



For Semester/Year: \_\_\_\_\_

**APPLICATION TO TAKE COURSE FOR CREDIT/NO CREDIT**

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
(Please Print) Last Name First Name

Course: \_\_\_\_\_ Credits: \_\_\_\_\_

Before you are eligible to take any course for Credit/No Credit, you must meet the following criteria:

1. Be in good academic standing (not on academic probation).
2. Only one course per semester is permitted.
3. A maximum of 12 credits may be taken for Credit/No Credit.
4. Courses may not be taken for Credit/No Credit to meet any major or minor department requirements or to meet the general education requirements.

Applications to take courses for Credit/No Credit must be completed and submitted to the Registrar's Office before the end of the Add/Drop period for the semester. Once the Add/Drop period has passed, students can Not change to or from Credit/No Credit in any course.

Signature of Student: \_\_\_\_\_

_____ Processed by/Date
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