



Individual Consortium/Contractual Agreement

Through this agreement, Home School Lake Superior State University agrees with Host Institution _____, to provide a portion of the education for a degree program of Home School student _____, hereafter referred to as "Student".

Duration of program (check one): Fall semester only Spring semester only Academic Year Summer only

Starting date of term(s) covered by this contractual agreement (mo/day/yr): _____ Ending date (mo/day/yr): _____

Title and location of program to which the student has been accepted: _____

Anticipated Host Institution enrolled credits through Host (total number of semester credits): ____ which is considered:
 Full-time 3/4-time * Half-time less than half-time

Student agrees:

1. To complete in a timely manner all necessary Home School documentation and paperwork for course credit approval, financial aid processing, and Host Institution application and acceptance;
2. That Student is responsible for ensuring that program fees are paid in full to the Host Institution, regardless of whether payment is forwarded to the Host Institution directly by the Home School or by the Student.
3. To the terms and conditions described by the Home School for financial aid eligibility. Student agrees to rules and regulations regarding repayment of financial aid (i.e. loans, scholarships, and grants) disbursed through the Home School Bursar's Office if Student drops below full-time during the refund period, withdraws completely, or fails to ensure that a transcript of his/her credits/grades is forwarded to Home School by the Host Institution;
4. To immediately inform Home School if Student cancels, withdraws, or reduces below full-time enrollment status.
5. To abide by the published financial terms and conditions of both the Home School and the Host Institution, and understands that in case of conflict among these two sets of policies, the more stringent policy shall apply in every case.

Student Signature: _____ Date: _____

Host Institution agrees:

1. That student has been accepted to study at the Host Institution for the aforementioned term(s).
2. That Student will be considered a "visiting student" at Host Institution campus;
3. Not to award any Federal or State financial aid. If Host Institution awards scholarships or any institutional aid to Student, Host Institution will promptly inform Home School to assure that Home School does not award funds in excess of Student's financial need;
4. To provide Home School, **with this agreement**, a detailed list of costs (tuition, room, board, other required fees, local transportation to/from classes, airfare to the study site, books and supplies, and other educationally-related personal expenses) encountered in the program of study.
5. To inform Home School if Student withdraws or reduces below the enrollment status indicated above, or stops attending classes on a regular basis. Such notice will include the last date of attendance or the date of reduction in instructional load;
6. That if Student withdraws, to return relevant refunds to Home School for recalculation, repayment, and/or redistribution of aid per federal regulations;
8. To send Home School a transcript or other acceptable official written record evaluating Student's academic performance in the program; and
9. That Host Institution is either (check one):
 - eligible to participate in Title IV Federal Student Aid programs (Dept. of Ed. School Code: _____)
 - not an eligible school or organization in Title IV Federal Student Aid programs, and has not had its eligibility to participate in said programs terminated by the Department of Education, and has not voluntarily withdrawn from participation in said programs under termination, show-cause, suspension, or similar activity initiated by a state licensing agency, accrediting agency, guarantor, or the Department of Education. (If an ineligible institution, the student will not be allowed to complete more than 50% of degree requirements at the Home School while under this contract.)

Home School agrees:

1. To disburse financial aid funds directly to Student or to Host School, as applicable per Home School policies and procedures;
2. To report Student as enrolled at Home School (to NSLDS, for instance, and/or to the Student Clearinghouse) for the duration of the term of study;
3. That the calculation and disbursement of any Federal or State financial aid will comply with relevant regulations;
4. That Home School will monitor students' eligibility and will maintain appropriate records during the term(s) of study and for review of satisfactory academic progress; and
5. That credit hours earned by Student while attending Host Institution's courses will be accepted toward Student's Home School degree, per Home School credit transfer policies, providing Student has completed all necessary documentation and paperwork, and the courses are applicable to Student's Home School degree requirements.

Home School International Office: Home School Financial Aid Office: Host Institution Representative:

Deborah Faust
Director of Financial Aid & Study Abroad
Lake Superior State University
650 W Easterday Avenue
Sault Ste Marie, MI 49783
(906)635-2677
Date: _____

Deborah Faust

Date: _____

Date: _____