

**Lake Superior State University
Board of Trustees
Minutes of Meeting
Kenneth J. Shouldice Library
Sault Ste. Marie, Michigan
May 19, 2023**

The Board of Trustees of Lake Superior State University met in regular session beginning at 8:30 a.m. on Friday, May 19, 2023, in the Kenneth J. Shouldice Library, Lake Superior State University, Sault Ste. Marie, Michigan. The meeting was pursuant to Section 1.01. of the Bylaws of said Board with notice to the Board pursuant to Section 1.04., and public notice pursuant to Section 1.05. of the Bylaws.

The section numbers and headings of these minutes correspond to the agenda. A copy of the proposed agenda was distributed to each Trustee at the public session of May 19, 2023. The proposed agenda had been sent pursuant to Section 1.04. of the Bylaws. Copies of all such material are contained as appendices to these minutes.

At the call to order, there were several members in the audience.

I. Roll Call

Mr. Timothy Lukenda, Chair, called the meeting to order at 8:30 a.m. He asked Ms. Lauren Pierce, Secretary, to call the roll. The following members responded, “present”:

Mr. Thomas Bailey
Ms. Patricia Caruso
Ms. Sheri Davie
Mr. Jon P. DeRoo
Mr. Timothy L. Lukenda
Ms. Cynthia Williams
Dr. Lynn G. Gillette, Interim President and Ex-officio

Six Trustees were recorded as present, with Trustee Bailey joining via Zoom. and Trustees Richard Barch and Randy Pingatore were recorded as absent. Present for the University were Ms. Kate Bergel, Director of Human Resources, Safety and Risk; Dr. David Diles, Director of Athletics; Dr. Kimberly Muller, Interim Provost and Vice President for Academic Affairs; Mr. Fred Pierce, Dean of Admissions and Marketing; Mr. Scott Smith, Vice President of Advancement; and Mr. Morrie Walworth, Interim Vice President for Finance and Operations.

II. Approval of the Agenda for May 19, 2023

Ms. Caruso moved for Board approval to amend the agenda for May 19, 2023, as follows:

Move Board Treasurer Appointment to VIII. Finance Report.

Under VIII. Finance Report, add #4b. Housing and Food Rates, for approval.

The motion was supported by Ms. Williams. The motion carried with unanimous voice vote.

III. Approval of the Minutes for February 17, 2023

Ms. Davie moved for Board approval of the minutes for February 17, 2023, as presented; supported by Ms. Williams. The motion carried with unanimous voice vote.

IV. Approval of the Special Minutes for March 22, April 3, and May 5, 2023

Ms. Caruso moved for Board approval of the special minutes for March 22, April 3, and May 5, 2023, as presented; supported by Ms. Williams. The motion carried with unanimous voice vote.

V. Addresses to the Board

Faculty Association (FA) President, Dr. Joseph Moening acknowledged Dr. Gillette, Dr. Muller, Mindy McCready, and Morrie Walworth for their role and efforts during the transition of Lake State.

Dr. Moening thanked Todd Salo and facilities for their work in preparing the campus for Commencement.

Dr. Moening thanked Drs. Gillette and Muller for their efforts in campus and community involvement.

Dr. Moening thanked the Board for the opportunity to have some engineering faculty and students present to the Board.

Dr. Moening acknowledge efforts to increase transparency and communication on campus and recognized additional work to come with time.

VI. Chair's Remarks

Mr. Lukenda stated that LSSU is going through a period of time with a transition and the conclusion of the academic year. Mr. Lukenda acknowledged the effort in preparing the campus for Commencement.

Mr. Lukenda stated that the Presidential search process has begun with meetings to select a search firm and additional meetings scheduled for a final selection of a firm.

Mr. Lukenda thanked the engineering faculty and students for their impressive presentation.

VII. President's Remarks

Dr. Gillette acknowledged accomplishing the Board's request to improve transparency and communications, to be more visible on campus and the community. Dr. Gillette updated the Board with multiple meetings and events that he has held on campus, along with multiple meetings and events that he attended off campus. In addition, Dr. Gillette spoke at twenty events in just the last seven weeks. Dr. Gillette highlighted a few campus and community events, including:

- Great Lakes Chamber Orchestra – with thanks to Trustee Bailey for his efforts in bringing the Orchestra to LSSU.
- Commencement – with congratulations to Dr. Kristina Olsen-Pupek as the LSSU Distinguished Teacher Award recipient.
- Senior Projects, Engineering Senior Projects.
- Pancake breakfast before final exams.
- Student Athlete Awards Banquet.
- Lukenda School of Business Senior Dinner
- City Commissioner meeting.
- UPTLC Conference held at LSSU.
- Golden Grads at CFRE.
- LSSU Alumni Board of Directors and LSSU Foundation Board of Directors meetings.

Dr. Gillette thanked Mr. Walworth for coming back to LSSU to serve as Interim Vice President of Finance and Operations.

Dr. Gillette acknowledged Dr. Kimberly Muller for serving as Interim Provost and Vice President of Academic Affairs.

Dr. Gillette acknowledged Mindy McCready for serving as Interim Dean of the College of Innovations and Solutions and Marta Diaz as Chair of the Lukenda School of Business.

Dr. Gillette highlighted upcoming action items to be presented to the Board, including honoring two Emeritus faculty and approval of an MBA program.

Mr. Lukenda acknowledged and appreciated Dr. Gillette's enthusiasm and energy in his role as Interim President.

VIII. Finance Report

Mr. Lukenda welcomed Mr. Walworth back to Lake State.

Ms. Williams moved for Board approval to appoint Morrie Walworth as Board treasurer for 2023; supported by Ms. Caruso. The motion carried with unanimous voice vote.

Mr. Walworth thanked the Board and Dr. Gillette for the invitation back to LSSU and welcomed members of the campus to stop by his office for any questions or concerns.

Mr. Walworth provided the Board with a review of FY23 General and Auxiliary funds. The General Fund (GF) revenues are currently showing at 82% of budget and expenditures are at 79% of budget. The GF revenues are significantly lower than originally had approved in the budget. The former CFO issued a Budget Shortfall plan. The plan was approved by the former president and presented to the Board and community in prior Board meetings. The plan for expenditure reductions and expected revenue for the remainder of the year yields a final revenue of \$35.5M for FY23. Expenditures are at 79% of the budget, which are typically around 84% at this time of year. Two areas significantly over budget are Scholarships and Utilities. Assuming these areas are addressed, there are no concerns with the GF. Mr. Walworth will be working with SMT members and others on campus to work on these areas.

The Housing Fund shows revenues at 101% of budget, with no significant additional revenues anticipated. Expenditures are at 73% on budget. Transfers are right on track. There are no concerns with the Housing budget at this time.

Cisler Operations revenues are at 83% of budget compared to past values of 96%. Expenditures are at 102% of budget compared to past values around 80%. However, since LSSU is under a new agreement with Sodexo, past values may not be comparable. Additionally, individual units within Cisler Operations are no longer reported as budgeted due to the new contract. The CFO will work with the Business Office staff to develop a new reporting plan for FY24 and will review the Sodexo contract for a better understanding.

The Athletics Fund revenues are at 55% of budget, short for this time of year and expenditures are at 93%, consistent for this time of year. This is predominately due to unexecuted transfers that will be taken care of to address a lot of the shortfalls in the athletics fund.

Mr. Walworth stated that institutional cash has increased about \$3M since the last Board meeting. This balance is \$350K more than this time last year. This cash balance is comingled and not all GF cash.

Mr. Walworth provided the Board with an update and comparative review of various financial metrics of LSSU and how they are used by external agencies like HLC. Primary Reserve Ratio: LSSU had 152 days of operational reserves as of FY22 year-end. Net Operating Revenue Ratio: LSSU did operate within available resources, but not to the extent desired by the HLC. Return on Net Assets Ratio: Performance was marginal for FY22. Viability Ratio: The ratio suggests that LSSU no consider acquiring new debt service. The CFI for FY22 is 2.29, greater than what is required by HLC. The next CFI will be calculated after the annual audit is complete.

Mr. Walworth presented to the Board for approval of the FY24 tuition rates. Staff have met to discuss options for LSSU and provide the most accurate information for students. LSSU has historically set tuition ahead of the full state budget

proposal without issues. LSSU's tuition rates are in the bottom 1/3 compared to other state institutions. If LSSU sets its tuition increase now and then the cap is set less than what was approved, LSSU would reduce its increase to a value at, or below the cap. All three State governing bodies have proposed 4.5% or higher. At this time, LSSU is recommending an increase of 4% for the FY24 tuition. The state includes three of LSSU's fees as part of the tuition. Those fees are the: Athletic Fee, Student Activity/Media Fee, and New Student Administrative Fee. In conjunction with the Tuition rate, LSSU is asking the Board to approve the Athletic fee by \$10, from \$90 to \$100. Mr. Walworth presented the Board with LSSU's Structure of Rates document (Appendix A). This list describes non-basic tuition rates, such as summer and winter rates, which will be set at 2/3 the base tuition rate for FY24, and requesting no change to the military rate, concurrent, high school student rate, dual enrollment, and Early Middle College enrollments. LSSU is requesting no change to the VESi rate. This is an external provider that provides educational opportunities for students to graduate courses that transfer into Lake State. LSSU has been steadily increasing the graduate tuition rate with a goal of 130% of the base rate – this year LSSU is requesting it be set at 130% of the case rate tuition. LSSU is requesting the audit tuition rate continue to be set at one-half the base tuition rate.

Mr. Lukenda stated that the Board takes tuition increases and fees seriously and tries to find a balance between affordability and competitiveness within the peer group while trying to be fiscally responsible for the institution.

Ms. Williams asked for more information about VESi.

Mr. Walworth stated that students can take select courses through VESi and automatically transfer those credits to LSSU as pre-approved.

Dr. Muller added that the target audience for VESi are K-12 teachers that are getting sketches for professional development.

Ms. Caruso moved for Board approval that the basic tuition rate for FY24 be increased to \$582 per credit hour. However, if the State sets a tuition and fee cap lower than 4%, the Board approved LSSU's adjustment of the tuition rate to a level that meets the cap requirements; supported by Ms. Williams. The Chair requested a roll call vote. The results of the roll call vote were:

Mr. Thomas Bailey	"Yes"
Ms. Patricia Caruso	"Yes"
Ms. Sheri Davie	"Yes"
Mr. Jon P. DeRoo	"Yes"
Ms. Cynthia Williams	"Yes"
Mr. Timothy L. Lukenda	"Yes"

The motion carried with six affirmative votes.

Ms. Caruso moved for Board approval of the FY24 Structure of Rates (Appendix A), which includes a 4% increase to the world-wide, one-rate tuition; a summer and winter tuition rate equal to 2/3 the fall/spring rate; a graduate tuition rate equal to 130% of the base tuition rate; no change to the military tuition or VESi

and Continuing Education tuition rates; no changes to the high-school tuition rates; and audit tuition rate equal to one-half the base tuition rate- all rounded to the nearest dollar; support by Ms. Williams. The Chair requested a roll call vote. The results of the roll call vote were:

Mr. Thomas Bailey	“Yes”
Ms. Patricia Caruso	“Yes”
Ms. Sheri Davie	“Yes”
Mr. Jon P. DeRoo	“Yes”
Ms. Cynthia Williams	“Yes”
Mr. Timothy L. Lukenda	“Yes”

The motion carried with six affirmative votes.

Mr. Walworth presented to the Board, an action item to approve the Housing and Food base rate for FY24. Since last year, LSSU has had a new contract with Sodexo. Food service costs are now determined and set by Sodexo. Mr. Walworth has reviewed the proposals from Sodexo, and met with Housing staff, along with some members of SMT to propose a 4% increase to the housing and food rates for FY24. Mr. Walworth stated that there are many housing plans and meal options that a student may choose, however, only the change in the base rate is being presented for approval. The current cost of housing and food for an entire year is 10, 776. The increase would raise that cost to 11, 207. The board has traditionally approved what is referred to as the base rate for housing and food, which would be a traditional double occupancy room and a standard 19-meal-per-week food plan. Housing has many other housing options available to students and they set those rates competitively. LSSU is completing well over a million dollars of work in some of these units, so they may adjust the rates accordingly. Housing looks at the market demand locally before setting the rates. The 4% increase is slightly larger than what has historically been seen, but the cost of services and the cost of food has increased greatly in the last year or two. A 4% increase is believed to be a very conservative, very reasonable rate.

Ms. Caruso moved for Board approval for a 4% increase to the Housing and Food base rate for FY24; supported by Ms. Williams. The Chair requested a roll call vote. The results of the roll call vote were:

Mr. Thomas Bailey	“Yes”
Ms. Patricia Caruso	“Yes”
Ms. Sheri Davie	“Yes”
Mr. Jon P. DeRoo	“Yes”
Ms. Cynthia Williams	“Yes”
Mr. Timothy L. Lukenda	“Yes”

The motion carried with six affirmative votes

Mr. Walworth presented to the Board for approval of uncollectible accounts recommendation. Every year, LSSU brings a proposal before the board for the write-off of uncollectible accounts. LSSU will continue to try to collect these uncollectible accounts. This year’s total write-off request is \$90,592.72 for fiscal

year 23. The majority of the uncollected funds include approximately \$77K in Student Accounts receivables, including unpaid tuition, unpaid parking fines, unpaid parking fees, unpaid Student Aid reductions, and housing. There are approximately \$8K in Norris Center revenue write-offs, including about \$3K in ice rentals, and a small amount in pool rentals.

Ms. Williams asked for more information regarding the unpaid tuition.

Mr. Walworth stated that the majority of the unpaid tuition comes from third-party entities that had awarded students tuition and haven't paid.

Ms. Caruso moved for Board approval that \$90,592.72 be written off as uncollectable as presented to the Board; supported by Ms. Williams. The motion carried with unanimous voice vote.

Mr. Walworth presented to the Board, an action item to approve the purchase of a new water heating system for Brady Hall, Maloney Hall, and The Village. The current boilers have reached their end of life. An RFP was issued with three qualifying bidders responding. After review, one bidder was disqualified for including incompatible systems. The remaining low bid for \$392,300 was received from Tweet Garot.

Ms. Davie moved for Board approval of the purchase of new water heating systems for \$392,300 from Tweet Garot; supported by Ms. Williams. The motion carried with unanimous voice vote.

Mr. Walworth provided the Board with an update on activities related to campus-wide facilities. Several items have been accomplished or are underway, including:

- Working in multiple areas to reduce energy consumption along with implementing renewable energy processes for the campus.
- LSSU reached out to Northern Michigan University and received their rink ice cooling system equipment, which is compatible with LSSU's.
- IT is currently updating the WIFI on campus as well as upgrading the current data system.
- IT has blocked 3.1B connections from Russian traffic in the last year.

Mr. Walworth acknowledged the IT department for all of their efforts and hard work.

IX. Academic Affairs Report

Dr. Muller presented to the Board, a recommendation to award emeritus faculty status to Dr. Paige Gordier and Mr. Gerald Root. Dr. Muller thanked the Chair of the Emeritus Faculty Committee, Jim Devaprasad in addition to the four others who served on the committee, Kirk Mauldin, Ralf Wilhelms, Jason Swedene, and Greg Zimmerman. Dr. Muller presented each emeritus faculty candidate with a resolution and asked that the resolutions (Appendix B and C) be entered into the Board minutes.

Ms. Williams moved for Board approval to award Emeritus faculty status to Dr. Paige Gordier and Mr. Gerald Root; supported by Ms. Caruso. The motion carried with unanimous voice vote.

Dr. Muller presented to the Board, an action item to approve the following Associate Degree and Certificates to start fall semester 2023:

- Associate of Science and Mechatronics.
- Space Mission and Operations Certificate.
- Business Entrepreneurship Certificate.
- Business Fundamentals Certificate.
- Microscopy and Microanalysis Certificate.

Ms. Williams moved for Board approval for Associate of Science and Mechatronics, Space Mission and Operations Certificate, Business Entrepreneurship Certificate, Business Fundamentals Certificate, and Microscopy and Microanalysis Certificate; supported by Ms. Caruso. The motion carried with unanimous voice vote.

Dr. Muller presented to the Board, an action item to approve the Master of Business Administration (MBA) program to start fall semester 2024. The proposed MBA program is designed to offer one course at a time, offered in eight-week terms. It would have a cohort model and focus on project management.

Ms. Williams stated that the MBA program would attract non-traditional students and bring students back to LSSU.

Mr. Lukenda stated that the MBA program would also be a benefit for Athletics and would allow students to stay at LSSU longer.

Dr. Muller acknowledged Ralf Wilhelms, Mindy McCready, and Gail Essmaker for their efforts in putting together the MBA program and preparing the proposal for HLC approval.

Mr. DeRoo moved for Board approval of the MBA program to start fall semester 2024; supported by Ms. Williams. The motion carried with unanimous voice vote.

Dr. Muller provided the Board with an update on progress in the area of Academic Affairs. Some highlights include:

- Senior Projects.
- The annual Interprofessional Simulation held by Sim Center.
- Multiple internship opportunities offered to students.
- Four LSSU geology students presented their research at the Geological Society of America Northern Central Section Meeting in early May.
- LSSU Kinesiology graduate, Isaac Lennox was awarded the 2023 American Kinesiology Association National Master's Scholar Award.
- The School of Nursing signed Articulation Agreements with Bay Mills Community College to assist graduates of BMCC's Associate in Health

Science program to easily transition into the Bachelor of Science in Nursing program at LSSU.

- The LSSU Library hosted the 5th TEDx LSSU event in mid-March, which was well received and brought many speakers from across the country.
- LSSU hosted its first-ever Upper Peninsula Teaching and Learning Conference in mid-May, bringing 164 participants, 11 institutions, and K-12 educators.

Charter Schools Director, Chris Oshelski, provided the Board with information regarding the non-renewal of Oakland County Academy. The Charter Schools Office had multiple concerns, primarily surrounding the financial and academic performance of Oakland County Academy, resulting in the non-renewal. As a result, 150 students will be placed in other schools in the area. The contract will expire in late June 2023, with no LSSU Board action necessary.

Mr. Oshelski presented to the Board for approval to appoint or reappoint members of the Board of Directors of public school academies.

Ms. Caruso moved for Board approval of the appointment of the nominees to the respective Board of Directors for the terms listed,

Advanced Technology Academy:

Kenneth Williams nominated for reappointment with a term expiring on June 30, 2026.

American International Academy:

Natalie Evans nominated for reappointment with a term expiring on June 30, 2026.

Brian Walker nominated for reappointment with a term expiring on June 30, 2026.

Bay City Academy:

Tricia Coonan nominated for reappointment with a term expiring on June 30, 2026.

Amy Lee nominated for reappointment with a term expiring on June 30, 2026.

Charlton Heston Academy:

Veronica Bridson nominated for reappointment with a term expiring on June 30, 2026.

Concord Boyne Academy:

Tamara Weidlich* nominated for an appointment with a term expiring on June 30, 2025.

Holly LaCombe nominated for reappointment with a term expiring on June 30, 2026.

Sally Halladay nominated for an appointment with a term expiring on June 30, 2024.

Concord Academy Petoskey:

Shawna Messing nominated for reappointment with a term expiring on June 30, 2026.

Brittney Grzesiak nominated for an appointment with a term expiring on June 30, 2026.

DeTour Arts and Technology Academy:

Misty Barbeaux nominated for an appointment with a term expiring on June 30, 2026.

Detroit Service Learning Academy:

Idowu Jegede nominated for reappointment with a term expiring on June 30, 2026.

Airlene Gross nominated for reappointment with a term expiring on June 30, 2026.

Grand Traverse Academy:

Patrick Alpers nominated for reappointment with a term expiring on June 30, 2026.

iCademy:

Rebekah deVries nominated for reappointment with a term expiring on June 30, 2026.

Deborah Veenstra nominated for reappointment with a term expiring on June 30, 2026.

Innocademy:

Nicholas deVries nominated for reappointment with a term expiring on June 30, 2026.

Innocademy Allegan Campus:

Emily Kimber* nominated for an appointment with a term expiring on June 30, 2025.

Dianne Kasten* nominated for an appointment with a term expiring on June 30, 2026.

Macomb Montessori Academy:

Shana Giles nominated for reappointment with a term expiring on June 30, 2026.

Jennifer Johnson nominated for reappointment with a term expiring on June 30, 2026.

John Marks nominated for reappointment with a term expiring on June 30, 2026.

Momentum Academy:

Jeremiah Wolfram nominated for reappointment with a term expiring on June 30, 2026.

Regent Park Scholars Academy:

Jillian Stelma nominated for reappointment with a term expiring on June 30, 2026.

Ridge Park Charter Academy:

Lateefah Gofoe nominated for reappointment with a term expiring on June 30, 2026.

Sandra Severn nominated for reappointment with a term expiring on June 30, 2026.

Tipton Academy:

Scott Winiger nominated for reappointment with a term expiring on June 30, 2026.

WAY Academy Detroit:

Sheila Flanagan nominated for reappointment with a term expiring on June 30, 2026.

The motion was supported by Ms. Davie. The motion carried with unanimous voice vote.

Mr. Oshelski presented to the Board, an action item to conditionally appoint initial Board of Directors for Ascend Academy. Ascend Academy met the Phase I and Phase II requirements outlined in the CSO application.

Ms. Caruso moved for Board approval of the initial Board of Directors for Ascend Academy; supported by Mr. Bailey. The motion carried with unanimous voice vote.

Mr. Oshelski presented to the Board, an action item to conditionally appoint the initial members of the Board of Directors of Ascend Academy.

Ms. Caruso moved for Board approval of the conditional appointment of the nominees to the Ascend Academy Board of Directors for the terms listed,

Ascend Academy:

Lance Crull nominated for an appointment with a term expiring on June 30, 2025.

Bobbi Morehead nominated for an appointment with a term expiring on June 30, 2026.

Anastasha Outman nominated for an appointment with a term expiring on June 30, 2024.

Barbara Russell nominated for an appointment with a term expiring on June 30, 2026.

Cheryl Wells nominated for an appointment with a term expiring on June 30, 2025.

The motion was supported by Mr. Bailey. The motion carried with unanimous voice vote.

Mr. Bailey signed off Zoom at 10:00 a.m.

X. Admissions and Marketing Report

Mr. Pierce provided the Board with an update on the progress associated with Admissions. Since the last Board meeting, LSSU visited 25 high schools, attended 58 fairs, which have been reinforced through 17K text messages. LSSU has welcomed 76 prospects on individual tours with 113 guests, and six group visits. The April 1 Open House had to be rescheduled due to weather. The reschedule Open House brought half the size of registrants for April 1. However, more students are scheduled to arrive for future Open House activities. The fall 23 recruitment cycle is trending on pace in applications and admissions activities. The June 9 orientation has 263 students registered. The final August orientation currently has 48 students registered.

Since partnering with REUP Education, the firm provided a two week report showing 5K prospective students for LSSU. 76 have positively engaged, 14 of those want to enroll now, and 18 are to enroll soon.

The pre-college team was on site for six application and registration events. In addition, ten contracts have been added to offer pre-college enrollment. The GearUP/College Day delivered onsite activities in Detour and Ojibwe schools. May begins Charter School visitation season. In addition, LSSU will be hosting multiple summer camps. The Kids Camp filled in two hours and currently has a wait list. Kate Formolo joined the admissions staff on May 1 as an Admissions Representative, returning to a full recruiting staff.

Mr. Pierce presented to the Board, an update on the progress in the area of Financial Aid. Financial Aid has made 330 summer awards since May 2. Since May 2, 133 students have accepted their aid versus 114 from 2022. Since the last Board meeting, there have been two resignations in the Financial Aid Office – Director and Financial Aid Officer. The Financial Aid Officer position was accepted by Brook Strawn. The Financial Aid Director position is anticipated to close around June 1.

Mr. Pierce presented to the Board, an update on the progress in the area of Marketing and Communications (MarComm). Since the last Board meeting, MarComm has focused on the Annual Report, Commencement booklets, graphic design, photography, and best practices in process and products. MarComm

generated ten press releases and media advisories, with the most reaches on the Snowman Burning and leadership transition. Funds have been identified and earmarked for a website overhaul. An RFP is in development for execution. A search has begun for a social media coordinator and a web administrator.

XI. Student Affairs Report

Dr. Beazley was not in attendance. Dr. Diles presented on his behalf.

Dr. Diles reported to the Board and planned upgrades to the University Housing operations and facilities. Plans are in place to update furniture, mattresses, water infrastructure, and exercise equipment. Approximately \$53K in mattresses and nylon slipcovers have been ordered and delivered, along with \$150K in furniture for the Townhouses, Maloney Hall, and common areas of Brady Hall and Osborn Hall. Laundry machines, totaling \$150K have been ordered and delivered for installation. The cost to use the machines is built into the housing fees. Older machines will be sold, scrapped for parts, recycled, or held in reserve in case of need. The Board approved the purchase of hot water heaters that will be installed in Brady Hall, Maloney Hall, and the Student Village. Neveu Hall will undergo bathroom renovations, while the Student Village will undergo both bathroom and kitchen renovations. The Board approved \$141K in fitness equipment for the SAC, with most of the funding from the SAM fee. Total investment for the housing and campus life improvements totals \$1.5M.

Dr. Diles provided the Board with an update on Student Affairs operations and programs. Between December 2022 and May 2023, 43 students contacted Laker Success for assistance. Laker Success conducted 88 programs (a 38% improvement) between August 2022 and May 2023. The highest attended event during the fall 2022 was a collaborative event called Exam Slam in the Shouldice Library in partnership with the Academic Success Center. This was also the highest attended event in the spring 2023. Counseling Services provided care for 172 individuals seeking services during the 2022-2023 academic year. This caseload is slightly lower than last year. However, the number of appointments has increased. Summer housing assignments have been made for a combination of students, summer camps, and community members, bringing approximately \$120K in revenue.

There was no representative from Student Government in attendance.

XII. Athletics Report

Dr. Diles provided the Board with an update on the Department of Athletics. For the fall 2022 semester, the department posted a 3.218 overall GPA. Final numbers for the 2022-2023 academic year are being finalized. In late April, Laker Athletics hosted the 2023 Anchor Awards, recognizing the accomplishments of student-athletes. The LSSU track and field programs hosted a series of middle and high school track meets in April. These events allowed approximately 1K students to visit LSSU.

Dr. Diles provided the Board with an update on a potential Taffy Abel loft project. The potential construction of three additional lofts would help to meet the

existing demand for lofts and introduce new revenue streams to the department. There is a current wait for the engineering report to develop an RFP will a recommendation to the Board at the July Board meeting.

XIII. Fundraising Report

Mr. Smith presented to the Board with an updated dashboard, comparing current fiscal year fundraising to the previous five years by quarter. With two months remaining, a total of \$1.87M has been received in Q4 of FY23, with the majority from Major Gifts over \$10K since the last board meeting. It is estimated that fundraising for FY23 will total approximately \$3.1M, 52% higher than last year.

Mr. Smith provided a summary of the LSSU Foundation's recent Annual Fundraising and LSSU Alumni Relations activities, including:

- Annual Lake State Golf Classic – scheduled for Aug 4.
- Great Lake State Weekend – scheduled for October 13-14.
- Lake State Night at the Detroit Tigers – scheduled for July 22.

XIV. Human Resources Report

Ms. Bergel provided the Board with an update on cases reported to the Title IX Office from February 1, 2023 through May 5, 2023, as per the State of Michigan requirements. Since the last Board meeting, fifteen reports were received. Ten were closed with no formal complaint entered; four were referred to another department as a conduct or HR concern, and not falling under the Title IX policy. One case is currently open.

Ms. Bergel provided the Board with an update on anticipated upcoming changes to Title IX regulations. Over the past year, the Department of Education has proposed two sets of changes to the Title IX regulations. At this time, those changes remain in proposal status with no official changes in action. It is anticipated that the Title IX regulations will be released in May of 2023. Expected upcoming changes include participation in school sports based on sex and gender with guidelines. Universities will have some time to implement changes prior to their effective dates.

Ms. Bergel provided the Board with updates from the Office of Human Resources, Safety and Risk, Public Safety, and Title IX. Since the last Board meeting, HR is fully staffed, welcoming two new staff members, Ryan Sigmon as the Human Resources Generalist, and Michelle Clark as the Director of Public Safety and Risk Management Specialist. Michelle Clark will be working this summer with faculty member Brad Clegg, to create a new situational awareness training for faculty and staff. The training is aimed to prepare faculty and staff for emergencies on campus, beginning with being aware of surroundings, identifying sounds of dangers, and planning ahead for emergencies. This summer will also bring audits and maintenance of existing equipment such as AED devices and fire detection and suppression systems, as well as finalizing insurance renewals. LSSU has successfully negotiated a roughly \$2K lower

premium than the current policy for the same coverage of LSSU's cybersecurity insurance.

HR hosted the Staff Appreciation Event in mid-April. The first appreciation event since 2019. Over one hundred employees and their family members gathered, to celebrate and honor retirees and service award recipients since 2019. The event celebrated forty-three retirees, six thirty-year service awards, nine-twenty-year service awards, twenty-nine-year service awards, forty-three five-year service awards, as well as six graduating members of the Lakers Inspiring Lakers leadership development program. Retirees from 2020-2022 who had not yet received their retirement gift have all had an opportunity to select their gift and have since received them.

XV. Other Business

None.

XVI. Adjournment

Ms. Caruso moved for adjournment at 10: 38 a.m.; supported by Ms. Davie. The motion carried with unanimous voice vote.

Timothy L. Lukenda
Chair

Lynn G. Gillette
Interim President

Minutes prepared by Ms. Lauren Pierce, Secretary.
A draft of these minutes was completed on April 07, 2023.

Appendix A

Proposed Structure of Rates for the 2023-2024 Academic Year

Worldwide One-Rate Tuition: FY24 (fall and spring semesters)	\$ 582.00 per credit up to 12 credits \$ 6,984.00 flat rate for 12-16 credits Over 16 credits = \$ 6,984.00 + \$ 582.00 for each credit over 16
Worldwide One-Rate Tuition: FY24 (winter and summer semesters)	\$ 388.00 per credit up to 12 credits \$ 4,656.00 flat rate for 12-16 credits Over 16 credits = \$ 4,656.00 + \$ 388.00 for each credit over 16
High-School Student Rates:	\$ 65.00 per credit hour for Concurrent Enrollment (CE) \$ 621.43 per course for Dual Enrollment (DE) ¹ \$ 3,888.75 per semester (fall and spring) for Early Middle College (EMC) ²
Military Tuition ³	\$ 250.00 per credit for all enrolled credits (or current Tuition Assistance (TA) rate, whichever is greater)
Graduate Tuition ⁴	\$ 757.00 per credit hour for all graduate courses
VESi & Continuing Education ⁵	\$ 275.00 per credit hour
Audit Tuition Rates	The standard rate is \$ 291.00 per credit hour, however, Senior Citizens (age 60 or older) are free

The above rate structure represents only tuition charges unless otherwise noted. All current approved course fees, program fees, online/virtual course fee, and activity fees would still apply. For a current description of these fees, visit <http://www.lssu.edu/costs/>.

¹This is an approximate cost. This annually updated amount is the maximum amount that the State will reimburse the High School per student per course. It is the result of a formula that the State has available here: <https://www.michigan.gov/mde/services/flexible-learning/dual-enroll>. Allocations to High-Schools may vary from school to school.

²This is an approximate cost. This annually updated amount is calculated by taking 85% of the State Aid Foundation and dividing it over 2 semesters. State Aid Allocations to High-Schools may vary from school to school.

³The Military Rate is per the current agreements with the U.S. Coast Guard and Army National Guard. This rate is coded by the Registrar each semester once a student has the appropriate paperwork on file. Students must self-certify each semester to maintain eligibility for this rate. This rate is not valid for students electing to use Chapter 33 education benefits. This rate is set the same as the TA Assistance rate as set by the military, currently \$250.00 per credit and may be increased during the academic year.

⁴Graduate tuition will be charged for all courses designated as graduate level. Graduate courses do not count as credits for any of the plateau levels, and are charged separately from undergraduate credits.

⁵Graduate or continuing education courses provided through the VESi program are listed as EDUC920.

Appendix B

RESOLUTION *from the* Lake Superior State University *Board of Trustees*

Whereas, *Dr. Paige Gordier faithfully served Lake Superior State University from her initial appointment as an Assistant Professor in 1993 until her retirement as a Professor of the School of Criminal Justice, Fire Science, and Emergency Services in 2022; and*

Whereas, *Dr. Gordier taught at Lake Superior State University for over 28 years; served as an important and influential mentor to students and junior faculty.*

Whereas, *Dr. Gordier was a strong proponent for LSSU Lakers and an advocate for higher education. She had the gift of explaining complicated theories in understandable terms, while at the same time challenging her students to achieve high standards, and*

Whereas, *Dr. Gordier was a respected colleague in the School of Criminal Justice, Fire Science, and Emergency Medicine, the College of Arts, Letters, and Social Sciences, and the College of Professional Studies. She demonstrated a passion for teaching and served as a role model and mentor for her students, encouraged students to achieve high levels of competence; and created a learning environment of engagement and participation.*

Whereas, *Dr. Gordier served as the co-director, director, and training director for the MCOLES police academy. She provided service to LSSU as the Chair of the School of Criminal Justice and Fire Science, Department Head of the School of Criminal Justice, Fire Science, and Emergency Medical Services, the Dean of the College of Business and Professional Studies, and then the Dean of the College of Arts, Letters, Social Sciences, and Emergency Services; now, therefore be it*

Resolved, *that the Board of Trustees of Lake Superior State University formally extends to Dr. Paige Gordier its sincere appreciation for her loyalty, varied contributions, dedication to her profession, distinguished teaching and service to this University by bestowing upon her the rank of Professor Emeritus with all the honors, rights, and privileges appertaining thereunto; be it further*

Resolved, *that a copy of this resolution of recognition appear in the minutes of this meeting of the Board of Trustees, so that this sincere tribute of respect and gratitude will be included in the permanent records of this University.*

Adopted by unanimous vote of the Board of Trustees and given by our hands this 19th day of May, 2023.

Timothy Lukenda
Chair of the Board of Trustees

Dr. Lynn G. Gillette
Interim President

Appendix C

RESOLUTION *from the* Lake Superior State University *Board of Trustees*

Whereas, Professor Gerald Root faithfully served Lake Superior State University from his initial appointment as an adjunct instructor in 2002 until his retirement as an Associate Professor of the Lukenda School of Business in 2022; and

Whereas, Professor Root upheld the University's values of honesty, integrity, commitment, passion, loyalty, rigor, friendliness, confidence, positiveness, humor and persistence throughout his 20-year teaching career; and

Whereas, Professor Root was recognized as a dedicated teacher who focused on student learning. Professor Root's students consistently complimented him on his ability to round out a great lecture by weaving in his extensive industry experience and real world scenarios. Professor Root influenced many LSSU students to pursue careers in the investment industry; and

Whereas, Professor Root served as a mentor and advocate for the LSSU Investment Club. He taught student members about the intricacies of portfolio investing and made annual treks with them to the "Global Asset Management Education Forum" in New York City. His efforts cumulated in a first-place position in the core style undergraduate division in 2015, beating out 154 other teams from around the world. Professor Root also served for many years as the advisor of LSSU's Alpha Kappa Chi Sorority; and

Whereas, Professor Root ensured his knowledge and skills remained current and provided service to the finance industry throughout his tenure at LSSU. He particularly enjoyed working with the Chartered Financial Analyst Institute as a member of both the Council of Examiners and the Data Forensics Team; now, therefore be it

Resolved, that the Board of Trustees of Lake Superior State University formally extends to Professor Gerald Root its sincere appreciation for his loyalty, varied contributions, dedication to his profession, distinguished teaching and service to this University by bestowing upon him the rank of Associate Professor Emeritus with all the honors, rights, and privileges appertaining thereunto; be it further

Resolved, that a copy of this resolution of recognition appear in the minutes of this meeting of the Board of Trustees, so that this sincere tribute of respect and gratitude will be included in the permanent records of this University.

Adopted by unanimous vote of the Board of Trustees and given by our hands this 19th day of May, 2023.

Timothy Lukenda
Chair of the Board of Trustees

Dr. Lynn G. Gillette
Interim President