

**Lake Superior State University
Board of Trustees
Minutes of Meeting
Walker Cisler Student and Conference Center
Sault Ste. Marie, Michigan
January 29, 2016**

The Board of Trustees of Lake Superior State University met in regular session beginning at 8:30 a.m. on Friday, January 29, 2016, in the East Superior Room, Walker Cisler Student and Conference Center, Lake Superior State University, Sault Ste. Marie, Michigan. The meeting was pursuant to Section 1.01. of the Bylaws of said Board with notice to the Board pursuant to Section 1.04., and public notice pursuant to Section 1.05. of the Bylaws.

The section numbers and headings of these minutes correspond to the agenda. A copy of the proposed agenda was in the hands of each Trustee at the public session of January 29, 2016. The proposed agenda had been sent pursuant to Section 1.04. of the Bylaws. Copies of all such material are contained as appendices to these minutes.

At the call to order, there were several members in the audience and there were no members of the press.

I. Roll Call

Chair James P. Curran, called the meeting to order at 8:30 a.m. He asked Ms. Kaye M. Batho, Secretary, to call the roll. The following members responded “present”:

Mr. Douglas R. Bovin
Mr. James P. Curran
Mr. Scot A. Lindemann
Dr. Mark W. Mercer
Mr. Rodney M. Nelson
Ms. Ann E. Parker
Ms. Sandi Frost Steensma
Dr. Thomas C. Pleger, President and ex-officio

Seven Trustees were recorded as present with Trustee Patrick K. Egan as absent. Present for the University were Ms. Colleen Barr, President LSSU ESP; Mr. Thomas Coates, Director of Foundation; Ms. Kris Dunbar, Director of Athletics; Mr. Philip Espinosa, Associate Vice President for Human Resources; Dr. David Finley, Interim Provost and Academic Vice President; Ms. Jaimiee Gerrie, President of LSSU Faculty Association; Mr. RJ Homan, President of

Student Government; Mr. Matthew Jurvelin, Vice President for Enrollment and Student Affairs; and Mr. Maurice Walworth, Interim Vice President for Finance.

II. Approval of the Agenda for January 29, 2016

Ms. Parker moved for Board approval to amend the agenda for January 29, 2016 as presented; supported by Mr. Nelson. The motion carried with unanimous voice vote.

III. Approval of the Minutes for November 6, 2015

Ms. Sandi Frost Steensma moved for Board approval of the minutes for November 6, 2015 as presented; supported by Mr. Nelson. The motion carried with unanimous voice vote.

IV. Addresses to the Board

There were no addresses to the Board.

V. Chair's Remarks

Mr. Curran welcomed all to the Board meeting. He commended the University's progress in reviewing enrollment and budgetary initiatives.

VI. President's Remarks

Dr. Pleger welcomed all to the Board meeting. He informed the Board of recent updates including increased communications, leadership changes, enrollment, budget, increased visibility/marketing, evaluation process, HLC accreditation progress and culture changes for the University.

Mr. Dave Drzewiecki, Shared Governance Oversight Committee Chair, gave an overview of the Shared Governance process and updates including bylaw review, veteran's affairs, upcoming survey for University employees.

Dr. Pleger commended Mr. Dave Drzewiecki for his work as chair of the Shared Governance Oversight Committee.

VII. Enrollment Report and Update

Mr. Jurvelin presented to the Board an overview of the enrollment and retention numbers including a 71% retention rate. He added that the goal for retention is at least 80%. Dr. Pleger added that all campus community members need to assist with recruitment and visibility.

VIII. Honorary Doctorate Recommendation

Ms. Sandi Frost Steensma moved for Board approval of the recommendation for the administration to award Mr. Erik Qualman an honorary doctorate of Business Administration to be granted at the 2016 commencement ceremony; supported by Ms. Parker. The motion carried with unanimous voice vote.

IX. Report of the Human Resources Committee

Ms. Barr informed the Board of the ESP union update which included an informational report of membership of 93 employees. She stated that there were three new hires recently.

Mr. Espinosa informed the Board of recent updates regarding Title IX at LSSU including open forums and departmental meetings to educate employees and students.

X. Report of the Academic Affairs Committee

Ms. Gerrie informed the Board that the LSSU Faculty Association did not have a report at this time.

Dr. Finley informed the Board of informational updates including preparations for the HLC reaccreditation visit preparation, student research trips, MBA program review process, University common hour, current dean search and senior projects demonstration to be held April 8, 2016. He reminded the Board that the HLC site visit will be November 7-8, 2016.

Ms. Frost Steensma moved for Board approval of Julie Barbour for tenure status effective fall 2016; supported by Ms. Parker. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of Cathy Chaput for tenure status effective fall 2016; supported by Mr. Bovin. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of Sandra King for tenure status effective fall 2016; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of Mary McMyne for tenure status effective fall 2016; supported by Mr. Bovin. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of Sarah Ouimette for tenure status effective fall 2016; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of promotion for Mary McMyne from Assistant Professor to Associate Professor effective fall 2016; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of promotion for Kimberly Muller from Associate Professor to Professor effective fall 2016; supported by Ms. Parker. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of Britton Ranson-Olson for sabbatical status effective for two semesters; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of Paige Gordier for sabbatical status effective for one semester; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the 2016-17 program and course fees as presented, effective summer 2016; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the recommendation to delete the Associate of Science Personal Computer Specialist program/degree; supported by Ms. Parker. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the recommendation for the appointment of the following individuals to their respective board of directors for the terms listed:

- Floyd Addison Jr. to Advanced Technology Academy for a term expiring June 30, 2018; and
- Suzanne Sareini to Advanced Technology Academy for a term expiring June 30, 2018; and
- Veronica Bridson to Charlton Heston Academy for a term expiring June 30, 2017; and
- Jeanette Owens to Detroit Service Learning Academy for a term expiring June 30, 2018; and
- Keyshea Negal Walker to Regent Park Scholars Academy for a term expiring June 30, 2018; and
- Melonee Monson to Webber Media Arts Academy for a term expiring June 30, 2019

The motion was supported by Dr. Mercer. The motion carried with unanimous voice vote.

XI. Report of the Student Affairs Committee

Mr. Homan informed the Board of informational updates regarding Student Government including the food pantry project progress and the change to offer scantrons free to students.

Ms. Dunbar informed the Board of informational updates regarding athletics including student athletes' community service, student athletes involvement in local youth programs, outdoor skating rinks and recognition of faculty by athletes at recent home games.

Mr. Jurvelin informed the Board of the recent events for winter carnival and commended Mr. Homan for his involvement with student government.

XII. Report of the Finance Committee

Mr. Walworth gave the Board an overview of informational financial items including financial status, revenues, tuition, master plan draft, upcoming individual budget meetings with budget manager, improved communication, budget process revisions, spending trends, dashboard reports and capital outlay submission. He commended the Business Office staff for their assistance during the leadership transition.

Ms. Frost Steensma departed the meeting at 9:45 a.m.

Mr. Walworth informed the Board that the Considine/South Hall project is on schedule and is 60% complete and to open June 2016.

Mr. Walworth recommended no action on the property purchase recommendation.

XIII. Report of the Development Committee

Mr. Coates informed the Board of informational updates including ARL feasibility study which was completed and successful, annual fundraising, alumni events, housing study and the upcoming Lake State Classic to held on July 22-23, 2016.

XIV. Other Business

Mr. Lindemann informed the Board that one of the First Robotics Programs is to be held at LSSU and the great opportunity for recruitment this program holds. He commended the successful work on the Word Banishment List and digital footprint it has established.

Mr. Curran commended Mr. Lindemann for his service to the Board of Trustees.

XV. Adjournment

Ms. Parker moved for adjournment at 10:12 a.m.; supported by Mr. Lindemann.
The motion carried with unanimous voice vote.

James P. Curran
Chair

Thomas C. Pleger
President

Minutes prepared by Ms. Kaye M. Batho, Secretary.
A draft of these minutes was completed on February 12, 2016.