

**Lake Superior State University  
Board of Trustees  
Minutes of Meeting  
Lake Superior State University  
Kenneth J. Shouldice Library  
Sault Ste. Marie, Michigan  
September 9, 2016**

The Board of Trustees of Lake Superior State University met in regular session beginning at 9:00 a.m. on Friday, September 9, 2016, in the Kenneth J. Shouldice Library, Lake Superior State University, Sault Ste. Marie, Michigan. The meeting was pursuant to Section 1.01. of the Bylaws of said Board with notice to the Board pursuant to Section 1.04., and public notice pursuant to Section 1.05. of the Bylaws.

The section numbers and headings of these minutes correspond to the agenda. A copy of the proposed agenda was in the hands of each Trustee at the public session of September 9, 2016. The proposed agenda had been distributed pursuant to Section 1.04. of the Bylaws. Copies of all such material are contained as appendices to these minutes.

At the call to order, there were several members in the audience and there were two members of the press.

**I. Roll Call**

Mr. James P. Curran, Chair, called the meeting to order at 9:05 a.m. He asked Ms. Kaye M. Batho, Secretary, to call the roll. The following members responded “present”:

Mr. Thomas C. Bailey  
Mr. James P. Curran  
Dr. Mark W. Mercer  
Ms. Ann Parker  
Mr. Randy Pingatore  
Ms. Sandi Frost Steensma  
Dr. Thomas C. Pleger, President and Ex-officio

Six Trustees were recorded as present with Trustees Douglas Bovin and Rodney Nelson recorded as absent. Present for the University were Ms. Colleen Barr, MEA Support Staff President; Mr. Philip Espinosa, Associate Vice President for Human Resources; Dr. David R. Finley, Interim Provost and Vice President for Academic Affairs; Mr. Steve Gregory, Director of Physical Plant; Mr. Steve Hettinga, Assistant Athletic Director; Mr. RJ Homan, Student Government President; Mr. Matthew Jurvelin, Vice President for Enrollment and Student

Affairs; Mr. Maurice Walworth, Interim Vice President for Finance and Dr. Ralf Wilhelms, LSSU Faculty Association.

**II. Approval of the Agenda for September 9, 2016**

Mr. Bailey moved for Board approval to amend the agenda for September 9, 2016 under VII. Finance Committee Capital Equipment Request to include language for a sole source and to change the One Rate Tuition Revision from an action item to discussion; supported by Dr. Mercer. The motion carried with unanimous voice vote.

**III. Approval of the Minutes for July 22, 2016**

Ms. Parker moved for Board approval of the minutes from July 22, 2016 as presented; supported by Ms. Frost Steensma. The motion carried with unanimous voice vote.

**IV. Addresses to the Board**

There were no addresses.

**V. Chair's Remarks**

Mr. Curran welcomed all to the Board meeting for the fall semester. He informed the Board of his attendance at the University Convocation in August 2016 and commended the University on how informative it was.

**VI. President's Remarks**

Dr. Pleger welcomed all to the Board meeting and thanked all involved in holding the meeting in the Shouldice Library. He shared with the Board informational items including improved internal communication, academic restructure to two college model, shared governance restructuring, focus on excellence in academics and student life, South/Considine Hall project, CFRE project, student activities, and other campus initiatives and goal progress.

**VII. Finance Committee Report**

Mr. Walworth informed the Board of informational items including the Fiscal Year 2016 and Fiscal Year 2017 financial updates, review of the draft audit report showing no negative remarks, enrollment predictions, year-end deficit and that our ongoing structural deficit has been eliminated.

Ms. Parker stated that the Board was pleased with the auditor's draft review including the administrative changes, improved operations, and strategic initiatives.

Mr. Bailey moved for Board approval of the recommendation for a capital equipment request of \$400,000 with funding from an NSF grant as presented; supported by Ms. Frost Steensma. The motion carried with unanimous voice vote.

Dr. Finley commended the faculty and staff that applied for the NSF grant funding to purchase this critically important equipment for our students.

Mr. Bailey moved for Board approval of the recommendation to authorize sole sourcing of the equipment purchase due to the NSF grant requirements as presented; supported by Ms. Frost Steensma. The motion carried with unanimous voice vote.

Mr. Walworth informed the Board of recent discussions regarding revising the One Rate Tuition policy beyond North America for future Board consideration. Mr. Curran asked the University to research the data and to make a recommendation at a future Board meeting. Ms. Frost Steensma stated that she has had students ask her about considering the One Rate Tuition beyond North America.

#### **VIII. Human Resources Committee Report**

Ms. Barr informed the Board of informational ESP union updates including the goal of being more visible to the University community and an emphasis of employee work that is completed by the custodians, skilled trades and many others. She stated that the ESP union is at 98 members currently.

Mr. Espinosa informed the Board of the completion and submission of the Gender Discrimination and Prohibited Conduct (Title IX) Annual Report. He stated that the report is to be distributed to the University via the LSSU website. Ms. Parker stated that the Board accepts and acknowledges the presentation and distribution of the report as presented.

#### **IX. Academic Affairs Committee Report**

Ms. Parker moved for Board approval of the recommendation to confer the appropriate degrees upon the list of candidates for summer semester 2016 as certified by the Registrar as having completed their graduation requirements; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Dr. Finley informed the Board of informational items including the progress of the upcoming HLC reaccreditation visit November 7-8, 2016, faculty summer

programs, faculty outreach to the community, eleven faculty members hired, nursing and chemistry program reaccreditations, SIM and CFRE projects, MBA progress, EMT/paramedic program partnerships with War Memorial Hospital, BE Inspired speakers program, and grant funded visit by faculty and staff to Scotland.

Dr. Ralf Wilhelms, LSSU Faculty Association, informed the Board of the excitement among faculty to move the University forward and to research concerns when needed. He stated the faculty are confident of the students' learning environment.

Ms. Frost Steensma moved for Board approval of the recommendation to appoint the following individuals to their respective Charter School Board of Directors for the terms listed:

Jeffrey Lukas to Innocademy for a term expiring on June 30, 2019; and

Renee Torres to WAY Academy Detroit for a term expiring on June 30, 2018.

The motion was supported by Ms. Parker. The motion carried with unanimous voice vote.

**X. Enrollment and Student Affairs Committee Report**

Mr. Jurvelin informed the Board that enrollment for fall 2016 is at 2101 total with 1814 FTIC and 287 part time students. He added that the overall trend for the last 10 years is a declining enrollment; however, initiatives for recruitment and retention are in place. He said the focus on classroom dynamics, talented faculty, and summer camps are assisting in recruitment. He added that the LSSU float at the TC Cherry Festival parade received the President's award and this was possible due to many employees assisting.

Mr. Homan informed the Board of Student Government's goals for 2016-17, including continuation of Seamore's food pantry, student body constitution to be reviewed, and working with groups to verify that students' needs are top priority with a campus-wide "students first" theme. He added that recent accomplishments for Student Government are a successful Laker Week, operating budget issues resolved, and establishing a student liaison to the Sault Ste. Marie community.

Mr. Steve Hettinga informed the Board of athletic updates including an increased excitement for athletic events, LSSU volleyball team won their first match of the season, upcoming Chris Yanni Annual Memorial run, Laker Launch and Women's Walk. He added that student athletes collaborate with many community service organizations to assist with their service projects and events.

**XI. Development Committee Report**

Dr. Pleger informed the Board of informational items and events including recently held Bud Cooper Classic, Lake State Classic, 906 Day Campaign and the upcoming President's Dinner of the Year and Great Lake State Weekend events.

**XII. Other Business**

There was none.

**XIII. Adjournment**

Mr. Pingatore moved for adjournment at 10:30 a.m.; supported by Dr. Mercer. The motion carried with unanimous voice vote.

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James P. Curran  
Chair

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Thomas C. Pleger  
President

Minutes prepared by Ms. Kaye M. Batho, Secretary.  
A draft of these minutes was completed on September 16, 2016