**Semester (fill in):**

(Initial where applicable)

Accept Decline

\_\_\_\_\_ \_\_\_\_\_ 1) I request that the course \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ be divided into two sections: (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_). I understand that no adjustment to my load will be made due to this additional section, as described in Section 10.3.15.4 of the Agreement.

\_\_\_\_\_ \_\_\_\_\_ 2) In consideration of section 16.7.1 of the Agreement, I choose to waive payment for my supplemental appointment of \_\_\_\_\_ hours for the activity listed as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_ \_\_\_\_\_ 3) In consideration of section 16.8.1.1 of the Agreement, I choose to defer payment for all load above 15 hours as defined in 16.8.1.3 until the spring semester

\_\_\_\_\_ \_\_\_\_\_ 4) I acknowledge that the course \_\_\_\_\_\_\_\_\_ is being treated as a Distance Education Course as defined in Section 10.7.3 of the Agreement and I will be credited with one (1) contract hour in addition to the course load \_\_\_\_\_ (initial) if this is the first fully-online or hybrid offering of this course.

\_\_\_\_\_ \_\_\_\_\_ 5) Enacting section 10.3.10 of the Agreement, I accept the assignment of more than 4 preps as noted on my load report.

\_\_\_\_\_ \_\_\_\_\_ 6) Enacting section 10.3.15.5 of the Agreement, I accept the assignment of teaching courses over more than a nine (9) hour span on a given day.

\_\_\_\_\_ \_\_\_\_\_ 7) In consideration of section 16.11 of the Agreement, I request permission to waive part of the compensation provided in 16.7.1. and 16.8.1 to permit me to teach voluntarily, such a course which has fewer than ten (10) students at the outset. Signed consent from the Faculty Association must be attached to this form (see below). In the forgoing, I will be compensated in accordance with the following formula:

 ((supplemental compensation rate) x (contract hours) x (enrollment)/10)

 Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Faculty Association President, in reference to vote held by Faculty Association Executive Council (refers to #7 only)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signed: Faculty Member Date

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 Printed: Faculty Member Date