

# Shared Governance Preamble, Process, and Bylaws

Updated 14 July 2011

## **PREAMBLE**

Lake Superior State University entered a new era in 2009 with the introduction of a Shared Governance Process designed to elicit input from all members of the campus community and allow for broad participation in the decision making process.

Shared governance embraces the university's mission. It recognizes and supports the leadership role of the President and Chief Academic Officers, the guidance of the Board of Trustees and the critical interface of the Faculty, Administration, Staff and Students. Broad institutional representation within this body of shared decision making allows the University to be nimble and responsive. Shared governance:

- A. Creates a dynamic, vibrant and engaged institutional culture
- B. Provides a forum for faculty, administration, and support staff to address shared concerns
- C. Provides a mechanism for coordinating policies and where appropriate, provides input into decision-making processes
- D. Improves the university's ability to carry out its mission through shared objectives

Shared governance is both a process and a structure whereby the collective good of the University is balanced with the individual good of its divisions. All members collaborate to embrace the institution's needs, ensuring that policies and procedures work in combined synergy, grounded by the university's mission.

Shared governance is a deliberative process. It recognizes change as a constant force affecting the function of the university. The institution's size allows pertinent issues to rise efficiently to the purview of shared governance. This concise pathway facilitates deliberation and both rapid and full response to emerging issues, needs, and concerns. Within its deliberative function, shared governance addresses strategic planning, review of academic programs, formulation of policies, appraisal of initiatives, evaluation of student activities, review of budget considerations, and other pertinent issues.

Institutional culture at LSSU is reflected within the university's model of shared governance. Critical mutual trust along with a shared sense of purpose, combine in the decision-making framework. Shared governance provides a voice to entities throughout the institution. The structure encompasses the colleges, programs, schools, students, faculty, staff and other constituencies through direct representation. Within this framework, the deliberative process is open and transparent.

## **PROCESS**

Members of the shared governance structure serve either through election by peers or by administrative appointment. Representatives will be appointed or elected by the members of a given academic division, administrative unit, or other designated entity.

Elected members serve for a set term of three years. Should any member be unable to complete their term, a special election will be held to solicit their replacement. As new committees are put into place, elected committee members will serve for two, three, or four years to allow for continuity on each committee, to be determined by random drawing at the first committee meeting.

The member's primary decision-making responsibility, while representing their constituency throughout deliberations, is to work for the good of the university as a whole. At times, this may require looking past decisions potentially benefiting their direct constituency, in favor of decisions that benefit the institution as a whole.

Shared Governance acts as a conduit of information and consultation between the President and Board of Trustees as well as the greater institution, *i.e.* the faculty, students, staff, committees, and other constituencies. The Shared Governance Oversight Committee disseminates information forward to the greater institution and its constituencies from the Committee itself, the President and the Board of Trustees. Within this transparent information flow, the mission of the institution is continuously embraced and strengthened.

There are three major committee categories within the Shared Governance structure: Oversight, Strategic, and Task.

The Shared Governance Oversight Committee will facilitate systematic input on policy issues and oversee the various efforts undertaken by the University as an overall part of shared governance activity. Thus, shared governance will provide advisory input on issues related to LSSU policy and issues important to the development and well-being of the University and will also provide consultative guidance to all shared governance sub-committees (Strategic, Task, etc.) in the University. The Chair of the Shared Governance Oversight Committee should be a faculty member elected by the committee membership at the first meeting.

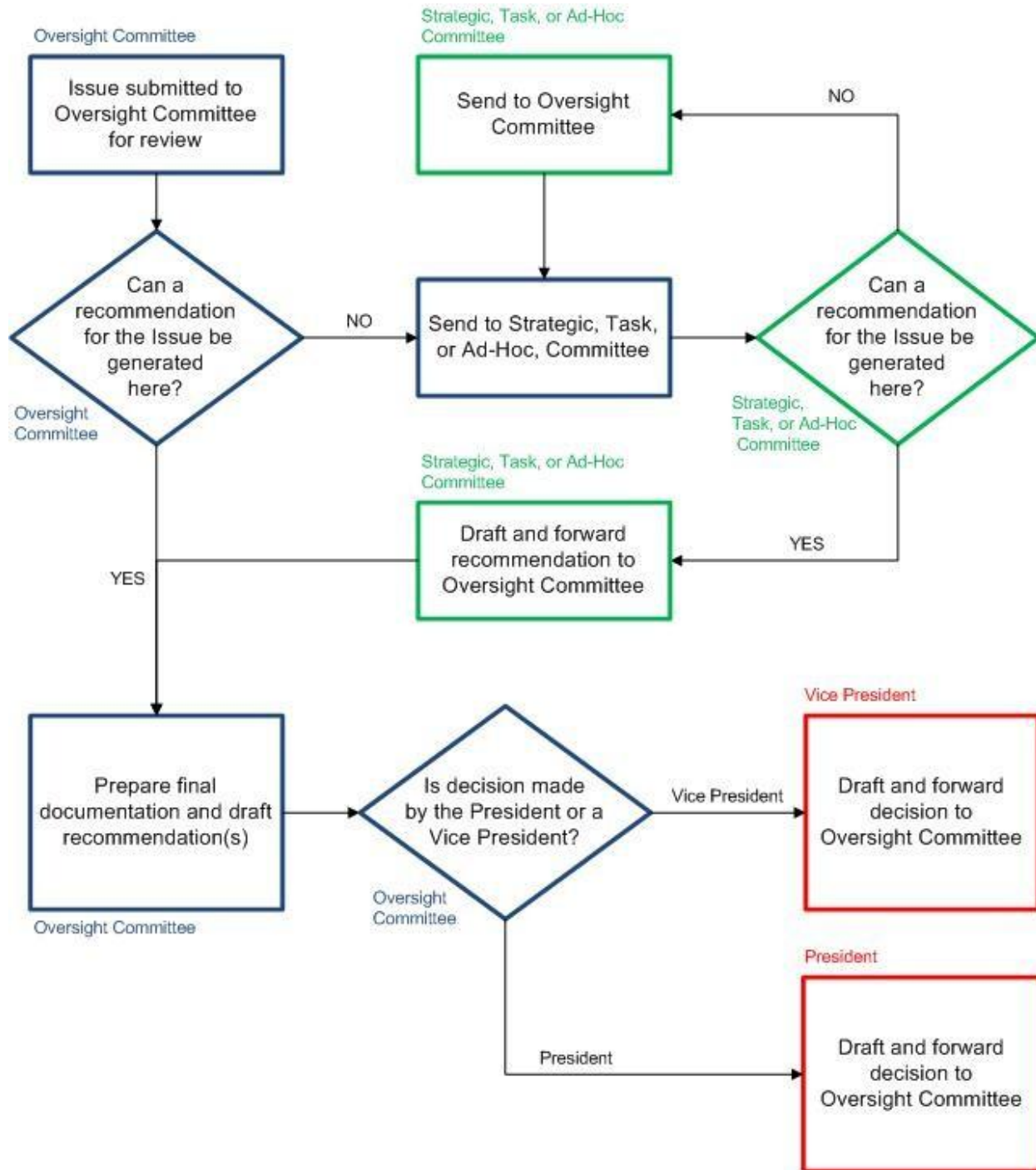
The Strategic Committees (Appendix I) convey information and decision-making between the Shared Governance Oversight Committee and the Task Committees. The Chair of the Strategic Planning & Budget Committee and the Infrastructure Development Committee should be a faculty member elected by the committee membership at the first committee meeting. The chair of the Student Affairs Committee shall be the Vice President for Student Affairs and the chair of the Assessment Committee shall be the Assistant to the Provost for Assessment and Accreditation. All strategic committees are expected to meet at least four times per year and report on their activities through the posting of minutes to the Shared Governance website.

Task Committees (Appendix II) convey information and decision-making between the relevant Strategic Committees and the individual entities within the institution at large. Task committees may change according to the needs of the institution. All task committees are expected to meet at least twice per year and report on their activities through the posting of minutes to the Shared Governance website.

## **SUBMISSION OF ITEMS FOR REVIEW**

Any member of the LSSU community may submit items for review to the Oversight Committee using the "Issue Submission Form" available on the Shared Governance website. The Oversight Committee will either make a recommendation on the issue or forward the issue to a Strategic, Task, or Ad Hoc committee. The committee receiving the Issue may or may not choose to provide a recommendation on the issue. If no

recommendation is made, a reason for not doing so will be provided to the person/group submitting the Issue. Otherwise, the process noted below will be followed.



# **BYLAWS**

## **I. SHARED GOVERNANCE OVERSIGHT COMMITTEE**

### *A. Membership*

1. The University Provost
2. Three faculty members, one of whom is the Faculty Association President or designee, all elected by the Faculty Association
3. The President of the Education Support Professionals or his/her designee
4. Two elected members of the Administrative Professional employees

### *B. Charge*

1. To provide advice and counsel to the strategic committees as well as within the shared governance committee in order to help the committees perform optimally.
2. To conduct ongoing review of the structure and composition of all University committees, and to make recommendations regarding changes in structure or committee composition.
3. To review all recommendations for the creation of new University committees, both standing and ad hoc, and to make recommendations regarding their role and effect within the shared governance system.
4. To conduct an ongoing review and evaluation of the effectiveness of the shared governance system at all levels of the University and to propose adjustments or modifications suggested by this review.
5. To conduct an ongoing review of the effectiveness of communication of information within the shared governance system at all levels of the University and to make recommendations regarding methods to improve communication where necessary.
6. To communicate its deliberations and findings to the President and to the University community.

This committee reports to the President through the appropriate Vice-President..

## **II. STRATEGIC COMMITTEES**

The Strategic Committees below convey information and decision-making between the Shared Governance Oversight Committee and the Task Committees. The Chair of each strategic committee with the exception of Student Affairs and Assessment should be a faculty member elected by the committee membership at the first committee meeting.

1. Strategic Planning and Budget Advisory Committee
2. Student Affairs Committee
3. Infrastructure Development Committee
4. Assessment Committee

### *1. Strategic Planning and Budget Advisory Committee*

#### *A. Membership*

1. Two (2) members of the President's Cabinet, one of whom shall be the VP of Finance and the other selected by the President
2. One (1) Dean selected by the Provost's Council
3. One (1) faculty member elected from each of the university's colleges
4. One (1) staff member selected by the ESP Executive board
5. One (1) elected Administrative Professional employee
6. One (1) student elected by Student Government

*B. Charge*

1. To participate in all aspects of strategic planning including:
  - a) Development of the university strategic plan
  - b) Assessment of the strategic plan
  - c) Periodic review and modification of the strategic plan
2. To conduct systematic reviews of expenditure and revenue needs.
3. To prioritize resource needs from all areas of the university.
4. To communicate its deliberations and findings to the President and to the University community by the timely posting of minutes to the Shared Governance website.

This committee reports to the President through the Provost.

**2. *Student Affairs Committee***

*A. Membership*

1. Two (2) faculty members elected by the Faculty Association
2. Two (2) AP members selected by the Vice President for Student Affairs
3. Two (2) student members selected by Student Government
4. One (1) staff member selected by the ESP Executive Board
4. One (1) dean selected by Provost Council
5. Vice President of Student Affairs (Chair)
6. Vice President for Enrollment Services

*B. Charge*

1. To review, recommend, and report on policies in the following areas:
  - a. Student Affairs issues as received from the Vice President of Student Affairs, Student Government, Provost, individual faculty or staff members, and other sources
  - b. Student recruitment, retention, and admissions
2. To communicate its deliberations and findings to the President, and, to the University community by the timely posting of minutes to the Shared Governance website.

This committee reports to the President through the Vice President of Student Affairs.

**3. *Infrastructure Development Committee***

*A. Membership*

1. Provost
2. Vice President of Student Affairs

3. Vice President for Finance
4. Representative of Physical Plant
5. Director of the Foundation
6. Director of Campus Life
7. One (1) Dean selected by the Provost's Council
8. Two (2) faculty members elected by the Faculty Association
9. One (1) staff member selected by the ESP Executive Board
10. One (1) elected Administrative Professional
11. One (1) student elected by Student Government

*B. Charge*

1. To review and recommend updates to the campus master plan on a periodic basis
2. To evaluate recommendations concerning campus facilities that may need renovation or repairs as well as the need for new facilities or modified use of existing facilities
3. To provide recommendations about renovation and repairs to campus facilities and infrastructure, including major technology components
4. To review all of these needs in light of the long range goals of the University
5. To communicate its deliberations and findings to the President and the University community by the timely posting of minutes to the Shared Governance website.

This committee reports to the President through the appropriate Vice-President.

**4. *Assessment Committee***

*A. Membership*

1. Associate Provost for Assessment, Education and Graduate Studies
2. One vice president selected by the President
3. One dean selected by the provost
4. One elected Administrative Professional employee
5. One ESP employee selected by the ESP Executive Board
6. One faculty member elected from each University College

*B. Charge*

1. Provide a definition of "assessment" for the entire LSSU community.
2. Ensure LSSU has incorporated accepted HLC standards for assessment.
3. Review and assist, campus-wide, in the development of assessment plans.
4. Review and recommend to the Provost, for approval, all course syllabi learning outcomes and assessment processes.
5. Review and recommend to the Provost, for approval, all academic program outcome statements and assessment processes.
6. Assist the Provost with the development of a process of regular program review.
7. Develop a common format for yearly academic reporting of assessment activity as defined by the HLC.

8. Review and evaluate the use of assessment by institutional units and recommend improvements in their assessment processes where necessary.
9. Review and evaluate the effectiveness of the institution's responses to assessment and evaluation in the form of budgetary or programmatic modifications.
10. Review and evaluate the use of specific performance standards by individual units for purposes of continual improvement of programs and/or services.
11. Assist the Provost in institutionalizing assessment.
  - (a) Common report formats.
  - (b) Common storage for reports.
  - (c) Identification of documents to be archived.
  - (d) Development of dashboards for administrative review towards meeting goals.
  - (e) Development of dashboards for faculty/staff use in evaluative measures.

This committee reports to the President through the Provost.

### **III. TASK COMMITTEES**

Task Committees convey information and decision-making between the relevant Strategic Committees and the individual entities within the institution at large. Task committees may change according to the needs of the institution. Task committees and their responsibilities are noted below.

#### **TASK COMMITTEES AND THEIR RESPONSIBILITIES**

##### **ACADEMIC POLICY AND PROCEDURES (APPC)**

- *Works with Provost to address all issues related to improving quality of academic mission of University*
- *Responsible for compiling all policies and procedures related to:*
  - *Student admission*
  - *Student scheduling*
  - *Student record*
  - *Other policies related to educational mission for current relevance and usage*
- *Responsible for publishing all procedures and policies in a common and accessible place*
- *Make recommendations concerning existing or new policies and procedures affecting academic area, including*
  - *Teaching*
  - *Learning*
  - *Academic integrity*
  - *Grading*
  - *Student*
  - *Scholarship*
  - *Academic advising*
  - *Training of academic advisors*
  - *Tutoring*
  - *Academic support*
  - *Academic standing*
  - *Admission*
  - *Resources for instructional and research support*
  - *Class scheduling*

##### **ARTS CENTER**

- *Reviews proposals for Arts Center sponsored events*
- *Coordinates Auditorium use availability/schedules*
- *Reviews marketing and fund raising activities related to Arts Center*
- *Participates in revision of the Arts Center policy and rates*

Meets 4-6 times/year

### **BANNER IMPROVEMENT GROUP (BIG)**

This committee is comprised of the Banner Module Leads, the Director of IT, our DBA, and various VP's. We discuss and make decisions regarding Banner.

Meets as needed

### **BANNER USER'S GROUP (BUG)**

- *Discuss upgrade issues/updates*
- *Departmental updates/calendar information*
- *Reporting issues*

Meets bimonthly

### **COMMENCEMENT**

- *Prepare, carry out and follow-up on activities for the commencement ceremony*

Meets 3-4 times/year

### **CULTURAL AFFAIRS and ISSUES & INTELLECT**

#### *Membership*

Chaired by the Provost

Other members invited and then appointed by the Provost

#### *Charge*

- *Requests proposals (RFP's) for funding for speakers and other artistic and cultural events*
- *Review the proposals and recommend funding for those deemed worthy of funding*

Meets as needed to review proposals

### **CURRICULUM (contractually defined)**

#### *Membership*

The Committee shall each be composed of thirteen (13) faculty members, one from each academic department and one from Academic Services, elected by the faculty members of the respective departments in each College; two students, chosen by the Student Government; the Provost; and two Deans. The Registrar and the Assistant to the Provost for Academic Records shall serve as ex-officio members of the committees. The 13 faculty members shall represent the following units, with no more than one representative from any one school or department: four representatives from the College of Arts, Letters and Social Sciences; five representatives from the College of Natural, Mathematical, and Health Sciences; two representatives from the College of Business and Professional Studies, one representative from the College of Engineering and Technology; and one representative from Academic Services.

#### *Charge*

- *Review of proposals submitted for changes to existing courses, new courses*
- *Review of proposals to create or modify academic programs*
- *Make recommendations to School or Department regarding renewal or deletion of a program*

Meets every other week during academic year



## **DATA STANDARDS**

### *Charge*

- To establish standards for the creation, maintenance, access, protection and use of data stored within the Banner system on LSSU's campus.

Meets as needed

## **DEVELOPMENTAL EDUCATION**

- *Provide communication between departments and staff concerning developmental education courses and services at the university*
- *To serve in an advisory capacity as necessary, to the university on policies relevant to developmental education*
- *To share recommendations and advice on improving developmental courses and services at the university*

Meets 8 times/year

## **DISTANCE LEARNING**

- *Provides a forum of ideas and potential resources for online learning*
- *Fall faculty orientation: focus - online learning*
- *Development of on-line web pages/resources*

Meets irregularly

## **DISTINGUISHED TEACHER SELECTION**

- *To select the faculty member that most closely meets stated criteria from the nominations submitted by faculty, staff students and alumni*

Meets approximately 3 times/year

## **DIVERSITY**

- *To examine all diversity issues on campus*
- *The Vice President for Student Affairs is ex officio member of this committee*

## **FINANCIAL AID**

- *Hears appeals and determines results from students who have had financial aid discrepancies/difficulties*

Meets once a month as needed

## **GENERAL EDUCATION (contractually defined)**

### *Membership*

The Committee shall each be composed of thirteen (13) faculty members, one from each academic department and one from Academic Services, elected by the faculty members of the respective departments in each College; two students, chosen by the Student Government; the Provost; and two Deans. The Registrar and the Assistant to the Provost for Academic Records shall serve as ex-officio members of the committees. The 13 faculty members shall represent the following units, with no more than one representative from any one school or department: four representatives from the College of Arts, Letters and Social Sciences; five representatives from the College of Natural, Mathematical, and Health Sciences; two representatives from the College of Business and Professional Studies, one representative from the College of Engineering and Technology; and one representative from Academic Services.

### *Charge*

Each year the general education committee determines its tasks for the academic year. The tasks as determined for the 2008-2009 academic year were as follows:

- *Review, approve and develop a process for communicating the general education outcomes*
- *Implement MAPP as a pilot program for general education assessment and correlate with ACT pre and post tests*
- *Develop a report on general education assessment that correlates with HLC requirements for the LSSU assessment report*
- *Explore and develop the concept and implementation timelines for university-wide Foundation Course Completion*

Meets every other week during academic year

## **HONORS COUNCIL**

- *Set and alter, if necessary, the policies and procedures for the University Honors Program*
- *Prioritize budget expenditures*
- *Evaluate student honors contracts*
- *Evaluate student senior thesis proposals*
- *Evaluate student senior thesis final projects*
- *Oversee the Student Honors Association*

Meets once a month during academic year

## **HUMAN SUBJECTS (IRB)**

### *Membership*

Membership is determined and then invited by the Provost with input provided by the Provost Council. The committee Chair is appointed by the Provost.

### *Charge*

- *Review student and/or faculty research proposals if the research involves human subjects in any manner*
- *Assess amount of risk involved in particular research*

Meets as needed to review research proposals involving human subjects

## **INDIVIDUALIZED STUDIES**

- *Grant approval of the Individualized Studies Degree for students desiring a specialized degree*

Meets as needed

## **INSTITUTIONALIZED ANIMAL CARE & USE**

- *Conducts reviews of research and instructional projects for the proper care and use of vertebrate animals*
- *Overseer of proposed housing and husbandry procedures, the health status of the animals, and provisions for veterinary care*
- *Monitors measures to minimize the number of animals required to produce valid results and procedures to alleviate potential animal pain or discomfort*

Meets as needed based on proposals for vertebrate use

## **INTERCOLLEGIATE ATHLETICS**

- *Serves as an advisory group to the university administration in matters, relating to the operation of the intercollegiate athletic program.*

Meets as needed

## **INTERNATIONAL PROGRAMS AND OFFERINGS (STUDY ABROAD)**

- *Promote international awareness and diversity on campus*
- *Help enhance understanding and interactions between people with different cultural backgrounds*
- *Share cultural perspectives*
- *Advocate international studies so that students will become more competent in the global economy*
- *Organize activities that will promote the above goals*

Meets as needed

## **ORIENTATION**

- *Review and update university orientation programming as a whole*

Meets monthly during academic year; as needed in summer

## **PARKING & TRAFFIC**

- *Review appeals of parking violations.*
- *Review parking regulations and make recommendations for change.*

Meets once/week during academic year

## **RETENTION**

- *Provide leadership in the study and promotion of learning and successful degree completion by LSSU students*

Meets every other week during academic year

## **SABBATICAL (contractually defined)**

### *Membership*

The Committee shall be comprised of two Deans appointed by the Provost and five faculty members elected by the faculty. The five faculty members shall be elected as follows: one from the College of Arts, Letters and Social Sciences; two from the College of Natural, Mathematical and Health Sciences; and two (but no more than one faculty member from any given area) from the following areas combined: College of Business and Professional Studies, College of Engineering and Technology, and Academic Services.

### *Charge*

- *Review sabbatical applications and make recommendations on allocation of semesters available*

Meets once or twice a year after sabbatical applications are submitted

## **SAFETY**

### *Mission Statement:*

Identify safety hazards/problems with input from the campus community and provide realistic solutions. Provide continuous awareness of safety behavior through education and training to create a safe work/learning environment for employees, students and guests of the campus community.

### *Charge:*

Promote health and safety for the campus community at Lake Superior State University; reduce risk and occurrence of workplace accidents and injuries and minimize insurance costs.

Meets irregularly. Has yet to meet this year.

## **SCHOLASTIC STANDARDS**

- *Recommend policies on academic, credit, grading, probation and dismissal of students*
- *Approve substitutions or waivers of general education requirements*

- *Review student scholarship, discipline, grading situations for at risk students*
- *Review re-admittance requests from students*

Meets at least once/semester

## **SUSTAINABILITY**

The mission of the sustainability task committee will be to integrate sustainability into current operations and long-term projects and goals of the university.

Meets every other week

## **TENURE EXTENSION APPLICATION COMMITTEE**

### *Membership*

Four tenured faculty and one dean selected by the Provost and President of the Faculty Association

*This committee will follow the process to extend faculty application for tenure as approved by a Faculty Association Membership vote in April 2011. The process provides provisions and requirements for faculty who find either by the hiring process or for unforeseen personal events, they are not ready to apply for tenure.*

Meet as needed to review submitted applications for tenure extension.

## **UNDERGRADUATE RESEARCH**

### *Membership*

Membership is determined and then invited by the Provost with input provided by the Provost Council.

The committee Chair is appointed by the Provost.

Meets as needed to review submitted proposals.

## **UNIVERSITY SERVICE**

- *Welcome new employees*
- *Recognize special events in lives of employees i.e. marriage, birth of a child, death in family, illness, retirement, etc.*
- *Plan LSSU Christmas Party*

Meets quarterly.

# **Appendix I: Memberships of Shared Governance Oversight & Strategic Committees for the 2010-2011 Fiscal Year**

## **SHARED GOVERNANCE OVERSIGHT COMMITTEE**

Chair: Nancy Kirkpatrick, Faculty, term expires June 30, 2012  
Linda Schmitgal, Faculty association president  
H. Russell Searight, Faculty, term expires June 30, 2013  
Morrie Walworth, Provost  
Nancy Neve, AP representative, term expires June 30, 2014  
Tom Pink, AP representative, term expires June 30, 2013  
David Drzweicki, ESP representative, term expires June 30, 2014

## **STRATEGIC PLANNING & BUDGET COMMITTEE**

Chair: Linda Schmitgal, Faculty, College of Professional Studies, term expires June 30, 2012  
George Denger, Faculty, College of Arts, Letters & Social Sciences, term expires June 30, 2013  
John Roesse, Faculty, College of Natural, Mathematical & Health Sciences, term expires June 30, 2013  
Paul Weber, Faculty, College of Engineering, Technology & Economic Development, term expires June 30, 2014  
Mary Jo Meehan, Faculty, College of Academic Services, term expires June 30, 2012  
Morrie Walworth, Provost  
Sherry Brooks, Vice President for Finance  
William Eilola, Vice President for Enrollment Services  
Colleen Barr ESP representative  
Debra Faust, Director of Financial Aid, AP representative  
Ramsey A've, Student  
Magen Umlor, Student  
Karizma Vance, Student

## **INFRASTRUCTURE COMMITTEE**

Chair: Terry Heyns, Faculty, term expires June 30, 2014  
Carol Andary, Faculty, term expires June 30, 2012  
Morrie Walworth, Provost  
Sherry Brooks, Vice President for Finance  
Ken Peress, Vice President for Student Affairs  
Gary Balfantz, Dean, College of Arts, Letters & Social Sciences  
Tom Coates, Executive Director of the Foundation  
Scott Korb, Director of Campus Life & Housing  
Dan Pavlat ESP representative  
David Leach, AP representative June 30, 2013  
Paul Trumbley, Physical Plant representative

## **STUDENT AFFAIRS**

Chair: Ken Peress, Vice President for Student Affairs  
Bill Eilola, Vice President for Enrollment Services  
Kirk Mauldin, Faculty, Term expires June 30, 2012  
Nicole Kerr Faculty, Term expires June 30, 2013  
Suzette Olson AP representative  
Paige Gordier, Dean, College of Professional Studies

Tom Davis, AP representative

**ASSESSMENT**

Chair - Dave Myton, Associate Provost for Assessment, Education and Graduate Studies Members to be selected by the appropriate unit Fall 2011.

## **Appendix II: Membership of University Task Committees for the 2010-2011 Fiscal Year**

### **ACADEMIC POLICIES AND PROCEDURES**

Chair: Gary Balfantz, Dean – Arts, Letters & Social Sciences  
Deans, Faculty, A/P (Invited & Appointed)  
Chad Barbour, Faculty – Department of English & Communication  
Susan Camp, Director - Admissions  
Deb Faust, Director – Financial Aid  
Karen Johnston, Director – Advising, Retention, Orientation  
Barbara Keller, Dean – Natural, Mathematical & Health Sciences  
Joe Moening, Faculty - School of Engineering  
Nancy Neve, Registrar  
Valerie Phillips, Faculty – School of Business  
Carolyn Rajewski, Director – Learning Center  
Britton Ranson Olson, Faculty – School of Biological Sciences  
Lisa Cameron, Director – Human Resources

### **ARTS CENTER**

Chair: Tom Davis, Arts Center Director  
Faculty, A/P, Staff, Student (Invited & Appointed)  
Gary Balfantz, Dean – Arts, Letters, and Social Sciences  
Deborah Choszcyk, dance faculty  
Sharon Dorrity, LSSU Foundation  
Nancy LeGreve, ticket office  
Jen Noaks, student  
Tom Pink, Public Relations  
Sharmay Wood, student activities

### **BANNER IMPROVEMENT GROUP (BIG)**

Chair: Scott Olson, Interim Director of Information Technology  
A/P, Staff (Invited & Appointed)  
Sherry Brooks, VP Business and Financial Operations  
Susan Camp, Admissions  
Georgiana Cox, Business Office  
Bill Eilola, VP Enrollment Services  
Deborah Faust, Financial Aid  
Susan Fitzpatrick, Alumni Relations  
Nancy Neve, Registrar's Office  
Jerry Stephens, IT  
Morrie Walworth, Provost  
Luanne Webb, Student Service Counter

### **BANNER USERS GROUP (BUG)**

Chair: Luanne Webb  
A/P, Staff (Invited & Appointed)  
David Aho, IT  
Joe Barrs, Admissions  
Jason Browning, Business Operations  
Georgiana Cox, Business Operations

Sara Devaprasad, IT  
 Susan Fitzpatrick, Alumni Relations  
 Jackie Kellerman, Financial Aid  
 Craig Krouth, Business Office  
 Cindy Merkel, Institutional Services  
 Nancy Nethery, IT  
 Suzette Olson, Provost's Office  
 Bob Parry, IT  
 Carolyn Rajewski, Learning Center  
 Kathy Spencer, IT  
 Nikki Storey, Human Resources  
 Jennifer Young, Registrar's Office

## COMMENCEMENT

Co-Chairs: Suzette Olson, Jeanne Shibley  
 AP (Invited & Appointed)  
 Kaye Batho  
 Susan Fitzpatrick  
 Theresa Weaver  
 Luanne Webb

## CULTURAL AFFAIRS and ISSUES & INTELLECT

Chair: Provost  
 Faculty, AP, Staff (Invited & Appointed)  
 Tom Davis  
 Daniel Dorrity  
 Barb Keller  
 James Zukowski

## CURRICULUM (contractually defined)

*Provost & Vice President for Academic Affairs: Morrie Walworth*

*Two Deans (Appointed): Page Gordier*

*Nancy Neve (Registrar)*

*Two Student Representatives (Appointed)*

*Faculty (Elected & Contractually Defined)*

### *College of Arts, Letters and Social Sciences*

Louann Disney	Language Studies	2010F-2012S
Deb Choszczyk	Fine and Performing Arts	2009F-2011S
H. Russell Searight	Psychology	2009F-2011S
Guidi Yang	Education	2010F-2012S

### *College of Natural, Mathematical and Health Sciences*

Maureen O'Shea	Nursing	2009F-2011S
John Roes	Biological Sciences	2009F-2011S
Evan Schemm	Mathematics and Computer Science	2010F-2012S
Matthew Spencer	Geology and Physics	2009F-2011S
Jody Susi	Recreation Studies and Exercise Science	2010F-2012S

### *Academic Services*

Ruth Neveu	Librarians	2009F-2011S
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### *College of Professional Studies*

Mindy Poliski	Accounting and Mgmt Information Systems	2009F-2011S
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James Schaefer

Criminal Justice, Fire Science and EMS

2010F-2012S

*College of Engineering, Technology, & Economic Development*

Robert Hildebrand

Mechanical Engineering

2009F-2011S

## **DATA STANDARDS**

Chair: Susan Fitzpatrick

Ann Kellerman

Arlene MacPherson

Caryn Routhier

Cheri Castner

Cindy Merkel

Colleen Rye

Jason Browning

Jerry Stephens

Nancy Neve

Bob Parry

Suzette Olson

## **DEVELOPMENTAL EDUCATION**

Chair: Chad Barbour

Sherilyn Duesing

Carolyn Rajewski

Jillena Rose

Vicki Fox

Karen Johnston

Heidi Witucki

Lorraine Gregory

## **DISTANCE LEARNING**

Chair: Open

Faculty, AP (Selected & Appointed)

Paulette Attie

Kathy Berchem

Sara Devaprasad

Leslie Dobbartin

Jason Garvon

Beth Hronek

Katie Kalata

Nicole Kerr

R. Kirk Mauldin

Dave Myton

Nancy Neve

James Schaefer

Barbara Searight

Shirley Smart

Paul Weber

Sharmay Wood

Ralf Wilhelms

## **DISTINGUISHED TEACHER**

Chair: Faculty Member Serving the Longest on Committee

Five (5) most recent Distinguished Teaching Award recipients that are current faculty members; the top graduating senior from each school (12) that has been full-time at LSSU for at least 4 semesters, is enrolled on campus during the spring semester of the award; excludes December grads, Regional Center grads, interns or practicum students.

## **DIVERSITY**

Chair: Ken Peress  
 Sara Devaprasad  
 Kirk Mauldin  
 Simon Purdy  
 Stephanie Sabatine  
 Patrick Santoro  
 Karizma Vance  
 Pariwate Varnikovida

## **FINANCIAL AID**

Chair: Karen Johnston  
 Faculty, AP (Selected & Appointed)  
 Susan Camp  
 Bill Eilola  
 Deborah Faust  
 Deb McPherson  
 Theresa Weaver

## **GENERAL EDUCATION (contractually defined)**

*Provost & Vice President for Academic Affairs: Morrie Walworth*

*Two Deans (Appointed): Barb Keller*

*Nancy Neve (Registrar)*

*Two Student Representatives (Appointed)*

*Faculty (Elected & Contractually Defined)*

### *College of Arts, Letters and Social Sciences*

Mary Been	English	2010F-2012S
Lorraine Gregory	Education	2010F-2012S
Gary Johnson	Political Science	2009F-2011S
Tom Schirer	Humanities and Philosophy	2009F-2011S

### *College of Natural, Mathematical and Health Sciences*

Kristin Arend	Biological Sciences	2010F-2012S
Kathy Berchem	Nursing	2009F-2011S
Sherry Duesing	Mathematics and Computer Science	2010F-2012S
Deb McPherson	Recreation Studies and Exercise Science	2010F-2012S
Derek Wright	Chemistry and Environmental Sciences	2009F-2011S

### *Academic Services*

Beth Hronek	Librarian	2009F-2011S
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### *College of Professional Studies*

Herb Henderson	Criminal Justice, Fire Science and EMS	2009F-2011S
Ralf Wilhelms	International Business	2010F-2012S

### *College of Engineering, Technology, & Economic Development*

David Baumann	Engineering and Technology	2009F-2011S
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## **HONORS COUNCIL**

Chair (Appointed): Jason Swedene  
Faculty, students (Invited & Appointed)  
Sally Childs  
Rosario Diaz, student  
Jason Garvon  
Alissa Haney, student  
Zachary Maltbia, student  
Mike McLaughlin, student  
Jon Spencer, student  
Mark Terwilliger  
James Zukowski

## **HUMAN SUBJECTS (IRB)**

Chair (Appointed): Barb Keller  
Faculty (Invited & Appointed)  
Chris Brunt  
Lynn Kabke  
Kathleen Kalata  
Kirk Mauldin  
Britton Ranson Olson  
Russell Searight  
Jodi Susi  
Jason Swedene  
Derek Wright

## **INDIVIDUALIZED STUDIES**

Chair: To be named  
Faculty, AP (Invited & Appointed)  
Gary Balfantz  
Jim Devaprasad  
Daniel Dorrity  
Barbara Evans  
Valerie Filek  
Paige Gordier

## **INSTITUTIONALIZED ANIMAL CARE & USE**

Chair: John Roesse  
Faculty, AP, Veterinarian (Invited & Appointed)  
Barbara Evans  
Jason Garvon  
Susan Ratwik  
Mary St. Antoine  
Geoff Steinhart  
Veterinarian (TBD)

## **INTERCOLLEGIATE ATHLETICS**

Chair: Tom Boger  
Faculty, AP, student (Invited & Appointed)  
Gary Balfantz  
Kris Dunbar (ex officio)  
Deb Faust  
Val Filek  
Nancy Kirkpatrick

Deb McPherson  
Ken Peress  
Jim Schaefer  
Student (TBD – President of Student Athletic Advisory Committee)  
Jason Swedene  
Luanne Webb

## **INTERNATIONAL PROGRAMS AND OFFERINGS (STUDY ABROAD)**

Co-Chairs: Deb Faust, Morrie Walworth  
Faculty, AP (Invited & Appointed)  
Susan Camp  
Allan Case  
Craig Krouth  
Nancy Neve  
Ken Peress  
Michelle Thalacker  
Ralf Wilhelms  
Guidi Yang

## **ORIENTATION**

Chair: Karen Johnston  
Faculty, AP (Invited & Appointed)  
Allan Case  
Bill Eilola  
Debbie Jones  
Scott Korb  
Nancy Neve  
Ken Peress  
Mindy Poliski  
Jody Schopp  
Jason Swedene  
Morrie Walworth

## **PARKING & TRAFFIC**

Chair: Priscilla Stevens  
Faculty, ESP, AP, student (Invited & Appointed)  
Kathy Bazinau  
Jon Coullard  
Robert Steinhoff (student)  
Carol Schmitigal  
Luanne Webb  
On-Duty Shift Officer

## **RETENTION**

Co-Chairs: Jason Garvon, Karen Johnston  
Faculty, AP (Invited & Appointed)  
Susan Camp  
Sheri Duesing  
Kris Dunbar  
Andrew Jones  
Scott Korb  
Michelle Markstrom  
Carolyn Rajewski  
James Schaefer

Luanne Webb

**SABBATICAL (contractually defined)**

*Academic Administration (Appointed)*

MaryAnne Shannon

*Faculty (Elected & Contractually Defined)*

*College of Arts, Letters and Social Sciences*

H. Russell Searight

spring 2011

*College of Natural, Mathematical and Health Sciences*

Sally Childs

Mark Terwilliger

spring 2011

spring 2011 *Engineering, CJ,*

*Academic Services*

Paul Duesing

Mary Jo Meehan

spring 2011

spring 2012

**SAFETY**

Tri-Chairs: Priscilla Stevens, Michelle Thalacker, Paul Trumbley  
Faculty, AP, ESP, Student (Invited & Appointed)

Jon Coullard

Terry Heyns

Scott Korb

Danny Pavlat

Mary St. Antoine

Ray Schebel

Jim Smith

Stacey Swanson

Student

**SCHOLASTIC STANDARDS**

Chair: Paige Gordier

Faculty, AP (Invited & Appointed)

Sheri Duesing

Val Filek

Vicki Fox

Ron Hutchins

Karen Johnston

Kristen Larsen (alt. Mary Jo Meehan)

Nancy Neve

Ken Peress

Carolyn Rajewski

Susan Ratwik

**SUSTAINABILITY COMMITTEE**

Chair: Greg Zimmerman

Stephanie Aho

Mary Been

Monica Brandt

George Denger

Steve Gregory  
Scott Korb  
Scott Olson  
Elizabeth Rink  
Jennifer Schmeisser

#### **TENURE EXTENSION APPLICATION COMMITTEE**

Paige Gordier, Dean  
Lynn Kabke, faculty  
Roger Land, faculty  
Sue Ratwik, faculty  
Brian Snyder, faculty

#### **UNDERGRADUATE RESEARCH**

Chair (Appointed): Barb Keller  
Faculty (Invited & Appointed)  
Chris Brunt  
Barb Evans  
Russ Searight  
Jason Swedene  
Mark Terwilliger  
Paul Weber

#### **UNIVERSITY SERVICE**

Chair (Appointed): Nikki Storey (Administration Bldg)  
Faculty, Staff, A/P (Invited & Appointed by campus location and employee group)  
Patty Allison (Fletcher Center)  
Laura Bofinger (Crawford Hall)  
Christopher Brunt (Library)  
Al Case (Admissions, Alumni, Native American Center)  
David Drzweicki (Physical Plant)  
Janine Murray (Norris Center)  
Shirley Schoenemann (Brown Hall, Child Development Center, Library)  
Cathy Smith (Cisler, Health Care Center)  
Vacant (CAS)