Must possess strong communication skills
- Must have attended LSSU full-time for at least one semester

Date ____/____/_____

Name _____

Student ID _____

Local Address _____

Cell Phone _____

Home Address _____

Home Phone _____

Class (FR, SO, JR, SR) _____

Overall GPA _____

Major _____

Major GPA _____

Minor _____

U.S. Citizen ___ Yes ___ No

Email Address: _____

Educational Background:

Have you attended any other colleges/university's other than LSSU: ___ No ___ Yes

If yes, please list including transfer credit earned.

_____ Transfer credit earned: _____

_____ Transfer credit earned: _____

Employment History:

Are you presently working for another department on campus: ___ No ___ Yes

If yes, name of department (s): _____ Number of hrs per week: _____

Other prior work history:

Name of Employer	Dates Worked	Supervisor	Reason for Leaving
------------------	--------------	------------	--------------------

Anticipated involvement in campus/work activities next semester (include hobbies, clubs, organizations, part-time employment, etc).

Honor societies, professional memberships, honors/awards (list memberships and offices held).

Why are you interested in this position and why do you feel you would be a good choice?

Have you ever been convicted of a crime? If so when, where and nature of offense? Are there any felony charges pending against you? If yes, give details.

Please answer the following questions on a separate sheet of paper. Thank you.

1. What are you interested in tutoring writing/grammar?
2. Briefly discuss the skills/abilities you believe a writing tutor should have.
3. What experiences, skills or abilities do you possess that would enhance your performance as a tutor?
4. What would you anticipate being the most rewarding aspect of the tutoring position? Why?
5. What would be the most frustrating aspect of the tutoring position? Why? How would you deal with it?
6. What do you see as your greatest "strength"? How would you use this strength to benefit the tutoring situation?
7. Describe your level of assertiveness, as it would apply to the tutoring situation.
8. If you had to describe yourself in three words, what would those words be?
9. What specific courses would you be willing to tutor (list by courses number i.e. ENGL110, ENGL111)?

Academic References:

Please list two references from the LSSU faculty/staff. Include name, title, and phone number for each

Name: _____ Relationship: _____

Phone Number: _____

Name: _____ Relationship: _____

Phone Number: _____

Please return the completed application form and one letter of recommendation to:

Carolyn Rajewski, 106 KJS Library, (906)-635-2294, crajewski@lssu.edu

By submitting this form, I hereby represent that each answer is truthful. Any misrepresentation of facts shall constitute cause for dismissal regardless of when discovered by the University. In the event I am employed by LSSU, I agree to comply with all its rules and regulations.

Signature: _____ Date: _____