

Emeritus Appointments Procedure

POLICY:

On behalf of Lake Superior State University, the Board of Trustees may grant Emeritus status to a faculty member with academic rank in recognition of demonstrable meritorious teaching, outstanding service, or published research. This designation may be assigned to:

- associate or full professors, who have terminated their responsibilities as a result of retirement after a minimum of ten years at the University, or
- a faculty member at any rank as a result of retirement after a minimum of twenty years of service to the University,

provided the candidate has attained the age of 55 at the time of retirement.

Individuals shall become eligible for consideration for an Emeritus appointment upon retirement. The designation Emeritus shall be appended to the rank held at retirement, e.g., Associate Professor Emeritus. Emeritus designations shall specifically indicate the candidate's discipline, e.g., Professor Emeritus of Engineering Technology.

No compensation accrues by the granting of Emeritus status. The following privileges, however, are available to recipients of the title:

- staff parking at specified locations upon receiving a valid parking permit
- access to library services
- participation in ceremonial and social functions of the University when appropriate
- listing in the University's catalog
- use of an office for Emeritus professors in the Library

PROCEDURE:

Recommendations for emeritus appointments may be initiated through self-nomination by the Emeritus Candidate, by the faculty of an academic school, or by a University administrator. Recommendations shall be forwarded to the Provost by February 28.

All recommendations shall include a comprehensive statement attesting to the candidate's consistent record of quality performance as demonstrated by one or more of the following:

- A substantive record of scholarly achievement commensurate with national and international standards within the specific discipline.
- A recognized record of outstanding teaching and educational contributions.
- Clear evidence of service to the University beyond normal expectations.

The Provost will convene a committee of five tenured full professors to review all submissions and forward recommendations, as well as a comprehensive statement attesting to the candidate's fitness, to the Provost by March 15.

The Provost will forward recommendations to the President for consideration by April 1.

The President will forward recommendations to the Board of Trustees for consideration at the first board meeting following April 1.

The Board of Trustees shall approve/disapprove the recommendations of the President.

The Provost and/or President shall notify individuals about the action taken on their candidacies by the Board of Trustees.