

**Lake Superior State University
Board of Trustees
Minutes of Meeting
Walker Cisler and Student Conference Center
Sault Ste. Marie, Michigan
November 6, 2015**

The Board of Trustees of Lake Superior State University met in regular session beginning at 8:30 a.m. on Friday, November 6, 2015, in the East Superior Room of the Walker Cisler and Student Conference Center, Sault Ste. Marie, Michigan. The meeting was pursuant to Section 1.01. of the Bylaws of said Board with notice to the Board pursuant to Section 1.04., and public notice pursuant to Section 1.05. of the Bylaws.

The section numbers and headings of these minutes correspond to the agenda. A copy of the proposed agenda was in the hands of each Trustee at the public session of November 6, 2015. The proposed agenda had been mailed pursuant to Section 1.04. of the Bylaws. Copies of all such material are contained as appendices to these minutes.

At the call to order, there were several members in the audience and there were two members of the press.

I. Roll Call

Mr. James P. Curran, Chair, called the meeting to order at 8:30 a.m. He asked Ms. Kaye M. Batho, Secretary, to call the roll. The following members responded “present”:

Mr. James P. Curran
Mr. Patrick K. Egan
Mr. Scot A. Lindemann
Ms. Ann Parker
Ms. Sandi Frost Steensma
Dr. Thomas C. Pleger, President and Ex-officio

Five Trustees were recorded as present and Trustees Douglas Bovin, Mark Mercer and Rodney Nelson as absent. Present for the University were Ms. Colleen Barr, ESP Support Staff President; Ms. Sherry Brooks, Vice President for Finance; Mr. Thomas Coates, Executive Director of Foundation; Ms. Kris Dunbar, Director of Athletics; Mr. Philip Espinosa, Associate Vice President for Human Resources; Mr. Steve Gregory, Director of Physical Plant; Mr. Matthew Jurvelin, Vice President for Enrollment and Student Affairs; Ms. Janice Repka, Faculty Association; and Mr. Maurice Walworth, Provost and Vice President for Academic Affairs.

II. Approval of the Agenda for November 6, 2015

Mr. Lindemann moved for Board approval of the agenda for November 6, 2015; supported by Ms. Parker. The motion carried with unanimous voice vote.

III. Approval of the Minutes for September 25, 2015

Mr. Egan moved for Board approval of the minutes from September 25, 2015 as presented; supported by Ms. Frost Steensma. The motion carried with unanimous voice vote.

IV. Addresses to the Board

There were no addresses.

V. Chair's Remarks

Mr. Curran thanked all for coming to the meeting. He commended Dr. Ken Peress on his service to the University and upcoming retirement. He informed the Board of the recent Governor's Higher Education Summit which was very informative.

VI. President's Remarks

Dr. Pleger informed the Board of informational items including the progress on institutional goals, bus wrap and billboards for advertising, HLC accreditation and marketing initiatives. He commended Dr. David Myton and the HLC accreditation assessment review team for their continued work on the assessment review.

Dr. Pleger reminded the Board of the ARL/CFRE project being the request for Capital Outlay for the University.

Mr. Dave Drzewiecki, Chair of Shared Governance Oversight Committee, informed the Board of informational shared governance items including the University Senate meeting, on-going progress with the structure and communication of the committee to the campus. Dr. Pleger commended Mr. Drzewiecki for his leadership of the Committee.

VII. Enrollment Report and Update

Mr. Jurvelin gave an overview of enrollment numbers for fall 2016 including that he is currently investigating the breakdowns of the data by major, full-time vs. part-time and other factors. He stated that reports will be available soon. He added that for spring 2016, registration is up slightly from the last two years.

VIII. Personnel Committee

Ms. Colleen Barr informed the Board of informational items for the ESP support staff including that their membership is at 89 members, with position upgrades and one open

position. She added that the ESP union along with Tom and Teresa Pleger purchased lights for some trees on campus to enhance the appearance of campus.

Ms. Parker informed Board that President Pleger's evaluation process has been completed for this year which included a 360 survey, establishment of goals and establishment of the timeline. She added that the Board is pleased with the evaluation and performance of President Pleger and believes he will lead the University forward in a positive manner using the established goals and key competencies.

Dr. Pleger commended the Board and the University community participants in the evaluation process. He stated that he looks forward to opportunities to improve and to move the University forward. He stated the evaluation process will also be conducted next for the Provost and Vice President for Finance.

IX. Academic Affairs Committee

Provost Walworth gave an overview of informational items including HLC accreditation visit progress for 2016-17 and academic restructuring process.

Ms. Janice Repka informed the Board of informational items for the Faculty Association including a revised tenure and promotion process, recent workshops, evaluation streamlining, joint Faculty Association and administration meetings, committees, grievance process and faculty representation at the MEA conference. Ms. Jaimee Gerrie, President for the Faculty Association encouraged faculty to support and assist with the enrollment initiatives.

Ms. Parker moved for Board approval of the recommended proposal to add a Masters of Business Administration degree at LSSU, effective fall semester 2017 contingent upon Higher Learning Commission approval; supported by Mr. Lindemann. The motion carried with unanimous voice vote.

Mr. Chris Oshelski, Executive Director, and Ms. Julie Hopper, Academic Assessment Specialist of the Charter School Office gave an overview of the Charter School Office's annual report including the 22 academies, contracts, increased enrollment at all of the academies, programs, student growth, performance evaluations, the University's fiscal responsibility to the students at our charter school academies and the rates of our students' improvement.

Mr. Egan moved for Board approval of the recommendation of the appointment of the following individuals to the respective Board of Directors for the terms listed:

Sam Kosc to Concord Academy Boyne for a term to expire June 30, 2019; and

Cynthia Banner to Concord Academy Boyne for a term to expire June 30, 2019;
and

Claude Tiller, Jr. to Sarah J. Webber Media Arts Academy for a term to expire June 30, 2019; and

Bobby Thomas to Sarah J. Webber Media Arts Academy for a term to expire June 30, 2019.

The motion was supported by Ms. Frost Steensma. The motion carried with unanimous voice vote.

X. Finance Committee

Mr. Lindemann gave an overview of the financial status of the University including the University reviewing the 2015-16 budget for short and long term financial management, that the University is in a good financial position including reserve funds, long term sustainability efforts including a review and determination of numerous fund levels, enrollment emphasis continuation and new marketing strategies.

Ms. Brooks informed the Board of informational items including the master planning process and timeline; and the South Hall renovation updates and timeline for a June 2016 opening.

XI. Student Affairs Committee

Mr. Jurvelin commended Dr. Ken Peress for his assistance in his transition for the Vice President position. He gave the Board an overview of housing occupancy, Health CARE Center, shuttle service for students and a grant award for sexual violence prevention.

Student Government President RJ Homan informed the Board of Student Government initiatives for a food bank on campus and a shuttle service which resulted from a student survey.

Ms. Dunbar updated the Board on informational items including athletic team schedules and the Pink in the Rink fundraiser for women's issues. She commended the physical plant and Norris Center staff for their hard work during these and many events.

Mr. Gregory informed the Board of a review of physical plant positions for a more efficient management team and he also commended the physical plant staff.

XII. Development Committee

Mr. Coates gave an overview of Foundation events, feasibility study for the SIM Center, phonathon campaign, Lake State Classic and a gift-in-kind of stone from Mr. James Bourque.

XIII. Other Business

There was none.

XIV. Adjournment

Mr. Egan moved for adjournment at 9:55 a.m.; supported by Ms. Parker. The motion carried with unanimous voice vote.

James P. Curran, Chair

Thomas C. Pleger, President

Minutes prepared by Ms. Kaye M. Batho, Secretary. A draft of these minutes was completed at 3 p.m. on November 18, 2015.