

EMPLOYEE 2018 - 2019 HOLIDAY SCHEDULE

Wednesday, July 4, 2018	Legal Holiday
Monday, September 3, 2018	Legal Holiday
Thursday, November 22, 2018	Legal Holiday
Friday, November 23, 2018	Declared Holiday
Monday, December 17, 2018	University Open
Tuesday, December 18, 2018	University Open
Wednesday, December 19, 2018	Shut-Down
Thursday, December 20, 2018	Shut-Down
Friday, December 21, 2018	Declared Holiday
Monday, December 24, 2018	Declared Holiday
Tuesday, December 25, 2018	Legal Holiday
Wednesday, December 26, 2018	Shut-Down
Thursday, December 27, 2018	Shut-Down
Friday, December 28, 2018	Shut Down
Monday, December 31, 2018	Declared Holiday
Tuesday, January 1, 2019	Legal Holiday
Monday, May 27, 2019	Legal Holiday

Per Policy 4.3.8, LSSU recognizes 6 legal holidays and an additional 4 Presidentially declared holidays.

During the holiday shutdown, at the end of the year, employees have the option to take time off without pay. This is the only time during the year employees are allowed to do so, unless they have received management approval for 'Leave without Pay.'

Employees may want to plan now and budget their vacation time accordingly, if they believe they will want 2 full weeks off during the upcoming December / January Holiday period.