**UREC Club Sports Bylaws Template**

1. **Club name**
2. **Statement of purpose that addresses the goals and direction of the group**
3. **Membership requirements**
4. **Dues structure**
5. **List of officer positions including, qualification requirements, duties, and duration of terms for each position**
   1. **Required: President, Vice-President, Secretary, Treasure**
6. **Election or selection process for officers**
7. **Meeting provisions and quorum required to conduct and transact club businesses**