**Prerequisites:** None (or list as needed)

**Instructor(s):** Instructor Name

Office Number

Phone Number

E-mail [address](mailto:pduesing@lssu.edu)

**COVID-19 Safety Guidelines:**

Lake Superior State University’s Safety Guidelines are based on federal, state, and local guidelines along with recommendations from the Centers for Disease Control & Prevention (CDC). We continue to encourage all Lakers and Laker families and friends to seek vaccination against COVID-19. The following four safety guidelines provide the foundation for the continued safety and well-being of our University and surrounding communities. Please do your part to adhere to these guidelines.

1. **Mask/Face Covering:** Although the statewide requirement to wear a mask in most settings has been lifted, many may choose to wear a mask for a variety of reasons, and will be supported by the Laker community for their choice. Masks are required, regardless of vaccination status, in all University health facilities—including the LSSU Health Care Center and during COVID-19 testing and vaccination clinics.
2. **Hand Hygiene:** Wash your hands with soap and water for 20 seconds multiple times each day or use hand sanitizer of at least 60% alcohol. Good hand hygiene remains an important strategy to keep our Laker community healthy.
3. **Personal/Social Responsibility:** Actively encourage those around you to adhere to these guidelines while doing so yourself. Remember, we all have a role to play in preventing the spread of COVID-19.
4. **Health Monitoring:** To help prevent the spread of COVID-19 and reduce the risk of exposure, Laker community members are expected to regularly monitor their personal health status and act appropriately if they are feeling unwell.

**Office Hours:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Monday | Tuesday | Wednesday | Thursday | Friday |
|  |  |  |  |  |

**Required Text(s):** Specify Required and Optional Text(s)

(Optional: Your textbooks are available at the campus bookstore. New, used, rental and digital are options for purchase depending on title. You may use cash, checks, debit and credit cards as forms of tender, including financial aid checks. In addition to in-store purchase, the bookstore also offers the convenience of ordering your textbooks 24/7 online through My.LSSU (Anchor Access) or at <https://lssu.bncollege.com/shop/lssu/home>.)

**Recommended Text(s):** Specify Text(s)

**Course Description:** Insert catalog copy of course description.

**Course Learning Outcomes:** At the conclusion of ABCD101\*, a student will be able to:

1. create
2. list
3. describe
4. analyze
5. synthesize

\**All outcomes must be clearly & specifically measureable, and identical to those entered in Nuventive. Verbs like: Understand, Review, Maintain, Become familiar with, etc., are not clearly measurable*.

*Be sure to include the following section if the course counts towards General Education. Otherwise, delete this section. The appropriate General Education Outcome Statement can be found in the catalog. Follow the outcome statement with your specific objective(s). The following entry provides an example for Mathematics.*

**General Education Objectives:**

This course is designed to meet the Mathematics General Education Outcome. Students will be able to analyze situations symbolically and quantitatively in order to make decisions and solve problems. Specifically, students will be able to:

1. Solve problems presented in the context of real world situations with emphasis on model creation, prediction and interpretation. This will be done using multiple perspectives (formulas, tables, graphs, and words) and will include fitting an appropriate curve to a scatter plot.

*Complete the following statement by choosing one or more ILOs from the list. Delete any unused ILOs after you have made your selection.*

**This course contributes to LSSU’s Institutional Learning Outcomes by addressing:**

1. **Formal Communication**: Students will develop and clearly express complex ideas in written and oral presentations.
2. **Use of Evidence**: Students will identify the need for, gather, and accurately process the appropriate type, quality, and quantity of evidence to answer a complex question or solve a complex problem.
3. **Analysis and Synthesis**: Students will organize and synthesize evidence, ideas, or works of imagination to answer an open-ended question, draw a conclusion, achieve a goal, or create a substantial work of art.

**4** **Professional Responsibility**: Students will demonstrate the ability to apply professional ethics and intercultural competence when answering a question, solving a problem, or achieving a goal.

*Include your own grading scale and policies here. An example is provided:*

**Grading Scale and Policies:**

***Sample Point Values:***

Exams 300 points

Reports 200 points

Homework 50 points

Lab 100 points

Total 650 points

***Sample Grading Scale:***

98-100 A+ 70-77 C

92-97 A 68-69 C-

90-91 A- 66-67 D+

88-89 B+ 62-65 D

82-87 B 60-61 D-

80-81 B- 0-59 F

78-79 C+

**Course Policies:** *(examples):*

1. Attending class, completing assignments on time, and keeping up with the class material is important for success in this course and in college. The method of how an instructor chooses to handle late or missed assignments is left up to the instructor. Generally, late or missed assignments **will not** be accepted except for legitimate **(pre-approved when possible)** reasons as determined by the instructor. Examples of legitimate reasons are: illness, death in family, etc. **The method of handling late or missed work is determined by the instructor and should be noted in the syllabus - add your policy here.**

LSSU sanctioned travel related absences (athletics, conference presentations, conference attendance) are approved by the Provost. Instructors are expected to accommodate students in these situations. However, students are expected to make arrangements with the instructor before the travel occurs. Failure to do so may result in “F” grades being assigned for the missed work.

1. Students are expected to perform all assigned work themselves unless otherwise noted. Any form of cheating or plagiarism will be handled in accordance with the University policy on Academic Integrity:

[https://www.lssu.edu/wp-content/uploads/2021/01/Academic-Integrity-Policy-revised-1-2021.pdf](file:///\\empsrv\Dept2\ProvostOfficeArchive\Academic%20Integrity\2020-2021\Policy\Academic%20Integrity%20Policy%20revised%201-2021.pdf)

1. All courses at LSSU are required to provide the students with an educationally challenging culminating experience; typically referred to as a final exam. The final exam for this course is scheduled on:
2. General Electronic Device Policy: (optional)
3. Cell Phone Policy: (optional)

**University Policies and Statements*:***

*Your syllabus may either contain the full statements of the policies shown below OR you may choose to provide students notification of the policies by directing them on the syllabus to the Provost’s web page where these policies are also provided.*[**https://www.lssu.edu/provost/faculty-resources/**](https://www.lssu.edu/provost/faculty-resources/)

**Online and Blended Course Attendance Policy**

Students in online or blended classes are required to log in to the Course Management System (Moodle) and complete at least one “Academic Related Activity” within the Add/Drop period.

**The Americans with Disabilities Act & Accommodations**

Lake Superior State University is committed to following the requirements of the Americans with Disabilities Act Amendments Act and Section 504 of the Rehabilitation Act. This university is also dedicated to providing equal opportunity for participation in all programs, services and activities. If you are a student with a disability or think you may have a disability, please contact Accessibility Services, KJS Library #233, (906) 635-2355, [accessibility@lssu.edu](mailto:accessibility@lssu.edu) to discuss your request further. Once you have registered with Accessibility Services, students should contact their instructor as early as possible for assistance with classroom accommodations.

**Academic Success Center**

To support you on your academic path, the Academic Success Center (ASC) is free for all students and is located on the main floor of the library. The ASC offers walk in sessions for the math center, consultations with the writing center, and tutoring sessions by appointment. In addition, many classes offer supplemental instruction, which are group sessions tailored to your course content. Contact the Academic Success Center at [academicsuccess@lssu.edu](mailto:academicsuccess@lssu.edu) to set up an appointment

**Laker Success**

The Laker Success program is designed to help you gain control over your learning through proactive communication and goal setting, through the development of learning skills and study habits, and through personal accountability. The Laker Success staff is committed to working with students to develop an individualized plan to achieve academic and personal goals. Students can initiate contact with Laker Success on their own via email at [lakersuccess@lssu.edu](mailto:lakersuccess@lssu.edu) or by visiting the Student Engagement Center in Cisler Center, Room 100. Students may be also directed to Laker Success by their advisor, by an instructor, by the Scholastic Standards / Financial Appeals Committees, or by the Provost’s Office. If at mid-term your grades reflect that you may not attain a passing grade in one, some, or all of your classes, a Laker Success staff member will contact you. You may email [lakersuccess@lssu.edu](mailto:lakersuccess@lssu.edu) if you want to sign up early in the semester or if you have questions or concerns.

**Add/Drop Policy**

Courses can be added or dropped through Anchor Access until the sixth day of the semester (fourth day for the Summer semester). After this date, students need the instructor’s permission to add a course. For additional details about add/drop or withdrawal, go to:

<https://www.lssu.edu/registrar/scheduling/adddrop-courses-withdrawal-information/>

Related dates for this semester can be viewed at: <https://www.lssu.edu/registrar/important-dates/>

**Tentative Course Outline**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Session  Number | Week | Day | Date | Topic | Reading Assignment | Assignment Due |
| Lecture &Lab 1 | 1 | M | 8/31 | Specify Topics to be Covered | List Pages to be Read | List Homework to be Completed |
| Lecture & Lab 2 | 1 | W | 9/2 | Specify Topics to be Covered | List Pages to be Read | List Homework to be Completed |
| Lecture &Lab 3 | 2 | W | 9/9 | Specify Topics to be Covered | List Pages to be Read | List Homework to be Completed |
| Lecture & Lab 4 | 2 | M | 9/14 | Specify Topics to be Covered | List Pages to be Read | List Homework to be Completed |