

**School of Engineering and Technology Industrial Advisory Board
Minutes for Fall Meeting at University Center, Gaylord, Michigan
Friday, November 2, 2012**

Members Present:

Tim Bennett, Fred Berg, Nathan Callaghan, Lynnette Eding, Steven Kars, Ralph Larsen, John Truckey, Brian Theriault, Diane Haig, Adil Shafi and Trevor Swenson.

LSSU personnel present:

David Baumann, David Finley, Robert Hildebrand and Jeanne Shibley.

Review of April 2012 Action Items:

- 1) Please Consider and Submit Projects for 2012-13, More projects needed in the next few years due to more students entering their senior years.

Status: Ongoing reminder

Responsible: All

- 2) Call to the membership for new IAB members

Need to add to the membership

Asking all IAB members to solicit new candidates

Status: Ongoing reminder

Responsible: All

- 3) Input for IAB role statement – please provide to Fred or Nathan.

Status: Ongoing

Responsible: All

- 4) Keep a list of unemployed IAB members and forward the info to all members for potential opportunities.

Status: Please forward to IAB secretary to update list.

Responsible: Steven

Spring 2012 Meeting Minutes Reviewed

Motion to approve meeting minutes

Fred Burg – Moved

Diane Haig – Second

Chairman's Report

- Nathan talked about the ECN Article which he passed out. It is about 5G wireless and how battery design is not available to support it.
- Reviewed IAB Scholarship Information, and adding the IAB to the text.
- Discussion was held to on what the IAB needs to do to give LSSU leeway to make scholarship money amounts to be.
- MOTION – Fred Berg – To Spend 5% of the principle investment, with the max of a single scholarship being \$1000.00. Seconded by Brian T. - Carried.

- Action Item for Spring Meeting – Scholarship Funding Details
- Nathan Reviewed the Chair's Responsibilities
- Steven Kars – Nominated Nathan for a Second Term.

Recruitment Subcommittee Report – Trevor Swenson

- Trevor talked about fall recruitment
- Used visual aid (skate fender) with recruiter tables at MACRO events
- Diane mentioned a small robot as an recruiting aid, would look into getting some
- Reviewed New Card
- Had some good thoughts/suggestions from the group for recruitment

Break - 10:05am - 10:15am

Program/School Updates – Dr. David Finley – Dean of Business & Engineering

- Round the Room Introductions to the new dean
- Reviewed PDC slides, updates
- Covered New Faculty

Senior Projects Update – Robert Hildebrand

- Reviewed the Senior Projects for the 2012-2013 School Year
- Asked for more projects for the 2013-2014 school year from the IAB

IAB Rolls Update – David Baumann

- Talked about the IAB rolls, reviewed and see's new rolls.
- Program Objectives outcomes and evaluations

Electrical and Computer Engineering Update – Dr. Jones

- Reviewed course updates to the ECE program

Mechanical Engineering Update– Robert Hildebrand

- Reviewed the course updates to the ME curriculum

Mock Interviews & Feedback Session

- The members of the IAB conducted Mock Interviews with the Senior Students, which came down from LSSU. We interviewed the students in a 2 on 1 environment and provided feed back to the student after the interview was completed.
- There was a feed back session with the Senior Class, without the faculty present. Many topics were covered to give good and accurate feedback to the faculty for areas of improvement and excellence. Fred Berg conducted the reporting session to the faculty.
- Both of these were done at the request of the Dean of Engineering.

Closing Remarks - Nathan

Next Meeting: April 26, 2013 at LSSU

Motion to Adjourn @ 3:10pm: Fred Berg, 2nd by Tim Bennett – Carried.

RESPECTIVELY SUBMITTED,

STEVEN KARS
LSSU IAB SECRETARY