

**Lake Superior State University  
Board of Trustees  
Minutes of Meeting  
Walker Cisler Student and Conference Center  
Sault Ste. Marie, Michigan  
January 21, 2022**

The Board of Trustees of Lake Superior State University met in regular session beginning at 8:30 a.m. on Friday, January 21, 2022, in the Superior Room, of the Walker Cisler Student and Conference Center, Lake Superior State University, Sault Ste. Marie, Michigan. The meeting was pursuant to Section 1.01. of the Bylaws of said Board with notice to the Board pursuant to Section 1.04., and public notice pursuant to Section 1.05. of the Bylaws.

The section numbers and headings of these minutes correspond to the agenda. A copy of the proposed agenda was distributed to each Trustee at the public session of January 21, 2022. The proposed agenda had been sent pursuant to Section 1.04. of the Bylaws. Copies of all such material are contained as appendices to these minutes.

At the call to order, there were several members in the audience.

**I. Roll Call**

Mr. Thomas Bailey, Chair, called the meeting to order at 8:30 a.m. He asked Ms. Lauren Pierce, Secretary, to call roll. The following members responded, “present”:

Mr. Thomas C. Bailey  
Ms. Patricia Caruso  
Mr. Timothy L. Lukenda  
Dr. Mark W. Mercer  
Mr. Randy Pingatore  
Ms. Sandi Frost Steensma  
Ms. Cynthia Williams  
Dr. Rodney S. Hanley, President and ex-officio

Seven Trustees were recorded as present with Trustee Frost Steensma and Williams connected via Zoom conference, and Trustee Richard Barch recorded as absent. Present for the University were Dr. Nafez Alyan, Vice President for Finance and Operations; Ms. Wendy Beach, Director of Human Resources, Safety and Risk; Dr. Michael Beazley, Dean of Student Affairs; Dr. David Diles, Director of Athletics; Dr. Lynn Gillette, Provost and Vice President for Academic Affairs; Ms. Mackenzie Maxson, Student Government Vice President; Mr. Fred Pierce, Dean of Admissions and Marketing; and Mr. Scott Smith, Vice President of Advancement.

**II. Approval of the Agenda for January 21, 2022**

Dr. Mercer moved for Board approval of the agenda for January 21, 2022; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

**III. Approval of the Minutes for November 19, 2021**

Dr. Mercer moved for Board approval of the minutes for November 19, 2021, as presented; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

**IV. Approval of the Minutes for December 17, 2021**

Dr. Mercer moved for Board approval of the minutes for December 17, 2021, as presented; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

**V. Addresses to the Board**

Tony Damiano shared thoughts regarding the LSSU Foundation.

Faculty Association (FA) President, Dr. Joseph Moening welcomed students back to campus and acknowledged faculty candidates up for tenure and promotion. Dr. Moening shared thoughts regarding livestreaming the Board meetings.

**VI. Chair's Remarks**

Mr. Bailey acknowledged the achievement and efforts of the faculty candidates up for tenure and promotion.

**VII. President's Remarks**

Dr. Hanley welcomed students to campus for the spring semester and highlighted several accomplishments at LSSU since the last Board meeting, including:

- The Grand Opening of the Richard and Theresa Barch Center for Freshwater Research and Education building. The event was well attended with a few hundred people witnessing the ribbon-cutting and taking tours through the building. The state-of-the-art facility will be home to a wide variety of freshwater-related research, and courses for students.
- The CFRE building will also house the Great Lakes National Center for Expertise for Oil Spill Preparedness and Response. The center will focus on reducing the risks and impacts of oil spills in freshwater systems.
- LSSU received widespread coverage around the nation and globe with the banished words list. The list was released on New Year's Day and was picked up by a wide variety of news outlets. Dr. Hanley acknowledged LSSU's Department of English, Dean of Admissions and Marketing, Fred Pierce, and Director of Marketing, Peter Szatmary for producing the list.

Dr. Hanley acknowledged the candidates for tenure and promotion, and sabbatical leave.

Dr. Hanley acknowledged the ending of terms for Trustees, Dr. Mark Mercer and Sandi Frost Steensma and thanked them for their dedication and service on the LSSU Board of Trustees. Dr. Hanley stated that the Board will formally vote to

install new officers and acknowledged Trustee Bailey for his service as Board Chair. Dr. Hanley announced that Trustee Lukenda would be installed as the next Chair.

### **VIII. Finance Report**

Dr. Alyan presented to the Board, a review of dashboards and summary for the FY22 General and Auxiliary Funds. The Board approved General Fund (GF) budget is approximately \$38.5M, with a slight budget surplus anticipated to be approximately \$22K. The GF year to date revenue is at 71% of budget. Dr. Alyan stated that the revenue collected has been from donations due to the efforts from the Provost, Deans and staff, along with the collection of tuition and fees (91% collected). The GF year to date expenditures are at 52%. Dr. Alyan stated that the GF is on track for this time of year.

For Auxiliary Funds (AF), the housing budget has collected approximately 92% of the budgeted revenue; a little low for this time of year. Expenditures are about 40% of budget, low for this time of year. Fund managers are aware to balance expenses based on the collected revenue. Cisler Operations, food services has collected approximately 87% of the budgeted revenue, lower than expected for this time of year. Expenditures are also less than expected at this time of year. Even with the lower than expected revenue, Cisler Operations appear to be on track to reduce their deficit by the budgeted amount. The Athletics budget is anticipated to have a slight deficit at year end. About 37% of the budgeted revenue has been collected, lower than the typical 45%-55% collection. About 55% of the budgeted expenditures have been expended, normal for this time of year. Given the values, the year-end position of Athletics is trending toward a loss of about \$120K for FY22.

Dr. Alyan provided the Board with an update on cash balances. The current cash balance is \$17M, which is consistent with past years' balances at this time.

Dr. Alyan provided the Board with an update on activities related to campus wide facilities.

- The LSSU Director of Facilities resigned in December. A search is underway for a replacement with revised responsibilities between two positions, as part of a departmental restructuring.
- The Norris Center pool heater is in need of replacement. Supply issues are pushing the repairs to April. However, facilities is looking for a temporary solution.
- The original fish hatchery has experienced a rodent problem. During cleanup, asbestos was recently discovered. Abatement will be necessary.
- In IT, the team discovered a virus threat to the servers, and quickly patched or performed protective actions to all systems used by LSSU and continue to monitor the situation. The servers were not hacked. IT upgraded multiple Banner 9 modules, enabling various resources for Human Resources and Business Operations. Retired servers were donated to the CTE Cybersecurity class held at Pickford Schools.

- The Facilities Office is working with the CFRE team to develop a maintenance plan for the building.

**IX. Academic Affairs Report**

Dr. Gillette acknowledged the significance in presenting to the Board, the opportunity to recommend faculty tenure, promotions, and sabbatical for approval. Dr. Gillette presented eight faculty members for approval, and highlighted various accomplishments for each faculty member.

Mr. Pingatore moved for Board approval of tenure and/or promotion to Dr. Rob Kipka promotion to Associate Professor and Tenure, Dr. Stephen Kolomyjec promotion to Associate Professor and Tenure, Dr. Joseph Moening promotion to Professor, Dr. Thu Nguyen-Mosey promotion to Associate Professor and Tenure, Dr. Melissa Shaffer-O’Connell promotion to Associate Professor, Dr. Paul Weber promotion to Professor, and Dr. Masoud Zarepoor promotion to Associate Professor and Tenure; supported by Ms. Caruso. The motion carried with unanimous voice vote.

Mr. Lukenda moved for Board approval of two semesters of sabbatical leave for Dr. Paul Kelso and two semesters of sabbatical leave for Dr. H. Russell Searight for the 2022-2023 academic year; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Dr. Gillette provided the Board with an action item to approve course fee changes for the 2022-2023 academic year. The recommended course fee changes are due to changes in the course over time, COVID clean up, inflation, or new courses.

Mr. Lukenda moved for Board approval of course fee changes for the 2022-2023 academic year as presented; supported by Dr. Mercer. The Chair requested a roll call vote. The results of the roll call vote were:

Ms. Patricia Caruso	“Yes”
Mr. Timothy L. Lukenda	“Yes”
Dr. Mark W. Mercer	“Yes”
Mr. Randy Pingatore	“Yes”
Ms. Sandi Frost Steensma	“Yes”
Ms. Cynthia Williams	“Yes”
Mr. Thomas C. Bailey	“Yes”

The motion carried with seven affirmative votes.

Dr. Gillette provided the Board with an update on declared majors by program. In no particular order, Dr. Gillette presented the top six programs of declared majors, including Criminal Justice, Nursing, Business, Fisheries and Wildlife, Engineering, and Kinesiology.

Dr. Gillette provided the Board with an update on the Title III grant. LSSU received a five-year \$1.67M grant to support key LSSU student success and

retention initiatives. The grant has given LSSU the ability to hire a new counselor for the Counseling Center, expand tutoring with additional tutors and offer online tutoring services, add supplemental instruction positions, add an Academic Success Center and Student Support Advisor position, and the addition of a Native American Center Student Support Advisor, which was accepted by Robear Assinewe-Beaupre.

In relation to the Native American Center, LSSU held several successful events to further educate the campus community about Native American culture, history, and contemporary issues. The Native American Dance Company, Woodland Sky was on campus in October, the Arts Center Gallery and Library Gallery exhibited Native American art, the Quarterdeck served meals featuring Native American foods, and the showing of the documentary, *Unspoken: America's Native American Boarding Schools* along with a panel discussion. In the spring, LSSU will host two distinguished Native American authors, Angeline Boulley, author of *The Firekeeper's Daughter*, and Lesley Belleau who will read from her award winning poetry.

Dr. Gillette provided the Board with an update on progress in the area of Academic Affairs, including:

- Dr. Barbara Evans was selected by the North Central Regional Aquaculture Center Board of Directors to serve as a member of the Technical/Research Subcommittee for a 4-year term.
- With assistance from Dr. Steven Johnson, Lion Labs of Lansing, MI has agreed to a philanthropic donation of \$200K for the naming rights of room 308 in Crawford Hall.
- The School of Education met all criteria for accreditation through the Council for the Accreditation of Educator Preparation (CAEP). The School of Education received accreditation status for the maximum allowable seven year span.
- In mid-February, LSSU will be hosting a two day virtual symposium on Cannabis Chemistry with co-sponsor Agilent Technologies.

Mr. Oshelski provided the Board with Charter School informational items, member appointments or reappointments, and academy reauthorizations.

Mr. Pingatore moved for Board approval of the recommendation for the appointment or reappointment of the following individuals to their respective Board of Directors of public schools academies for the terms listed:

**Bay City Academy:**

Amy Lee nominated for an appointment with a term expiring on June 30, 2023.

**Oakland County Academy for Media & Technology**

Lomas Brown nominated for an appointment with a term expiring on June 30, 2024.

The motion was supported by Ms. Caruso. The motion carried with unanimous voice vote.

Mr. Lukenda moved for Board approval of the reauthorization of the Advanced Technology Academy charter contract, effective July 1, 2022 thru June 30, 2029; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Ms. Caruso moved for Board approval of the reauthorization of the Charlton Heston Academy charter contract, effective July 1, 2022 thru June 30, 2027; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Mr. Pingatore moved for Board approval of the reauthorization of the Concord Boyne Academy charter contract, effective July 1, 2022 thru June 30, 2029; supported by Dr. Mercer. The motion carried with unanimous voice vote.

Dr. Mercer moved for Board approval of the reauthorization of the Innocademy charter contract, effective July 1, 2022 thru June 30, 2027; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Ms. Caruso moved for Board approval of the reauthorization of the WAY Detroit Academy charter contract, effective July 1, 2022 thru June 30, 2027; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Mr. Pingatore moved for Board approval of the reauthorization of the WSC Academy charter contract, effective July 1, 2022 thru June 30, 2027; supported by Dr. Mercer. The motion carried with unanimous voice vote.

**X. Admissions and Marketing Report**

Mr. Pierce provided the Board with an update on the progress in the area of Admissions. Admissions activities had started to return to normal, however, with the onset of the Omicron variant in Michigan, events and activities have slowed. The admissions office continues to make campus visitations accessible. During the winter break, tours were reduced to one daily and resumed to three times daily on the first day of classes of the spring semester. Three open houses are scheduled over the spring semester. Fall 2022 data is trending modestly behind 2021 applications, but ahead 2020 applications. First Time in Any College (FTIAC) applications are slightly ahead of 2021. To date 95 students have enrolled for the spring 22 semester, higher than the average of 80 in years past.

Pre-college enrollment continues to intensify. Since the last Board meeting, outreach and onsite visits have continued. In early December, LSSU hosted 103 students from thirteen EUP high schools for tours and overview of the benefits of pre-college enrollment. In early January, LSSU hosted an onsite familiarization event specifically for Sault Ste. Marie High School to provide pre-college enrollment students a sense of campus. Forty-three students were registered to attend, only twenty-three arrived as a result of significant quarantines at the high school. To date, 117 pre-college students enrolled in courses prior to the spring term. The GearUP/College Day program has thirty-six students enrolled across three schools. Community engagement plans are in place for the spring semester, to include campus workshops, a visit to a community college, as well as a three day STEM camp in early summer.

Kristin Graham and the Charter School Office have been working to arrange Charter School visits for the upcoming months. Currently, four camps are slated for May and June. The Charter School Guarantee initiative continues to show great promise in that LSSU has packaged eight students with the Chartering Laker scholarship. Ms. Graham is also heading up the planning for the next iteration of CAMP LSSU (summer camps). Initial planning has begun for four camps, with the first camp set to start in June.

Mr. Pierce provided the Board with an update on the progress in the area of Financial Aid. Across the nation FAFSA submissions are significantly down. LSSU data shows a decrease in incoming students by 20% and a decrease in returning students by 62%. While submissions are down, the total number of FTIAC awards packaged is marginally ahead of 2021 by just over 1%.

Mr. Pierce provided the Board with an update on the progress in the area of Marketing and Communications (MarComm). MarComm focused on four priorities since the last Board meeting:

- CFRE Grand Opening.
- Banished Words List 2022.
- Contracting with a web developer to assist with web environment.
- Best practices in process and products.

MarComm generated five press releases since the last Board meeting, with top coverage on the CFRE Grand Opening and the Banished Words list. Dozens of national outlets across media platforms picked up the press release announcing the words and terms to be banished for 2022. In addition, the banished words social media analytics broke records on people reached and impressions. Almost 550 entries have already been submitted for the Banished Words List 2023. Unicorn Hunters continues to generate significant positive publicity.

Mr. Pingatore acknowledged Mr. Pierce's efforts in reaching out and building relationships with the local schools.

## **XI. Student Affairs Report**

Dr. Beazley presented to the Board, data on first and second year retention rates. Over 1.1% improvement of year over year returning students, and over 6% improvement for general enrollment from last spring. Dr. Beazley thanked the Provost, Deans, and Sharmay Wood for their retention efforts.

Dr. Beazley provided the Board with an update on the University's COVID-19 response during the academic year 2021-2022. Dr. Beazley stated that the COVID-19 task force continues to meet at least bi-weekly. The fall 2021 semester concluded with 129 reported positive cases of COVID-19, under 6% of the University population. 70% of those cases took place among off-campus students and employees. The Omicron variant is the predominant strain of COVID-19 in Michigan, however, the University remains well-positioned to respond to cases of direct exposures and positive cases. Testing capacity remains high at the University, with several testing resources on campus, along with partnerships

within the county. LSSU continues to provide and encourage the vaccine through campus clinics and community partnerships. As students return to campus for the semester, staff will offer testing and provide N95 masks to the campus community. Brown Hall will remain the isolation location, with the potential to add Hillside House as a second isolation location. The Emergency Temporary Standard was blocked by the United States Supreme Court. Therefore, the vaccinate or test/mask requirement is not required at LSSU. Dr. Beazley stated that the University will evolve policies and procedures based on recommendations and requirements from health officials and based on local conditions.

Student Government (SG) Vice President, Mackenzie Maxson provided the Board with an update on SG activities since the last Board meeting. Ms. Maxson praised the University response to COVID-19, all while maintaining low case numbers. Ms. Maxson acknowledged Trustee Pingatore and former Trustee Rodney Nelson, for their donation to the Seamore food pantry. Ms. Maxson acknowledged the communication from the senior management team, and expressed thanks for their presence at the SG meetings. Ms. Maxson stated that the Cisler Plaza Project was delayed due to challenges in finding contractors. The SG continues to make progress towards presenting a final draft constitution to the Board at the March meeting. The SG is working towards better communication within the student body as to how the SAM fee funds are spent.

## **XII. Athletics Report**

Dr. Diles presented to the Board an overview of athletic department achievements, news, and updates. Student athletes performed well in the classroom. For the fall 2021 semester, the department posted 3.14 overall GPA. The women's basketball team posted a 3.7 team GPA.

Dr. Diles presented to the Board for approval of NCAA Division II Women's Triathlon. Dr. Diles expressed the need for additional sports at LSSU. The Triathlon is a NCAA emerging sport and growing most rapidly in Division II. If approved, LSSU would be the 39<sup>th</sup> program in the NCAA. The overall financial model is low, and LSSU already has the training facilities to support the sport. Staff, operating, and scholarship costs are expected to total \$165K. A mature program with 20-25 new students is projected to yield a net profit of \$35K to \$80K. The USA Triathlon Foundation offers grants to help with program costs. LSSU has secured a \$25K grant contingent on adding the sport to the LSSU Athletics program.

Mr. Lukenda moved for Board approval for the addition of women's collegiate triathlon as an intercollegiate sport to begin fall 2023. Initial work to hire a coach and begin roster development and sport planning to begin in summer 2022; supported by Ms. Caruso. The motion carried with unanimous voice vote.

Dr. Diles presented to the Board for approval of NCAA Division II Women's and Men's Swimming and Diving Teams. The LSSU facilities meets the guidelines and standards for a Women's and Men's swimming and diving facility. LSSU's investment including personnel, scholarships, and operating costs would be

approximately \$500K annually and yield 55 additional student athletes. A net revenue is anticipated at \$1.37M with a net return of \$750K.

Dr. Mercer moved for Board approval for the addition of men's and women's swimming and diving as intercollegiate sports to begin in fall 2023. Initial work to hire a coach and begin roster development and sports planning to begin in summer 2022; supported by Mr. Pingatore. The motion carried with unanimous voice vote.

Dr. Diles presented to the Board for approval of the purchase of a new video board for the Taffy Abel Arena. The board will offer enhanced sponsorship and advertising opportunities. In addition, the improved fan experience will likely translate to increased ticket sales. LSSU issued an RFP for a center video board in December 2021. Three companies bid on the project, and two (Daktronics, Nevco) made site visits. Based on cost, installation, removal, and timelines, Nevco was selected to be the best vendor for the project.

Mr. Lukenda asked what the life expectancy was on the new video board system.

Dr. Diles stated that the board averages a life span of ten years.

Dr. Mercer moved for Board approval to purchase a video board for the Taffy Abel Hockey Arena at a price not to exceed \$350K. Removal of the existing scoreboard and replacement with the new video board to occur in late summer 2022; supported by Ms. Caruso. The Chair requested a roll call vote. The results of the roll call vote were:

Ms. Patricia Caruso	"Yes"
Mr. Timothy L. Lukenda	"Yes"
Dr. Mark W. Mercer	"Yes"
Mr. Randy Pingatore	"Yes"
Ms. Sandi Frost Steensma	"Yes"
Ms. Cynthia Williams	"Yes"
Mr. Thomas C. Bailey	"Yes"

The motion carried with seven affirmative votes.

Dr. Diles provided the Board with Athletic Department news and updates. Recent changes in staff include:

- Becky Nason – promoted to head athletic trainer.
- New Head Volleyball Coach Zac Rambo – after the resignation of former coach, David Schmidlin.
- New Head Cross Country Track & Field Coach Tony Filipek – after the resignation of former coach Rob Gallinger.

### **XIII. Fundraising Report**

Mr. Smith presented to the Board with an updated dashboard, comparing year to date fundraising to the previous five years by quarter. Average annual fundraising over the past five years has been \$2.4M. Through the second quarter of the current fiscal year, fundraising is just over \$2M. Mr. Smith thanked the Provost and Deans for their time and efforts towards fundraising.

Mr. Smith provided an update on recent major gift activities in support of the University's current key initiatives:

- Charles Guy created a new scholarships with a gift of \$25K
- Michael Hart gave \$10K towards the Philip Hart Memorial Scholarship which now stands at over \$1.3M.
- Trustee Randy Pingatore with his wife Julie, has committed \$25K to CFRE for use directed by CFRE Director, Dr. Ashley Moerke.
- Martin VanderPloeg has given just over \$1M in support of the LSSU Fish Hatchery. The funds will be used to create LSSU's first endowed position.

Mr. Smith provided the Board with a final CFRE Campaign update and successful Grand Opening. The event was well received with over 300 people in attendance. The CFRE Campaign was successful and has surpassed its goal.

Mr. Smith provided the Board with a summary of upcoming Alumni events and activities.

- Lake State Night at the Red Wings in late January. A portion of the ticket sales from Laker fans will go back to LSSU.
- Basketball Alumni Weekend in late February.
- 33<sup>rd</sup> Annual Lake State Classic will be held in early August at the Wild Bluff Course.
- The LSSU Alumni Board met on December 10, 2021. The Board currently has twenty-three members serving, with Rob Steinhoff voted in as the new President of the Alumni Board. The next Board meeting will be held during commencement weekend in May.

### **XIV. Human Resources Report**

Ms. Beach provided the Board with Title IX data on cases reported to the Title IX Office from November 9, 2021 – January 10, 2022. Since the last Board meeting, the Title IX Office received five reports, of which two remain open with one case in the voluntary resolution process, and the other is under investigation.

Ms. Beach stated that the State of Michigan requires the Title IX Office to report to the Board, Title IX reports that involved faculty or staff as a responding party. In 2020, Dr. Mark Mercer was designated as the Title IX representative for the Board of Trustees. With Dr. Mercer's term on the Board ending in January 2022, Ms. Cynthia Williams has been designated as the new Title IX representative for the Board of Trustees.

Ms. Beach provided various updates from the Office of Human Resources, Safety and Risk, Public Safety, and Title IX, including:

- HR continues to monitor employee positive COVID-19 cases and inform direct exposures as required by OSHA and the COVID-19 Response Plan.
- The Payroll office has been working closely with IT and consultants to implement automation of the current manual payroll process.
- Due to a rise in costs, the Safety and Risk office has been working to gather cyber and property insurance quotes to ensure the best rates and coverage for the University.
- The Public Safety office has hired Nicholas Klein as a Public Safety Officer starting in late January.
- The Title IX Office submitted two required reports to the State of Michigan; the Title IX Transparency Report (certification of compliance with title IX policies) and the Campus Safety Transparency Report (campus safety information and resources).

#### **XV. Other Business**

Mr. Bailey acknowledged Trustees Frost Steensma and Mercer for their dedication and service to the LSSU Board of Trustees.

Dr. Hanley presented departing Board members, Frost Steensma and Mercer, a plaque for their years of service to LSSU. Dr. Hanley thanked Ms. Frost Steensma and Dr. Mercer for their counsel and wisdom while serving on the Board.

Dr. Mercer stated it was a great honor to serve on the Board. Dr. Mercer acknowledged the new balanced budget, thanked the SMT and faculty for their efforts in dealing with COVID, and that LSSU is going in the right direction with the right people in management.

Ms. Frost Steensma stated it was an honor to serve on the Board for LSSU, and experienced many accomplishments over the past eight years. Ms. Frost Steensma stated she is confident in the leadership going forward.

Mr. Bailey thanked the Board for the opportunity to serve as Chair, and shared his honor and privilege for the experience.

Mr. Pingatore moved for Board approval of the recommendation of the Nominating Committee for Board Officers for 2022 as follows:

Mr. Timothy L. Lukenda – Chair  
Ms. Cynthia Williams – 1st Vice Chair  
Ms. Patricia Caruso – 2nd Vice Chair  
Dr. Nafez Alyan – Treasurer  
Ms. Lauren Pierce – Secretary

Dr. Mercer supported the motion. The motion carried with unanimous voice vote.

Chair Lukenda thanked Mr. Bailey for his role as Chair and for his navigation and counsel during difficult times. Mr. Lukenda thanked the Board for their trust and confidence, and is looking forward to working with the Board and Senior Mgt. Team. Mr. Lukenda thanked the faculty and staff for their dedication and efforts. Mr. Lukenda expressed intentions to move forward while keeping the student's best interest in mind.

**XVI. Adjournment**

Mr. Pingatore moved for adjournment at 10:44 a.m.; supported by Mr. Bailey. The motion carried with unanimous voice vote.

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Timothy L. Lukenda  
Chair

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Rodney S. Hanley  
President

Minutes prepared by Ms. Lauren Pierce, Secretary.  
A draft of these minutes was completed on January 31, 2022.