Marshall Academy

Student Learning Goals

School Leadership/Board Worksheet

**Strategic Goal #1: *Marshall Academy will develop virtuous students by offering a purposeful, rigorous, and systematic educational program that fosters sequential, logical, and expressive thinking***

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| **Objective #1: Research the components of a classical education and re-integrate applicable components, formally and consistently, into the educational program** | | | | | |
| **Initiatives** | **Actions** | **Timeframe** | **Responsibility** | **Resources** | **Projected Costs** |
| #1: Address Social Studies Curriculum  K-5 | * Monitor full implementation of new Social Studies curriculum * Review/analyze data of M-STEP from 17-18 in comparison to 16-17 | Observe a Social Studies lesson, monthly, in grades K-6  August 2018 and annually, thereafter | * Administration/Curriculum Coach (3 each/month) * SIP Team | * Time * More biographies * Grants for books * State data reports | Approx. $500-900 each set or $2,500-4,000 total |
| #2: Address Science Curriculum | * Receive Science Kit Updates * Monitor full implementation of Science curriculum * Coach teachers on integrating reading and writing into Science | As available (yearly, as kit is updated)  Observe a Science lesson monthly - grades K-7  Yearly | * Curriculum Coach/Admin (3 each/month) * Administration | * Trainings * Time * Professional development time | $2,500 – 3,000 per update (PD, teacher binders, supplies) |
| #3: Implement formal professional learning | * Identify Classical Model presenters * Conduct Classical Model seminars * Conduct literary focus training/reading instruction through anchor texts | One yearly  One in 2018/2019  Once, annually | * Administration * Board of Director Members * Administration * Curriculum Coach | * Time * Space * Printing | $4,850 if Great Books used (could lessen if joint venture with ISD) |
| **Objective #2: Examine reading materials to determine their relevancy in today’s world and to a classical education** | | | | | |
| **Initiatives** | **Actions** | **Timeframe** | **Responsibility** | **Resources** | **Projected Costs** |
| #1: Review classroom literature sets | Align classroom literature sets to historical studies | January 30 – February 16, 2018 | * Grade Level Teachers * Curriculum Coach | * History outlines * Book sets | N/A |
| #2: Replace classroom texts that do not align or are out of date | Find alternatives to texts that do not fit within the history outline (can move books up and down grade levels when appropriate) | February 16th – May 2018 | * Grade level teacher * High school English teacher(s) * Curriculum coach * Headmaster | * First utilize book sets on hand before requesting a purchase * Scholastic Orders for $1 | $1,500 max  (one book per grade to replace, a set of 30, $10 max per book) |
| **Objective #3: Ensure the full utilization of intervention programs for struggling students** | | | | | |
| **Initiatives** | **Actions** | **Timeframe** | **Responsibility** | **Resources** | **Projected Costs** |
| #1: Engage in professional learning for teachers and intervention aides | * Procure a list of training opportunities * Sign up teachers and aides for trainings | Yearly with new staff and returning staff provided by resources | Headmaster | * ISD * GVSU * FSU | $800 (from professional development budget) |
| #2: Develop logs for paraprofessionals | Create and keep logs of interventions and time spent with students | Throughout the year; adjust as needed; submit weekly | * Aides * Headmaster | Paper | Minimal (i.e. paper, printing) |
| #3: Improve intervention model | * Update CARE Team and Child Study Process * Create outline of intervention process * Train/assign role of intervention tracking (behavior and academic) * Train staff in intervention processes and monitor progress * Revise intervention process * Update intervention process | 2017-2018 school year  Summer of 2018  Summer of 2018  Fall 2018 and throughout year  Winter/Spring 2019  Summer 2019 | * Special Ed Department * Behavior coach * Administration * Leadership Team * ISD support (PBIS and MTSS services) with SIP Team * SIP Team | Time | PD planning and time and subs for SIP team – approx. $250 |
| **Objective #4: Expand collaborative educational opportunities (CACC, dual enrollment, BCMSC, etc.)** | | | | | |
| **Initiatives** | **Actions** | **Timeframe** | **Responsibility** | **Resources** | **Projected Costs** |
| #1: Implement online dual enrollment (with Schoolcraft College) | * Identify candidates among juniors and seniors * Create a process for enrollment | Spring of previous year (annually) | * High School Teachers * Administration | * Schoolcraft College course catalog * Enrollment timetable for Winter term 2018 | Cost per credit hour: Budget three students @ three credit hours/student x $102/credit hour = $918/semester |
| #2: Continued dual enrollment with KCC, Olivet and Albion College | * Clarify procedures for dual enrollment * Communicate with staff and parents * Keep records on enrollment and track in student information system | Summer 2018  Summer/Fall 2018  Ongoing | * Administration * Administrative Assistant | * KCC College Advisors * Olivet College Advisors * Albion College Advisors | Cost/credit hour |
| #3: Assess transportation for CACC Enrollment | Research transportation options | 2017/2018 School year | Mr. Rubley | Van/Bus | $20,000 - $40,000 cost of vehicle operating costs (i.e. fuel, maintenance, insurance, driver, hours, etc) |
| #4: Implement BCMSC dual enrollment | * Arrange tour/information sharing with administration of BCMSC * Secure spots | November 2017  Spring 2018 (for 2019/2020 school year) | * Headmaster * Carrie Knobloch | * Time * Transportation arrangements | .5 FTE/student who attends |
| #5: Implement KCC Early College program | * Meet with KCC Director * Complete paperwork to apply for Early College | October 2018  June 2018 | Headmaster | Unknown | Possible increase in funding – full FTE students in Early college |

***Strategic Goal #2:******Marshall Academy will cultivate an environment that strengthens the social, emotional and academic supports for all students, while respecting and understanding individual needs***

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| **Objective #1: Better leverage the integrated learning approach, ensuring consistent implementation of its restorative practice alignment** | | | | | |
| **Initiatives** | **Actions** | **Timeframe** | **Responsibility** | **Resources** | **Projected Costs** |
| #1: Use restorative practice and ILA to support student needs | * Skype with Drs. Neal and Tara * Continued training of support staff in behavioral interventions | Twice per month | * Headmaster * Dr. Neal | * Title Funds * Webcam | $1,500/month |
| #2: Use restorative circle model to build the community | * Train staff * Build into schedule | Three times per week with each class | * Classroom teacher * Behavior Coach | Time | $0 |
| #3: Mold the ILA approach of strengths and growth areas into the behavior model and support documents | Create documents of support | Fall (annually) - update as needed | Behavior Coach | Time | $0 |
| **Objective #2: Ensure Academy is engaging all relevant and applicable community resources** | | | | | |
| **Initiatives** | **Actions** | **Timeframe** | **Responsibility** | **Resources** | **Projected Costs** |
| #1: Refine mentoring program | * Build across ages program and positive actions curriculum * Connect with mentoring lead – Mr. Harry Bonner * Check-in weekly with program leaders | By Fall 2018 | * Athletic Director * Behavior Coach | * Space * Time | N/A |
| #2: Leverage Albion College connections, specifically in the areas of facilities use for summer and recreational programs | * Meet with President Ditzler * Meet with summer program community leaders * Create liability waivers for student use * Communicate and coordinate with Albion College Recreation Director | January 2018  January 2018  March 2018  March 2018 | * Headmaster * Athletic Director | * Transportation * School Attorney | * Summer Program: $3,997.50 (employee wages) + $500.00 (stipend) – Total Cost: $4,537.50 * Rate of Pay: $12.50/hour + $500.00 transportation fee |
| #3: Develop relationship with Grace Health | Apply for a counselor to be on site | By the 2018-2019 School Year | * Headmaster * Behavior Coach | * Space * Time | N/A (they bill Medicaid) |
| #4: Develop relationship with Summit Pointe | * Communicate need for counselor * Meet with administration to discuss cost | By April 2018  (back up to Grace Health)  By April 2018 | * Headmaster * Behavior Coach | * Space * Time | Unknown at this time |
| **Objective #3: Ensure Academy students are embracing diversity in the classroom by engaging in deeper conversation around multi-culturalism** | | | | | |
| **Initiatives** | **Actions** | **Timeframe** | **Responsibility** | **Resources** | **Projected Costs** |
| #1: Use restorative circle model to build the community | * Train staff * Build into schedule | Three times/week with each class | * Classroom teachers * Behavior Coach | Time | $0 |

***Strategic Goal #3: Marshall Academy will establish a vibrant educational community by fully collaborating with parents and families as partners in the learning and development of their child/children***

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| **Objective #1: Encourage full investment from parents/guardians in the education of their child/children** | | | | | | |
| **Initiatives** | **Actions** | **Timeframe** | **Responsibility** | **Resources** | | **Projected Costs** |
| #1: Implement parent meetings when students are struggling – staffings/behavior team | Update child study process | January | * Special Education – Marta Best * Special Education (Speech) – Missy Neynaber * Behavior Coach – Sara Burtis | Paper | | $0 |
| #2: Begin using communication planners | * Order Planners * Distribute planners * Communicate expectations to teachers, students and parents | August (annually)  September (annually) (start in 2nd grade)  Quarterly (annually) in newsletters | * Office Staff * Teachers | * Planners * Time | | $500 ($2.50/elementary, $2.00/HS) |
| #3: Prepare Monday folders and newsletters | * Orientate new staff * Train parents on use through open houses and conferences | As needed  Beginning of each year and throughout school year | * Headmaster * Curriculum Coach * Teachers | * Folders * Newsletters | | N/A |
| #4: Administer parent teacher conference surveys | * Create survey instrument * Develop questions that address conference timing (after fall conferences) * Administer survey * Review/analyze results | Prior to beginning of each school year  Prior to beginning of each school year  Following fall conference  Upon receiving results | * Headmaster * Office Staff | Google forms | | N/A |
| #5: Inform parents on relevant law or program changes and/or implementation | * Assess current communication practices * Identify and/or refine communication modality * Communicate through modality, timely and effectively | April 2018  April/May 2018  As needed (potentially at fall screener and during January and May progress monitoring) | * Teachers * Headmaster | TBD | | N/A |
| #6: Create summer packets for students and families | * Request materials from teachers * Begin compiling materials in folders * Communicate with families * Send packets home with students | February 2018  By End of May 2018 (then yearly)  May/June Yearly  June (not last week of school) | * Headmaster * Teachers * Office Staff | * NWEA Skills * Time * Paper | | $0 |
| **Objective #2: Articulate expectations regarding school to home accountability** | | | | | | |
| **Initiatives** | **Actions** | **Timeframe** | **Responsibility** | **Resources** | | **Projected Costs** |
| #1: Leverage social media for updates | Communicate with teachers and staff | At least weekly | Administrative assessment/front desk | Technology/  Internet | | $25.00/boosted posts on Facebook – approximately $200.00 total |
| #2: Improve Website to ensure high quality | Review Website regularly | Quarterly | * Headmaster * Office Staff | Internet | | $0 |
| #3: Better leverage technology for effective communication(s) | * Develop a system for sharing on social media – frequency * Share frequently * Remind App Use for updates * Skyward emails for world events/school events | Weekly updates  As determined through need(s)  As necessary  As necessary | Office staff | Technology/  Internet | | $0 in kind |
| **Objective #3: Leverage satisfied parents in marketing and re-directing the academic perceptions of the Academy** | | | | | | |
| **Initiatives** | **Actions** | **Timeframe** | **Responsibility** | | **Resources** | **Projected Costs** |
| #1: Implement parent forums | * Schedule dates and establish topics * Invite parents * Hold forum(s) | By Spring break – identify dates and topics  By end of April 2018 (annually)  Forum in May on school culture and others (annually) | * Dates: Headmaster and Administrative Assistant * Topics: Behavior Coach and Headmaster * Communication: Front Office | | * Space * Time * Food * Babysitting * Transporta-   tion | * Food: $500.00 * Babysitting: Volunteers? * Transportation: $50.00 |
| #2: Parent Presentation in Albion | * Select Date * Communicate with Mr. Bonner * Communicate with parents | By end of February 2018  March of 2018  At least two weeks prior | Administration | | Time | Food: $100.00 |
| #3: Engage parents in marketing strategies | * Parents speaking to the newspaper on positives – set a date * Interview Headmaster and Behavior Coach on mission and vision | March (open enrollment) - yearly  March 2018 | Marketing committee | | Marketing materials (to share with parent) | N/A |
| #4: Establish parent ambassador group | * Create a list of positive parents (teachers identify 1-3 parents that might accept being an ambassador) * Draft an invitation * Parent ambassador meeting/orientation (assign to rooms/grade levels) | List by April 2018 (then yearly)  Early May 2018  Meeting in May 2018 (then yearly)  Connect over summer with new enrollments | * Headmaster * Teachers * Behavior Coach | | Time | Food for meeting $50.00 |