

**Lake Superior State University
Board of Trustees
Minutes of Meeting
Shouldice Library
Sault Ste. Marie, Michigan
May 11, 2018**

The Board of Trustees of Lake Superior State University met in regular session beginning at 8:30 a.m. on Friday, May 11, 2018, in the Shouldice Library, Lake Superior State University, Sault Ste. Marie, Michigan. The meeting was pursuant to Section 1.01. of the Bylaws of said Board with notice to the Board pursuant to Section 1.04., and public notice pursuant to Section 1.05. of the Bylaws.

The section numbers and headings of these minutes correspond to the agenda. A copy of the proposed agenda was distributed to each Trustee at the public session of May 11, 2018. The proposed agenda had been distributed pursuant to Section 1.04. of the Bylaws. Copies of all such material are contained as appendices to these minutes.

At the call to order, there were several members in the audience and there was one member of the press.

I. Roll Call

Chair Rodney M. Nelson called the meeting to order at 8:30 a.m. He asked Ms. Kaye M. Batho, Secretary, to call the roll. The following members responded “present”:

Mr. Thomas C. Bailey
Mr. Richard Barch
Dr. Mark W. Mercer
Mr. Rodney M. Nelson
Ms. Ann Parker
Mr. Randy Pingatore
Ms. Sandi Frost Steensma
Dr. Peter T. Mitchell, Ex-Officio

Seven Trustees were recorded as present with Trustee Frost Steensma connected via teleconference. Present for the University were Ms. Wendy Beach, Director for Human Resources; Mr. Thomas Coates, Executive Director of the Foundation; Ms. Kellie Greener, Director of Public Relations; Mr. Steve Gregory, Director of Physical Plant; Dr. David Paitson, Athletic Director; Ms. Lauren Paitson, Interim Admissions Director; Dr. David Myton, Associate Provost; Mr. Morrie Walworth, Vice President for Finance and Operations; and Ms. Shelley Wooley, Interim Dean of Student Life.

II. Approval of the Agenda for May 11, 2018

Ms. Parker moved for Board approval to amend the agenda for May 11, 2018 under item VII. Finance Committee to add approval of Johnson Control Incorporation contract recommendation and under Item IX. Academic Affairs Committee to add academic program addition, deletion and suspension recommendations as presented; supported by Mr. Bailey. The motion carried with unanimous voice vote.

III. Approval of the Minutes for March 16, 2018

Mr. Bailey moved for approval of the minutes for March 16, 2018 as presented; supported by Mr. Pingatore. The motion carried by unanimous voice vote.

IV. Addresses to the Board

There were none.

V. Chair's Remarks

Mr. Nelson thanked all for attending the meeting. He thanked Dr. Finley for his work at the University and congratulated him on his recent appointment as President of North Central Michigan College.

Mr. Nelson stated that the CFRE groundbreaking will be on July 20, 2018. He stated that Trustees Pingatore and LSSU Alumni John Berry requested a tribute to be held for business faculty member, Dr. Madan Saluja, to be held in 2019 in honor of his 50 years of service.

Mr. Nelson updated the Board on the new online BSN degree at Central, noting the importance of the Simulation Center in the competition for nursing students. He also noted that interest in expanding the Soo Locks has received media attention. He added that the CFRE project continues to move forward in terms of gifts and grants and he thanked President Mitchell for championing CFRE.

Mr. Nelson and Dr. Mitchell welcomed Mr. Lee Chatfield, Michigan House of Representatives, and recognized him for his support to the University with the electrical upgrades. Mr. Bailey moved for approval of the resolution of appreciation as presented (Appendix A); supported by Dr. Mercer. The motion carried with unanimous voice vote.

Mr. Nelson commended Dr. Mitchell for his outstanding leadership and diligent momentum at LSSU from July 1, 2017 – present. Mr. Bailey moved for Board approval of the resolution of appreciation and status of President Emeritus as

presented (Appendix B); supported by Mr. Pingatore. The motion carried with unanimous voice vote.

VI. President's Remarks

Dr. Mitchell thanked the Board for the emeritus status and expressed his gratitude to all faculty, staff and students for their support during his presidency. He thanked Dr. Finley for his role as interim provost at LSSU.

Dr. Mitchell used the regularly scheduled Board Orientation and Governance Enhancements segment to focus presidential transition and the importance of building a culture of collaboration and trust going forward. He drew upon Daniel Coyle's book, CODE OF CULTURE to emphasize that the University needs to strengthen the culture or ethos through the key three elements: safety, vulnerability and purpose. Safety ensures people can speak candidly and share new ideas. Vulnerability means that leaders are honest about the situation and seek to enlist the support of all. Purpose encourages all constituencies of LSSU to see their work as noble and important, thereby making the work inspiring and meaningful.

VII. Finance Committee

Mr. Walworth informed the Board of informational items including that the financial status demonstrates strong reserves, cash balance is strong and that the final payment for Considine Hall has been received from the State of Michigan.

Mr. Walworth informed the Board that the budget revenues projection was \$36.8 million and that the budget revenue is at \$36.5 million. He stated that the auxiliary budget was projected at \$9.2 million and the auxiliary expenditures are at \$9.8 million currently.

Dr. Mercer moved for Board approval of expanding of the North American one rate to a worldwide one rate as recommended; supported by Ms. Frost Steensma. The Chair requested a roll call vote. The results of the roll call vote were:

Mr. Thomas C. Bailey	"Yes"
Mr. Richard Barch	"Yes"
Dr. Mark W. Mercer	"Yes"
Mr. Rodney M. Nelson	"Yes"
Ms. Ann Parker	"Yes"
Mr. Randy Pingatore	"Yes"
Ms. Sandi Frost Steensma	"Yes"

The motion carried with unanimous roll call vote.

Dr. Mercer moved for Board approval of the Fiscal Year 2019 structure of rates for the 2018-19 Academic Year as presented (Appendix D); supported by Ms. Frost Steensma. The Chair requested a roll call vote. The results of the roll call vote were:

Mr. Thomas C. Bailey	“Yes”
Mr. Richard Barch	“Yes”
Dr. Mark W. Mercer	“Yes”
Mr. Rodney M. Nelson	“Yes”
Ms. Ann Parker	“Yes”
Mr. Randy Pingatore	“Yes”
Ms. Sandi Frost Steensma	“Yes”

The motion carried with unanimous roll call vote.

Ms. Frost Steensma moved for Board approval to increase the athletic fee to \$165.00 per year for all new admitted undergraduate degree-seeking students and add a new \$30.00 per year fee for all returning undergraduate degree-seeking students as presented; supported by Ms. Parker. The Chair requested a roll call vote. The results of the roll call were:

Mr. Thomas C. Bailey	“Yes”
Mr. Richard Barch	“Yes”
Dr. Mark W. Mercer	“Yes”
Mr. Rodney M. Nelson	“Yes”
Ms. Ann Parker	“Yes”
Mr. Randy Pingatore	“Yes”
Ms. Sandi Frost Steensma	“Yes”

The motion carried with unanimous roll call vote.

Mr. Pingatore moved for Board approval to increase the SAM (student activity and media fee) to \$80 per semester as presented; supported by Ms. Frost Steensma. The Chair requested a roll call vote. The results of the roll call were:

Mr. Thomas C. Bailey	“Yes”
Mr. Richard Barch	“Yes”
Dr. Mark W. Mercer	“Yes”
Mr. Rodney M. Nelson	“Yes”
Ms. Ann Parker	“Yes”
Mr. Randy Pingatore	“Yes”
Ms. Sandi Frost Steensma	“Yes”

The motion carried with unanimous roll call vote.

Dr. Mercer moved for Board approval to write-off \$63,840.83 as uncollectable as presented; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of Johnson Controls, Inc. to move forward with the following conditions as presented:

1. Establishment of a subcommittee of Trustees Barch, Pingatore and Steensma empowered to execute a final contract not to exceed the cost outlined in Option A.
2. Assess the JCI quoted “guaranteed savings” to ensure that both measured and non-measured cost savings are fully understood and recognized.
3. Assess what impact the potential JCI Performance Contract would have on a P3. Ensure impact is fully vetted and understood.
4. Secure a Financial Advisor with PFM's- Paul Stauder is recommended. PFM will review the JCI Performance Contract agreements and advise LSSU on the issuance of the bonds. LSSU would need to develop the agreement, issue the P.O., engage in the review, and react to PFM's recommendations.
5. Complete a comprehensive legal review of all documents associated with the Performance Contract by a third party law office.
6. Secure bond counsel. Thrun Law Firm is recommended. Thrun worked with LSSU on the bonding of Considine Hall.
7. Select an underwriter. Two have submitted responses to the RFP (Stifel and Crews). Preference is for Stifle.
8. Select a trustee/fiscal agent. LSSU currently use U.S. Bank as the Trustee for its current bonds and is satisfied with its performance.
9. Prepare for the fact that the bonds will probably need to be insured.

These items must be addressed ASAP so that once the final decision is made, JCI can begin the project immediately. Ideally all steps will be completed by May 31, 2018.

Mr. Pingatore supported the motion. The Chair requested a roll call vote. The results of the roll call were:

Mr. Thomas C. Bailey	“Yes”
Mr. Richard Barch	“Abstain”
Dr. Mark W. Mercer	“Yes”
Mr. Rodney M. Nelson	“Yes”
Ms. Ann Parker	“No”
Mr. Randy Pingatore	“Yes”
Ms. Sandi Frost Steensma	“Yes”

The motion carried with majority roll call vote.

Dr. Mitchell said that incoming President, Rodney Hanley, also recommended the Johnson Controls, Inc. actions and conditions as presented.

Mr. Walworth reminded the Board to be mindful of the budget deficits.

VIII. Human Resources Committee

Mr. Bailey moved for Board approval of the recommended resolution for Ron Throener, ESP Employee of the year (Appendix E) as presented; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the recommended resolution for Ms. Carol Schmitgal, Administrative Personnel Employee of the year recipient (Appendix F) as presented; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

IX. Academic Affairs Committee

Mr. Bailey moved for Board approval of the recommended resolution to grant emeritus status to Collette Coullard (Appendix G); supported by Ms. Parker. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the recommended resolution to grant emeritus status to Lorraine Gregory (Appendix H); supported by Dr. Mercer. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the recommended resolution to grant emeritus status to David McDonald (Appendix I); supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the recommended resolution to grant emeritus status to Shirley Schoenemann (Appendix J); supported by Ms. Frost Steensma. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval for Martha Hutchens from assistant professor to associate professor status effective fall 2018 as presented; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the program addition of B.S. Robotics Engineering degree effective fall 2018 as presented; supported by Ms. Parker. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the deletion of the B.S. Environmental Health degree as presented; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the suspension of the communications program as presented; supported by Ms. Parker. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval to postpone any decision on the future of the creative writing program until further evaluation as presented; supported by Ms. Parker. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the suspension of the literature program as presented; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the suspension of the fish health program as presented; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the suspension of the history program as presented; supported by Ms. Parker. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the suspension of the marine technology program as presented; supported by Ms. Parker. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the suspension of sociology program as presented; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the recommendations for the Charter School appointments of the following Board of Directors:

Advanced Technology Academy

Raymond Peters nominated for an appointment with a term expiring on June 30, 2021.

Marquis Scott nominated for an appointment with a term expiring on June 30, 2021.

American International Academy

Angeline Gardner nominated for reappointment with a term expiring on June 30, 2021.

Eric George nominated for reappointment with a term expiring on June 30, 2019.

Peter Stockmann nominated for reappointment with a term expiring on June 30, 2021.

Matthew Thomas nominated for reappointment with a term expiring on June 30, 2021.

Elizabeth Middlebrooks nominated for an appointment with a term expiring on June 30, 2020.

Bay City Academy

Lena Jankowiak nominated for reappointment with a term expiring on June 30, 2021.

Charlton Heston Academy

David Fultz nominated for reappointment with a term expiring on June 30, 2021.

Michael Hodnett nominated for reappointment with a term expiring on June 30, 2021.

Concord Boyne Academy

Abraham Manthei nominated for reappointment with a term expiring on June 30, 2021.

Jeffrey Derenzy nominated for reappointment with a term expiring on June 30, 2021.

Concord Petoskey Academy

Mandi Garber nominated for reappointment with a term expiring on June 30, 2021.

Detroit Service Learning Academy

James Dozier nominated for reappointment with a term expiring on June 30, 2021.

Jeanette Owens nominated for reappointment with a term expiring on June 30, 2021.

Grand Traverse Academy

Lesley Werth nominated for reappointment with a term expiring on June 30, 2021.

iCademy

Mark Veldhoff nominated for reappointment with a term expiring on June 30, 2021.

Innocademy

Laurel Schmitt nominated for an appointment with a term expiring on June 30, 2021.

Macomb Montessori Academy

Glenn Hutton nominated for reappointment with a term expiring on June 30, 2021.

Sandra Garbovan nominated for reappointment with a term expiring on June, 30, 2021.

Regent Park Scholars Academy

Keyshea Walker nominated for reappointment with a term expiring on June 30, 2021.

Steven Foster nominated for an appointment with a term expiring on June 30, 2021.

Ridge Park Academy

Dorothy Stiger nominated for reappointment with a term expiring on June 30, 2021.

Tipton Academy

Daniel Griwicki nominated for reappointment with a term expiring on June 30, 2021.

Kevin Szuba nominated for reappointment with a term expiring on June 30, 2021.

Way Academy Detroit

Renee Torres nominated for reappointment with a term expiring on June 30, 2021.

Way Academy Flint

Howard Buetow nominated for reappointment with a term expiring on June 30, 2021.

Angela Nelson nominated for reappointment with a term expiring on June 30, 2021.

Webber Media Arts Academy

Tanya Clark nominated for reappointment with a term expiring on June 30, 2021.

Franklin Adams nominated for an appointment with a term expiring on June 30, 2021.

WSC Academy

Kimberly Brown nominated for reappointment with a term expiring on June 30, 2021.

Dwight Fontenot nominated for reappointment with a term expiring on June 30, 2021.

The motion was supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Mr. Bailey moved for Board approval of the recommended reauthorization of the Webber Media Arts Academy charter contract through June 30, 2023 as presented; supported by Ms. Parker. The motion carried with unanimous voice vote.

Dr. Myton informed the Board of informational items including updates from the HLC and the acceptance of the credit hour report. He added that the HLC requires a report in December 2018 and a visit on March 25, 2019.

Dr. Mitchell stated that all non-academic and most academic units need to be more proactive in developing and implementing assessment and do so in a timely fashion in preparation for the HLC visit in March.

X. Enrollment Report

Ms. Paitson informed the Board of the enrollment numbers as of today including a 114% increase of FTIC, 128% increase of admits and an 8.5% increase in transfer student applications. She stated that the orientation registrations are at 469 students compared to 419 last year and that the Admissions Office has given 255 campus tours since January 2018.

XI. Report of the Student Affairs Committee

Ms. Wooley informed the Board of informational items including retention rates and increased objectives and events for improving retention. She stated that housing applications are at 728 students with 76 indicating housing needs. Ms. Wooley informed the Board of current review of an academic forgiveness policy and an add/drop period policy.

Mr. Pingatore moved for Board approval of the housing room and board rates; which complements the basic room and board rates for 2018-19, which was approved in November 2017 as presented (Appendix K); supported by Dr. Mercer. The Chair requested a roll call vote. The results of the roll call vote were:

Mr. Thomas C. Bailey	“Yes”
Mr. Richard Barch	“Yes”
Dr. Mark W. Mercer	“Yes”
Mr. Rodney M. Nelson	“Yes”
Ms. Ann Parker	“Yes”
Mr. Randy Pingatore	“Yes”
Ms. Sandi Frost Steensma	“Yes”

The motion carried with unanimous roll call vote.

Dr. Mitchell informed the Board of informational athletic department updates including securing two NCAA grants for athletics, Title IX report findings showing imbalance with male and female athletics, athletic facility upgrades and the decision to close the Norris Center pool July 31, 2108. He added that the plan is to convert the pool area to a volleyball court for varsity, intramural athletics and

E-sports that would expand the use of the Norris Center and address the Title IX issues.

XII. Report of the Development Committee

Mr. Coates informed the Board of information items including the fundraising of over \$3 million in four years, recent alumni activities, Lake State Classic to be held on June 28-29, 2018 and that 19 Golden Grads walked at commencement this year.

XIII. Recommendation of the Nominating Committee

Chair Nelson appointed Trustees Frost Steensma and Mercer to the Nominating Committee to report back at the July meeting.

XIV. Other Business

Mr. Bailey stated that the University has moved forward in many ways and that he is honored to be on the Board of Trustees.

XIV. Adjournment

Mr. Bailey moved for adjournment at 11:00 a.m.; supported by Ms. Parker. The motion carried with unanimous voice vote.

Rodney M. Nelson
Chair

Peter T. Mitchell
President

Minutes prepared by Ms. Kaye M. Batho, Secretary.
A draft of these minutes was completed on May 21, 2018.

