



LSSU Tracdat <tracdat@lssu.edu>

To Tracdat or Not to Tracdat

SG Assessment Committee <tracdat@lssu.edu>

Wed, Apr 22, 2015 at 2:34 PM

To: LSSU Staff <lssustaff@lssu.edu>

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To Tracdat or Not to Tracdat

Any faculty member or department can submit assessment summaries directly, not ever using Tracdat at all. To do this simply prepare a short summary report, following a format that uniquely fits your department, school or college, or use a template like that in the attachment (also available at <http://www.lssu.edu/assessment/documents/AssessmentActivityLog.docx>). Reports can be stored on a shared network drives, emailed to tracdat@lssu.edu or sent by campus mail to D. Myton in ADMIN206. Voila!

Any assessment summary should address these four basics:

- a) Clearly stated goals (outcomes) for student learning or departmental effectiveness
- b) Meaningful processes (means) for assessment of those goals
- c) Summaries (findings) describing and documenting how well we achieved our goals
- d) Actions describing how the information will be used to improve student learning or the departmental effectiveness

The END of TRACDAT?

Well, it is the end of Tracdat 4.9.1 since this summer will see the release of the version 5, with a refreshing new user interface and familiar structure. Training resources will be available for departments in late summer and throughout the fall 2015.

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The Shared Governance Assessment Committee
'Supporting student learning and institutional effectiveness'
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**Assessment Activity Log.docx**

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