

Letter of Agreement
Lake Superior State University (LSSU) and
the Lake Superior State University Faculty Association (LSSU-FA)

August 14, 2024

Sections affected:

10.7.1

Statement of Problem:

The prison program did not exist when the agreement was ratified. The language in section 10.7.1 regarding regional centers needs to be updated to accommodate teaching at the prison program location.

Solution:

Update the language to include contract hours taught at a correctional facility will be equal to teaching away from a faculty member's home campus (1.25 times the number of contract hours credited for the course) and travel even if the assignment is voluntary.

Updated language (in italics):

When part of a faculty member's regular load is assigned away from their home campus, the number of contract hours credited to the faculty member shall equal 1.25 times the number of Contract Hours credited for the course taught on their home campus as well as reimbursement for all travel related expenses per University policy. This does not apply to virtual learning.

When taught as a voluntary supplemental assignment, the course will receive the normal load, and the faculty member must accept responsibility for all travel expenses, *unless the course is taught at a correctional facility.*

The University shall provide meeting space at Regional Centers for faculty use in preparation of classes and advisement of students. For faculty members teaching at Regional Centers a portion of office hours required in Section 10.3.11 may be scheduled at the Regional Center.



Interim Provost and Vice President for Academic Affairs

8-14-24
Date



Faculty Association President

08/14/2024
Date