

# **Articulation Agreement**

**Bay College,  
Lake Superior State University  
and  
Michigan State University  
for the**

**Early Assurance Program component linking Bay College, Lake Superior State University,  
and Michigan State University-College of Human Medicine**

Bay College, Lake Superior State University (LSSU), and Michigan State University for its College of Human Medicine (MSU-CHM) agree to establish a cooperative program of premedical/medical education by which Bay College students who become undergraduate premedical students at LSSU shall be prepared and considered for an early assurance of admission to MSU-CHM through the Early Assurance Program at MSU. This agreement shall be in full effect upon final signatures by the respective administrators and other appropriate institution representatives.

Program Rationale: The Early Assurance Program (Program) provides an enhanced opportunity for admission to medical school for premedical students who are interested in practicing in an underserved area of medicine. Preference for admission to the Program will be given to students who otherwise might not have access to or be familiar with the intricacies of premedical preparation and medical school application by virtue of being a first generation college student, graduating from a low income high school as defined by the United States Department of Education, being eligible or a recipient of an undergraduate PELL or institutional need-based grant, graduating from an underserved (health professional shortage) urban or rural area, and those who have demonstrated interest and familiarity with a high need medical service or specialty area. By cooperatively identifying and developing such students Bay College, LSSU, and MSU-CHM will make a substantial contribution to the diversity and cultural competence of the physician work force of the future and to the Michigan health care community.

Bay College agrees to engage in broad-based outreach to identify and develop potential premedical students eligible for consideration in the Program and to monitor the progress of all these premedical students to ensure their continued qualification for the Program. Specifically, Bay College agrees to:

1. Offer recruitment events/seminars and/or workshops aimed at informing students who may be interested in the Program
2. Advertise and make the Program accessible to all current potential premedical students at Bay College
3. Identify and engage Bay College students who are first generation college students, graduates from low income high schools, PELL or institutional need-based grant eligible or recipient, graduate of an underserved (health professional shortage) urban or rural area high school, likely to practice in an underserved urban or rural location or

demonstrate interest in a high need medical specialty in a health professional shortage area

4. Make MSU-CHM academic, non-academic, and experiential premedical expectations (as communicated by MSU-CHM advising and website) known to students (identified above in 3 and subsequently identified as “students”)
5. Ensure continued course offerings for the appropriate academic preparation of students, for transfer to LSSU for continued premedical preparation
6. Monitor the progress of and facilitate developmental opportunities for students consistent with current practice and informed by MSU-CHM advising
7. Facilitate engagement between students and MSU-CHM advising and other developmental opportunities

LSSU agrees to engage in outreach to Bay College to enhance the development of students, identify and engage students subsequent to their transfer to support their success. Students must meet LSSU admissions criteria. Specifically, LSSU agrees to:

1. Communicate with Bay College regarding transfer expectations and transferable premedical courses
2. Invite Bay College students participation in MSU-CHM activities that develop/enrich pre-medical students
3. Identify and offer advising and academic support to transfer students who are first generation college students, graduates from low income high schools, PELL or institutional need-based grant eligible or recipient, graduate of an underserved (health professional shortage) urban or rural area high school, likely to practice in an underserved urban or rural location or demonstrate interest in a high need medical specialty in a health professional shortage area
4. Ensure the continued course offerings for the on-going appropriate academic preparation of Bay College/LSSU students
5. Orient all incoming Bay College premedical students to the Program; such students will hereafter be identified as “pre-endorsed students”
6. Permit Bay College students to self-identify for consideration as a pre-endorsed student for the Program
7. Monitor the progress of and provide developmental opportunities for pre-endorsed premedical students consistent with current practice
8. Permit Bay College pre-endorsed students to participate without prejudice in the mechanism to endorse those premedical students
9. LSSU shall endorse only those students who meet the requirements for application as established by MSU-CHM
10. Grant a baccalaureate degree to each pre-endorsed and endorsed student upon successful completion of LSSU graduation requirements

MSU-CHM agrees to work with Bay College in the development of students and to consider premedical students receiving the endorsement of Bay College /LSSU for the Program. Specifically, MSU-CHM agrees to:

1. At the Bay College level
  - a. Work with Bay College to increase awareness of MSU-CHM and the feasibility of medical education for local Bay College students

- b. Include Bay College in the MSU-CHM Admissions website information regarding this Program
  - c. Work collaboratively with Bay College advisors for premedical advising
  - d. Make MSU-CHM advising resources known to Bay College students
  - e. Offer professional development for Bay College advising faculty
  - f. Enhance engagement by local physicians and health systems as they provide opportunities to local students who may return to the community
  - g. Invite Bay College student participation in CHM activities that develop/enrich pre-medical students both at MSU and in the nearest community campus
  - h. Participate with Bay College in marketing the Program
  - i. Work collaboratively with Bay College to identify any students who may be eligible for MSU-CHM generated scholarships, awards, and developmental experiences
2. At the LSSU level
- a. Participate with LSSU in marketing the Program
  - b. Work collaboratively with LSSU to identify any Bay College students who may be eligible for MSU-CHM generated scholarships, awards, and developmental experiences
  - c. Make recruitment visits to LSSU.
  - d. Communicate Program guidelines and timelines to LSSU advising personnel
  - e. Review in accordance with the timeline all endorsed premedical students who meet the minimum academic standards of a 3.0 overall GPA, 3.0 science GPA, and a minimum 25 MCAT composite score, with the biological science score being equal to or greater than 8. *NOTE: For those taking the MCAT after April, 2015, the MCAT composite score is a minimum 500, with a minimum 125 on both the Chemical and Physical Foundations of Biological Systems and the Biological and Biochemical Foundations of Living Systems sections.*
  - f. Accept for review American Medical College Application Service (AMCAS) - equivalent application information submitted by endorsed LSSU premedical students prior to completion of their first baccalaureate degree
  - g. Waive secondary application fees for endorsed students applying to the Program.
  - h. Accept for review MSU-CHM secondary application information materials submitted by endorsed Bay College/LSSU premedical students
  - i. Invite for an admissions interview in accordance with the timeline any endorsed Bay College/LSSU premedical students that MSU-CHM deems qualified and most competitive for admission according to provisions of the Program
  - j. Present the interviewed endorsed students to the CHM Committee on Admissions. The MSU-CHM admissions committee shall make admissions decisions in its sole discretion
  - k. Notify those endorsed students selected for admission of acceptance to MSU-CHM in accordance with the timeline
  - l. Communicate each admitted student's Early Admission status to AMCAS
  - m. Grant the Doctor of Medicine degree to students who successfully complete the MSU-CHM requirements for graduation

To be eligible for endorsement in the Program, Bay College/LSSU students shall:

1. Demonstrate an active interest in and knowledge of medicine through:

- a. participation in the Bay College/LSSU premedical clubs and activities.
- b. obtaining direct experience with the delivery of health care through volunteering, employment, and/or shadowing in medical/clinical settings
2. Demonstrate commitment to the service of humanity through consistent community service activities
3. Maintain regular contact with the premedical advisors during their time of study at
4. Meet minimum academic standards to be considered for admission as specified in this agreement
5. Evidence leadership through participation in extra-curricular, academic, research, organizational, volunteer, employment activities
6. Complete an academic major of their choice
7. Demonstrate the professional behavior expectations of competence, honesty, compassion, respect for others, and responsibility in their academic, clinical and volunteer experiences

The student shall:

1. Subscribe to the mission of MSU-CHM to meet the needs of patients, families, and communities by providing medical care with respect and dignity with particular concern for and responsiveness to medically underserved populations and communities
2. Have significant experiences at Bay College with a minimum of 30 credit hours completed at Bay College
3. Complete remaining medical school prerequisites at LSSU. Transfer coursework from an institution other than Bay College may be accepted provided the courses completed at another institution are approved by both LSSU and MSU-CHM
4. Provide MSU-CHM with transcripts reflecting all college courses and credits.
5. Complete MSU-CHM Early Assurance Program Application
6. Submit letters of evaluation and recommendation as required by the MSU-CHM admission process
7. Participate in a MSU-CHM Admission Interview Day
8. Be allowed to accept or reject the offer of Early Assurance admission to MSU-CHM and, furthermore, to be considered for regular admission without prejudice should the student choose to decline the offer of Early Assurance admission and apply to MSU-CHM as well as other medical schools as a regular applicant
9. If admitted and choosing to attend CHM, submit an AMCAS application indicating the MSU-CHM Early Assurance Program acceptance in accordance with time guidelines set by MSU-CHM
10. Maintain or improve their GPA and follow through on planned courses and activities unless changed are agreed to by MSU-CHM
11. Meet Technical Standards as in place for their MSU-CHM entering class
12. Submit to MSU-CHM any criminal background check as in place for their MSU-CHM entering class
13. Submit to MSU-CHM any drug testing that may be in place for their MSU-CHM entering class
14. Meet any other pre-matriculation expectations in place for their year of matriculation.
15. Be eligible for scholarships, dual or combined degree, or any special program offerings, benefits or accommodations as available for their MSU-CHM entering class

Time Line and Program Implementation:

Beginning at the effective date of this agreement:

- Marketing and recruitment: On-going
- Bay College/LSSU premedical students intending to matriculate in 2016 are eligible for endorsement according to the conditions of the Program.
- Endorsement of students: Winter of the *application* year, junior year or one year prior to graduation with first baccalaureate degree.
- Notification to MSU-CHM of endorsed premedical students: Spring of the application year
- Endorsed students who are invited for interview will have the interview completed by May 15 of the application year
- MCAT: Endorsed students will need to take the MCAT no later than the May date specified by MSU-CHM for their application year
- Notification of admissions decision: June of the application year
- Accepted endorsed students who accept admission to MSU-CHM will notify MSU-CHM and submit an AMCAS application designating the MSU-CHM Early Assurance Program within two weeks of the offer of acceptance.

Program Publicity:

Each institution agrees that all program materials, media releases, and interview comments concerning the Program shall be mutually approved prior to publication, release, or comment, which such approval will not be unreasonably withheld.


Program Review:

The Program shall be reviewed by representatives of each institution annually during the course of a three year pilot. Upon satisfactory review of the conditions and effectiveness of the Program, the Program shall undergo a comprehensive review every third year. The Program may be suspended or revoked only upon written request by an institution with sixty (60) day advance notice to: Assistant Dean for Admissions (MSU-CHM); Vice President for Academic Affairs from Bay College and Vice President of Academic Affairs from LSSU. Should an institution provide a written request for suspension or revocation, any students currently in the program shall be permitted to continue.

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IN WITNESS WHEREOF, the representatives of the parties below have the authority to execute this Agreement.

**MICHIGAN STATE UNIVERSITY**

By:   
Lou Anna K. Simon, PhD  
President

Date: 8/15/15

By: [Signature]  
June Youatt, PhD  
Provost and Vice-President  
for Academic Affairs

Date: 7.13.15

MB By: [Signature]  
Marsha Rappley, MD  
Dean  
College of Human Medicine

Date: 8/5/15

Office of the General Counsel  
[Signature] 8/11/2015  
Approved as to form Date

**BAY COLLEGE**

By: [Signature]  
Laura Coleman, PhD  
President

Date: 6-26-15

By: [Signature]  
Matthew Barron, PhD  
Dean of Arts & Sciences

Date: 7-1-15

**LAKE SUPERIOR STATE UNIVERSITY**

By: [Signature]  
Thomas Pleger, PhD  
President

Date: 7-15-15

By: [Signature]  
Morrie Walworth, MS  
Provost and Vice President for  
Academic Affairs

Date: 7-15-15

By: [Signature]  
Barbara Keller, PhD  
Dean, College of Natural &  
Mathematical Sciences

Date: 7-23-15

### **Attachment A – Required Premedical Course Work**

- Bay College/LSSU agree to work cooperatively to identify courses within their institutional offerings that will meet premedical requirements for MSU-CHM and facilitate the completion of the undergraduate degree for Bay College students transferring to or planning to graduate with a BA or BS from LSSU.
- MSU-CHM agrees to notify Bay College/LSSU of any changes to the required premedical education requirements.