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| <b>Student Name</b> | <b>ID #</b> |
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Providing self-sufficiency and living on your own are not adequate reasons for changing the dependency status. However, if there is an unintentional, involuntary and uncontrollable break in the relationship between parents and student, Lake Superior State University may be able to consider the student *independent*. To make that determination we will need a detailed written explanation and supporting documentation.

Review the situations listed below and check the one that best describes your situation. Sign the form and submit it along with the required documentation. Completing this form and providing the documentation requested **does not guarantee that a change will be made.**

- ☐ There has been a breakdown in my family structure due to physical abuse, emotional abuse, and/or substance abuse.

**Required supporting documentation:**

- A. Letter from you fully explaining your situation, **and**
- B. Court documents, **or**
- C. Letter (on official letterhead) explaining the situation in detail from a minister, social worker, psychologist, high school counselor, teacher, doctor, social agency or other counseling professional, **or**
- D. Police reports

- ☐ My custodial parent is deceased and my other parent is still living. However, I have had no contact with my living parent (including financial support) for a significant period of time.

**Required supporting documentation:**

- A. Letter from you fully explaining your situation, **and**
- B. A copy of the death certificate for the deceased custodial parent, **and**
- C. Documentation of the custodial relationship (i.e., a court document, a copy of the divorce decree, or other evidence) that the deceased was the custodial parent, **and**
- D. Letter (on official letterhead) from a minister, social worker, psychologist, high school counselor, teacher, doctor, social agency or other counseling professional, which supports the claim of not having lived with nor received financial support from the non-custodial parent.

- ☐ My situation does not fit those listed above.

**Required supporting documentation:**

- A. Letter from you fully explaining your situation and why you are requesting a change from *dependent* to *independent* **and**
- B. Documentation which will give an accurate view of your past history and situation that supports your explanation and request for an override **and**
- C. Signed copies of your Federal Income Tax forms. (If you have not filed a current return, provide copies of your W-2 forms and any untaxed income.) **and**
- D. Provide a copy of your lease or other written housing agreement, copies of utility bills and/or canceled checks showing that you pay for personal expenses.

Street Address: \_\_\_\_\_

City, State & ZIP: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

- ☐ I am also submitting my completed and signed FAFSA with this request.

I certify that all of the above information on this form and accompanying documents are complete and correct.

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| <b>Student Signature</b> | <b>Date</b> |
|--------------------------|-------------|

**RETURN FORM with attachments to:**  
 Lake Superior State University  
 Financial Aid Office  
 650 West Easterday Avenue  
 Sault Ste. Marie, MI 49783-1699  
 Phone: 906-635-2678 Fax: 906-635-6669  
 Email: [finaid@lssu.edu](mailto:finaid@lssu.edu)