

**Lake Superior State University
Board of Trustees
Minutes of Meeting
Walker Cisler Student and Conference Center
Sault Ste. Marie, Michigan
April 29, 2016**

The Board of Trustees of Lake Superior State University met in regular session beginning at 8:30 a.m. on Friday, April 29, 2016, in the West Superior Room of the Walker Cisler Student and Conference Center, Lake Superior State University, Sault Ste. Marie, Michigan. The meeting was pursuant to Section 1.01. of the Bylaws of said Board with notice to the Board pursuant to Section 1.04., and public notice pursuant to Section 1.05. of the Bylaws.

The section numbers and headings of these minutes correspond to the agenda. A copy of the proposed agenda was in the hands of each Trustee at the public session of April 29, 2016. The proposed agenda had been mailed pursuant to Section 1.04. of the Bylaws. Copies of all such material are contained as appendices to these minutes.

At the call to order, there were several members in the audience and there were two members of the press.

I. Roll Call

Chair James P. Curran called the meeting to order at 8:30 a.m. He asked Ms. Kaye M. Batho, Secretary, to call the roll. The following members responded “present”:

Mr. James P. Curran
Dr. Mark W. Mercer
Mr. Rodney M. Nelson
Ms. Ann Parker
Ms. Sandi Frost Steensma
Dr. Thomas C. Pleger, President and Ex-officio

Five Trustees were recorded as present and Trustees Thomas C. Bailey, Douglas R. Bovin and Randy Pingatore as absent. Present for the University were Ms. Colleen Barr, ESP President; Mr. Thomas Coates, Executive Director of the Foundation; Ms. Kris Dunbar, Athletic Director; Mr. Philip Espinosa, Associate Vice President for Human Resources; Dr. David Finley, Interim Provost and Vice President for Academic Affairs; Ms. Jaimee Gerrie, Faculty Association President; Mr. Steve Gregory, Director of Physical Plant; Mr. Matt Jurvelin, Vice President for Enrollment and Student Affairs; and Mr. Morrie Walworth, Interim Vice President for Finance.

II. Approval of the Agenda for April 29, 2016

Ms. Parker moved for Board approval to amend the agenda for April 29, 2016 to include a recommendation to approve Mr. Walworth as Treasurer; to recommend tuition and fees action item to be a discussion item; and to add a recommendation for an athletic fee increase and approval of an investment policy. She added that these amendments will be under the Item XI. Finance Committee; supported by Dr. Mercer. The motion carried with unanimous voice vote.

III. Approval of the Minutes for January 29, 2016

Ms. Frost Steensma moved for approval of the minutes for January 29, 2016 as presented; supported by Dr. Mercer. The motion carried by unanimous voice vote.

IV. Addresses to the Board

There were none.

V. Chair's Remarks

Mr. Curran thanked all for attending the meeting. He stated that commencement 2016 will be held April 30, 2016, and he congratulated the graduates and their families. Mr. Curran appointed Trustee Thomas Bailey to the Foundation Board.

VI. President's Remarks

Dr. Pleger welcomed all to the meeting. He informed the Board of recent updates including commencement activities, campus master plan, updates on South Hall renovations, program collaborations, capital outlay, enrollment management, culture changes, non-traditional student recruitment, summer programs, teacher training and academic program review.

Trustee Parker added that the Board is comfortable with the University goals and the progress towards the goals campus wide. She commended the President and the University community for their teamwork.

VII. Enrollment Report

Mr. Jurvelin informed the Board of an overview of the enrollment numbers. He stated that the current fall 2016 applications have increased slightly for freshmen and transfers from last year; however, the admitted applications are down slightly. He added that digital target marketing efforts and enrollment management initiatives have increased. He stated that the process of financial aid disbursement

is being carefully evaluated for the maximum benefit for the students and the University.

VIII. Report of the Human Resources Committee

Ms. Parker moved for Board approval of a resolution recognizing Ms. Sheri Garee as Educational Support Personnel (ESP) employee of the year (Appendix A); supported by Ms. Frost Steensma. The motion carried with unanimous voice vote.

Ms. Parker moved for Board approval of a resolution recognizing Ms. Karen Storey as the Administrative Professional (AP) employee of the year (Appendix B); supported by Ms. Frost Steensma. The motion carried with unanimous voice vote.

Ms. Barr gave an informational update to the Board regarding the ESP union including that there were no grievances filed this academic year. She commended the University community for the open communications. She also thanked the ESP Executive Board, Mr. Espinosa, Mr. Gregory and MEA Rep. Christine King.

IX. Report of the Academic Affairs Committee

Dr. Finley informed the Board of informational items including senior projects, assessment updates, upcoming HLC re-accreditation visit in November 2016, MBA application process, community college collaborations, peer review for evaluations, course assessment and Michigan Transfer Agreement process.

Ms. Frost Steensma moved for Board approval of the recommended resolution to grant emeritus status to Galen Harrison (Appendix C); supported by Ms. Parker. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the recommended resolution to grant emeritus status to Thomas Boger (Appendix D); supported by Ms. Parker. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the recommended resolution to grant emeritus status to Randall Suggitt (Appendix E); supported by Ms. Parker. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the recommendation to add an Associate of Applied Science-Health Studies as presented; supported by Ms. Parker. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the recommendation to delete an Associate of Applied Science-Health Care Provider, Bachelor of Science

Criminal Justice-Loss Control and Bachelor of Arts Chemistry-Secondary Teaching degrees as presented; supported by Ms. Parker. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the conferral of the appropriate degrees upon the list of candidates for December 2015 as certified by the Registrar as having completed their graduation requirements; supported by Ms. Parker. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the recommendation of appointments and reappointments to Boards of Directors of Charter Schools and Schools of Excellence for the terms indicated for the following:

Advanced Technology Academy

Richard Schneider for a term expiring on June 30, 2019;

American International Academy

Eric George for a term expiring on June 30, 2019;

James Robinson for a term expiring on June 30, 2019;

Charlton Heston Academy

Jennifer Jarosz for a term expiring on June 30, 2019;

Detroit Service Learning Academy

Douglas Bartell for a term expiring on June 30, 2019;

Minne Johnson for a term expiring on June 30, 2019;

Orlando Woods for a term expiring on June 30, 2019;

Grand Rapids Ellington Academy for Arts & Technology

Evette Pittman for a term expiring on June 30, 2019;

Grand Traverse Academy

Lea Piche for a term expiring on June 30, 2019;

Michael Rogers for a term expiring on June 30, 2017;

iCademy

Drew DeMeester for a term expiring on June 30, 2019;

Sean Killilea for a term expiring on June 30, 2019;

Mark Veldhoff for a term expiring on June 30, 2018;

Innocademy

Matthew Dietsche for a term expiring on June 30, 2019;

Innocademy Allegan

Martha Cerde for a term expiring on June 30, 2019;

John Mark Douglas for a term expiring on June 30, 2019;

Macomb Montessori

Emmett Jones for a term expiring on June 30, 2019;

Regent Park Scholars

Barbara Bates for a term expiring on June 30, 2019;

Ridge Park Charter

Latesa Thomas for a term expiring on June 30, 2019;

WAY Academy

Elizabeth Bauer for a term expiring on June 30, 2019;

Glenn Croxton for a term expiring on June 30, 2019;
Michael Murray for a term expiring on June 30, 2019;
Webber Media Arts
Sharon Staff for a term expiring on June 30, 2019;
Earl Hun for a term expiring on June 30, 2019;
WSC Academy
Denise Couling for a term expiring on June 30, 2019;

Ms. Parker supported the motion. The motion carried with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the recommendation to reauthorize Regent Park Scholars Academy's charter contract; supported by Dr. Mercer. The motion passed with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the recommendation to terminate the charter contract for Innocademy Pyramid campus to operate as a public school academy effective immediately; supported by Dr. Mercer. The motion passed with unanimous voice vote.

Ms. Frost Steensma moved for Board approval of the recommendation to approve the amendment to Section 6.9 and Schedule 7-7 of the charter contract for Charleton Heston Academy to authorize the academy to offer grades Pre-K through 12th grade; supported by Dr. Mercer. The motion passed with unanimous voice vote.

Ms. Gerrie informed the board of information items from the Faculty Association (FA) including on-going meetings with the administration and the FA Executive Council, faculty obtaining equipment, grants, contracts, recent publications, international collaborations, community involvement, honor society inductions and student/faculty research projects.

Ms. Gerrie informed the Board of faculty concerns regarding restructuring and the impact of decreased numbers of faculty members. She added that the faculty association does support the University's strategic planning in regards to the financial status and sustainability of the University.

X. Report of the Student Affairs Committee

Mr. Jurvelin commended Student Government President, RJ Homan and congratulated him on his many outstanding accomplishments this year. He stated that Mr. Homan was not able to attend the meeting; however, he wanted to pass

on his thanks to the Board and the University for their support to Student Government and the student body.

Mr. Jurvelin informed the Board of informational items including housing occupancy increase, increased health care center services, student engagement improvements, living learning in freshmen dorms, WLSO radio to online format, collaborations with charter schools, increased outreach with community programs and international study abroad opportunities.

Ms. Dunbar informed the Board of recent updates from athletics including senior athlete exit interviews, upcoming woman's walk, athletic summer camps, recent elimination of softball and that the University will honor scholarships for the softball players. She commended student Oshane Thomas for being named recipient of a GLIAC Commissioner's Award for track and field.

Mr. Gregory informed the Board of upcoming project including installation of ADA compliance for Brady Hall, heating upgrade for Osborn Hall, a rain garden and tree farm in collaboration with the City of Sault Ste. Marie on campus. Dr. Pleger added that the University plans to upgrade Cisler Center and signage on campus as top priorities within the campus master plan.

XI. Report of the Finance Committee

Mr. Nelson moved for Board approval to appoint Mr. Maurice Walworth as Treasurer of the Board of Trustees; supported by Ms. Parker. The motion carried with unanimous voice vote.

Mr. Nelson moved for Board approval of the recommendation to accept the final draft of the campus master plan as presented with the implementation of the Aquatics Research Laboratory, South Hall renovation and the Nursing SIM Center to be included and elevated to higher priority in the plan; supported by Ms. Parker. The motion carried with unanimous voice vote.

Mr. Coates informed the Board that the cost of the campus master plan was funded by a donor with no cost to the University.

Mr. Nelson moved for Board approval of the recommendation to write-off the uncollectible accounts not to exceed \$71,030.98 as presented; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Mr. Nelson moved for Board approval of the recommendation to increase the room and board rates by 1.631% effective fall 2016 as presented; supported by Dr. Mercer. The Chair requested a roll call vote. The results of the roll call vote were:

Mr. James P. Curran "Yes"

Dr. Mark W. Mercer	“Yes”
Mr. Rodney M. Nelson	“Yes”
Ms. Ann Parker	“Yes”
Ms. Sandi Frost Steensma	“Yes”

The motion carried with unanimous roll call vote.

Mr. Nelson moved for Board approval of the recommendation to increase the athletic fee to \$135 for new students as a one-time only fee; supported by Ms. Parker. The motion carried with unanimous voice vote.

Mr. Nelson moved for Board approval of the endowment investment policy statement as presented; supported by Ms. Frost Steensma. The motion carried with unanimous voice vote.

Mr. Walworth informed the Board that the amended item of tuition and fees approval has been revised to a discussion item. This amendment is due to the pending higher education budget appropriations from the State of Michigan.

Mr. Walworth informed the Board of informational items including the revenue and cost assumptions, structural deficit, South/Considine Hall renovation and steps to finish the project, general fund projects budget decisions to be based upon the approved University goals and mission of the University. He added that the University needs to reduce the budget by \$2 million without losing quality of academics and student services.

Ms. Frost Steensma departed the meeting and connected via teleconference at 10:30 a.m.

Ms. Frost Steensma commended the University community for the understanding and planning that is being conducted with research in re-organization of action items for efficiencies and using maximum talent to benefit the University.

XII. Report of the Development Committee

Ms. Parker moved for Board approval of the resolution of appreciation for Mr. William Bollin as Foundation Board member as presented (Appendix F); supported by Ms. Frost Steensma. The motion carried with unanimous voice vote.

XIII. Nominating Committee Recommendation

Mr. Curran appointed Trustees Nelson and Pingatore to be the Board Nominating Committee.

XIV. Other Business

There was none.

XV. Adjournment

Mr. Nelson moved for adjournment at 11:10 a.m.; supported by Dr. Mercer.
The motion carried with unanimous voice vote.

James P. Curran
Chair

Thomas C. Pleger
President

Minutes prepared by Ms. Kaye M. Batho, Secretary.
A draft of these minutes was completed on May 9, 2016.